

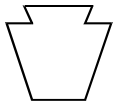
ODP CONSULTING SYSTEM
TUSCARORA INTERMEDIATE UNIT 11
MT UNION ANNEX
402 North Jefferson Street
Suite A
Mount Union, PA 17066

For additional information about
this two-day course contact:

Carol Stauffer
ODP Consulting System

1-800-438-1958
or

814-542-2501, ext. 107
717-899-7143, ext. 107



Pennsylvania Department of Public Welfare
ODP Consulting System

MEDICATION ADMINISTRATION TRAIN THE TRAINER COURSE

2007-2008

A two-day training course for trainers who train and monitor staff in their agencies to administer medications using the principles and guidelines that are taught in the course and train and monitor the Medication Practicum Observers.

MEDICATION ADMINISTRATION TRAIN THE TRAINER COURSE

COURSE DESCRIPTION

The Department of Public Welfare in collaboration with the Pennsylvania State Board of Nursing developed the Medication Administration Training program. The purpose of this training program is to provide training for unlicensed staff in community settings to properly administer medications to individuals that receive services in these settings.

The training program is a Train the Trainer model. Participants that successfully complete this training will be able to do the following in their agency or entity.

- Teach unlicensed staff to properly administer medication
- Monitor unlicensed staff that administer medication
- Teach Practicum Observers to assist with the monitoring of unlicensed staff that give medication

PREREQUISITES AND STAFF QUALIFICATIONS

Only staff that meet all applicable requirements and are employed in one of the following licensed programs are eligible to attend this two-day medication administration course.

Department of Public Welfare:

- Chapter 2380: Adult Training Facilities (ATF)
- Chapter 2600: Personal Care Homes (PCH)
- Chapter 3800: Child Residential and Day Treatment Facilities
- Chapter 6400: Community Homes for Individuals with Mental Retardation*
- Chapter 6600: Intermediate Care Facilities for the Mentally Retarded (ICF/MR)
And Other Related Conditions (ICF/ORC)*
*Serving eight or fewer individuals

Department of Aging

- Title 6 Aging, Chapter 11: Adult Day Services

All candidates must have:

- Been employed by the agency or entity for at least 6 months
- Have familiarity with agency or entity policies and procedure for medication administration
- Completed and passed the Medication Administration Course.
 - Licensed staff (RN, LPN, MD, RPh., PA, CRNP) are excluded from this requirement.
 - Staff from 3800 facilities must have taken a medication administration course approved by the Office of Children, Youth, and Families.
 - Personal Care Home staff are exempt from this requirement until July 1, 2008.

REGISTRATION

The following must be completed and sent in order to register for the course:

- Application form
- Signed Agency/Entity and Trainer Agreement
- Completed pretest
- Signed Student Code of Conduct
- Applicable fees (see fee schedule)

Send to: ODP Consulting System
TIU 11 Mt Union Annex
402 North Jefferson Street
Suite A
Mount Union, PA 17066

Applicants with incomplete applications will receive a single notification that their application is not complete. This applicant will not be registered for a class until their application is complete. Space in the class of their choice will not be held for those with incomplete applications. Anyone that turns up for a course that is not registered will be turned away and not permitted to take the course.

Applicants will receive written confirmation of registration. Included with this confirmation letter will be a copy of the student manual.

- ***Instructors expect that the students will come with a working knowledge of the material in the student manual.***
- ***Students are expected to bring their manual and the confirmation letter with them to class.***

Registration is limited according to the environment that the applicant is representing. These stipulations appear below:

- MR provider agencies (includes multiple licensed homes or sites) may register no more than 3 staff per training session.
- PCH are limited to one staff person from each licensed home for fiscal year 2007-2008.
- Staff from selected* Chapter 3800: Child Residential and Day Treatment Facilities may send one staff per facility for fiscal year 2007-2008.

*Selected providers were identified by the Office of Children Youth and Families to participate for fiscal year 2007-2008. Those providers received a letter with the brochure indicating that they are eligible this year. If you have questions, please call Ellen Whitesell at 717-214-9780.

A waiting list will be kept and if a training session does not fill, then additional participants will be pulled from that waiting list to fill the class.

FEE SCHEDULE

- ❖ **The fee for the training is \$325 per applicant.** This fee includes registration and the cost of the training.
- ❖ For PCH serving one or more residents receiving Supplemental Security Income (SSI), one staff person per home may attend the training for free.
- ❖ **For MR agencies that provide only MR services and do not operate either PCH, Aging, or 3800 facilities, the fee will be a \$30 fee only.**
- ❖ The application fee will be refunded if the application is not accepted.

CANCELLATION AND SUBSTITUTION POLICY

- Cancellations must be made a week prior to the first day of the class.
- Agencies/Entities may substitute a qualified person providing the completed application with all of its components is received four working days prior to the first day of the class.
- Fees can be transferred to the substitute.
- If space permits, accepted participants will be permitted to change sites up to one week prior to the first day of the class.

If you have special needs as addressed by the Americans with Disabilities Act and need assistance at this training, please make your needs known when you register. Reasonable efforts will be made to accommodate you.

INSTRUCTIONS FOR REGISTERING

Please complete the following:

1. Application form
2. Agency/Entity and Trainer Agreement
3. Pretest
4. Signed Code of Conduct

Submit the above documents and the applicable fee* (made payable to Tuscarora Intermediate Unit 11) and submit to the following address:

**ODP Consulting System
TIU 11 Mt Union Annex
402 North Jefferson Street
Suite A
Mount Union, PA 17066**

*Application fees are due when the application is completed. The fee includes the cost of the materials, continental breakfast, and the cost of the course. *Each attendee receives a single copy of the Student Manual.* Those that pass the course will also receive a Trainer's Manual and the other training materials needed to teach the course. Students will no longer receive additional copies of the Student Manuals with successful completion of the course. Student Manuals will be available for purchase through the IU. Details will be available at the class.

APPLICATION

Please print or type information to complete the application:

The agency/entity that I am employed by provides the following licensed services (please check all that apply even if you don't work in those areas)

- Chapter 2380: Adult Training Facilities
- Chapter 2600: Personal Care Homes*
- Chapter 3800: Child Residential and Day Treatment Facilities
- Chapter 6400: Community Homes for Individuals with Mental Retardation*
- Chapter 6600: Intermediate Care Facilities for the Mentally Retarded (ICF/MR) and Other Related Conditions (ICF/ORC)**
**Serving eight or fewer individuals
- Title 6 Aging, Chapter 11: Adult Day Services

*For Chapter 2600: Personal Care Homes indicate the number of individuals receiving SSI that are served by your home: _____

- Check here if your agency only provides MR services (but not PCH, Aging or 3800 services)

I am primarily employed to work in the following licensed service (please check only one).

- Chapter 2380: Adult Training Facilities
- Chapter 2600: Personal Care Homes*
- Chapter 3800: Child Residential and Day Treatment Facilities
- Chapter 6400: Community Homes for Individuals with Mental Retardation**
- Chapter 6600: Intermediate Care Facilities for the Mentally Retarded (ICF/MR)**
- Chapter 6600: Intermediate Care Facilities for Other Related Conditions (ICF/ORC)**
**Serving eight or fewer individuals
- Department of Aging, Chapter 11: Adult Day Services

If you work for an Office of Developmental Programs (ODP) licensed service (2380, 6400, or 6600 ICF/MR), please indicate primary role that you hold in your agency.

- Direct Support Professional
- Program Specialist
- Provider Clinician
- Provider Administration or Supervisor

**PA DEPARTMENT OF PUBLIC WELFARE
MEDICATION ADMINISTRATION TRAIN THE TRAINER COURSE
AGENCY/ENTITY TRAINER AGREEMENT**

We understand that this Medication Administration Train the Trainer Course applies only to staff working in one of the applicable licensed environments including 55 Pa. Code Chapters 2380, 2600, 3800, 6400*, and 6600* (only those with 8 beds or fewer).

The signatures below indicate that both our agency/entity and the individual trainer upon receipt of his or her certificate assume responsibility for the on-going training and monitoring of our non-licensed agency-entity staff using the materials provided and presenting the content as taught in this two day Train the Trainer Course.

Trainers that successfully complete the training are only permitted to train under the auspices of their agency/entity employer.

The signatures below also verify that the applicant named in the application has met the following prerequisites

- The applicant is a licensed health care professional (RN, LPN, CRNP, pharmacist, physician, or physician's assistant); has been employed by our agency/entity for at least six months; and is familiar with our agency/entity policies and procedures related to medication administration.

OR

- The applicant is not a licensed health care professional, but has completed and passed this medication administration training at the agency/entity level and has been employed by our agency/entity for at least six months and is familiar with our agency/entity policies and procedures related to medication administration.

OR

- The applicant is not a licensed health care professional, but has completed and passed a medication administration training approved by the Office of Children Youth and Families; has been employed by our agency/entity for at least six months; and is familiar with our agency/entity policies and procedures related to medication administration.

Agency/Legal Entity Name

Facility Name (if different from the Agency/Legal Entity Name)

Facility Address

Executive Director, Administrator or Owner Name - ***please print***

Executive Director, Administrator or Owner Signature Date

APPLICANT NAME - ***PLEASE PRINT***

Applicant Signature

Date

PRETEST

NAME (please print) _____

This pretest must be completed by the person attending the Train the Trainer Course
Please answer questions based on the student manual

1. Which of the following are examples of your responsibility when administering medications?
 - a. Observe individuals for changes in physical and behavioral signs
 - b. Report observations to the right person at the right time
 - c. Administer suppositories, eye drops, or ear drops after reading instructions
 - d. a & b only

2. When do people with symptoms of challenging behavior benefit from medications?
 - a. Individual has a behavior related to a mental health disorder
 - b. Individual demonstrates acting out behavior
 - c. Individual is upset
 - d. Individual has a stomach ache

3. The medication process can either promote learning and self esteem or detract from them and further stigmatize an individual. From the statements below, choose the ones that promote learning and self esteem by placing a checkmark on the line in front of the statement.
 - a. _____ Involve the person to the level of his or her abilities
 - b. _____ Have people line up to receive medications
 - c. _____ Have people wear identification bracelets or tags
 - d. _____ Allow the person to speak to physicians and pharmacists
 - e. _____ Hang medication charts on walls and/or doors
 - f. _____ Teach individuals how to administer their own medications when they can do so safely

4. Medications that have a high potential for abuse, such as some prescribed for sleep or pain are called _____ medications.
 - a. over-the-counter (OTC)
 - b. prescription, non-controlled
 - c. prescription, controlled

5. Side effects, adverse effects, and medication interactions are examples of (a/an) _____ effect of a drug.
 - a. desired
 - b. unwanted
 - c. no apparent

6. As a direct care worker, you are an invaluable member of the team because:
 - a. You are the person most often in contact with the individual
 - b. You are able to make observations over a period of time
 - c. You would be most likely to notice subtle changes
 - d. People with whom you have a relationship will confide in you
 - e. All of the above

7. In a health emergency, which is your **FIRST** action?
 - a. Call for emergency help
 - b. Call appropriate agency personnel
 - c. Write a report

8. If you found a person (adult) without a heartbeat, which is your **FIRST** action?
 - a. Call for emergency help
 - b. Call appropriate agency personnel
 - c. Write a report

9. When the doctor prescribes a new medication for an individual, what two things do you need? (*select two answers*)
 - a. Prescription for medication
 - b. Drug samples from the physician
 - c. Information about the new medication
 - d. A copy of the medical work up the doctor wrote on the person

PRETEST *(continued)*

NAME *(please print)* _____

10. Identify the appropriate reaction to each of the following situations:
- e. Call doctor
 - f. Call designated agency personnel
 - g. Call 911
1. _____ Difficulty breathing after taking medications
 2. _____ Person received his or her morning medication twice
 3. _____ Identified that a dose of medication was due four hours ago
 4. _____ The lock on the container used to store all of the medication broke
 5. _____ Changes in sleeping pattern observed following a medication change
 6. _____ Unable to arouse individual to administer medication
11. What practice during medication administration helps prevent the spread of infection?
- a. Handling medication
 - b. Washing hands before administering medications
 - c. Wearing the same gloves when administering to more than one individual
 - d. Pouring medications from the bottle directly into a person's hand
12. Which of the following is used to document medication administration?
- a. Note in the individual's record
 - b. Answers to eight questions
 - c. Interaction label
 - d. Medication log

For each of the following situations mark "T" for true or "F" for false.

13. _____ Medications are kept in original containers.
14. _____ If it is documented that each person in the program can safely use or avoid toxic materials, prescription and potentially toxic nonprescription medications need to be kept in an area or container that is locked.
15. _____ It is always safe to keep prescriptions and potentially toxic nonprescription medications that need to be refrigerated in an unlocked area.
16. _____ An ideal place to store medication is in the bathroom cabinet.
17. _____ After the direct care worker administers a medication, the supervisor must sign the medication log.
18. When preparing medication for administration it is safest to do the following:
- a. Have the supervisor administer medication after you pour it
 - b. Call attention to the individual receiving medications
 - c. Prepare the medications for one individual at a time
 - d. Carefully label all medications on the tray with the correct person's name
19. Regulations establish criteria by which an individual is considered capable of self-administration of medications. Which of the following is **NOT** a criterion?
- a. Be able to recognize and distinguish the individual's medication
 - b. Know how much medication is to be taken
 - c. Know when medication is to be taken
 - d. Know the side effects of the medication
20. List the "rights" of medication administration.

**DEPARTMENT OF PUBLIC WELFARE
MEDICATION ADMINISTRATION
TRAIN THE TRAINER COURSE
STUDENT CODE OF CONDUCT**

The Department of Public Welfare (DPW) is committed to providing a safe working and learning environment for its instructors and students in the Medication Administration Train the Trainer course. To this end the Department has developed a Student's Code of Conduct. This requires that each student behave in a responsible, civil manner treating both their instructor and fellow students with respect.

Students are expected to:

- Actively listen to the presentations and discussions
- Participate in the discussion
- Respect others' right to learn
- Be prepared for class including arriving on time

Instructors expect that students will:

- Not use profane or offensive language
- Avoid side conversations
- Ask reasonable questions
- Not sleep in class
- Turn all cell phones and pagers to silent during class
- Return from breaks and lunch on time
- Work diligently to learn the material

Students should work with instructors to develop a classroom atmosphere which is:

- Open and accepting
- Positive and supportive
- Non-threatening either verbally or physically

Students should realize that their performance in this class is a reflection of their conduct within the classroom.

I understand the rules of conduct as presented above and agree to abide by these. I also understand that if I violate these I may be asked to leave the classroom and may be barred from the training.

Student Signature

Date

Student Name (print)

COURSE DATES AND LOCATIONS

PLEASE CHECK THE BOX NEXT TO THE DATE/LOCATION THAT YOU WOULD LIKE TO ATTEND

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> September 11 & 12, 2007
Holiday Inn
Pittsburgh/Greentree
401 Holiday Drive
Pittsburgh PA 15220
412-922-8100 | <input type="checkbox"/> September 12 & 13, 2007
Sheraton Philadelphia City
Center Hotel
17 th & Race Street
Philadelphia PA 19103
215-448-2000 | <input type="checkbox"/> September 13 & 14, 2007
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17601
717-606-1600 | <input type="checkbox"/> September 18 & 19, 2007
Holiday Inn Harrisburg-
Hershey
604 Station Road
Grantville PA 17028
717-469-0661 |
| <input type="checkbox"/> September 19 & 20, 2007
Holiday Inn Uniontown
700 W Main Street
Uniontown PA 15401
724-437-2816 | <input type="checkbox"/> September 20 & 21, 2007
The Woodlands Inn & Res
1073 Highway 315
Wilkes Bare PA 18701
570-824-9831 | <input type="checkbox"/> September 25 & 26, 2007
Radisson-Lackawanna Ave
700 Lackawanna Ave
Scranton PA 18503
570-342-8300 | <input type="checkbox"/> September 26 & 27, 2007
Pittsburgh Marriott North
100 Cranberry Wood Drive
Cranberry PA 16066
724-772-3700 |
| <input type="checkbox"/> September 27 & 28, 2007
Economic Progress Alliance
Conference Center
764 Bessemer Street
Suite 101
Meadville PA 16335
814-333-2299 | <input type="checkbox"/> October 2 & 3, 2007
Colonial Intermediate
Unit 20
6 Danforth Drive
Easton PA 18045
610-252-5550 | <input type="checkbox"/> October 3 & 4, 2007
Best Western Lehigh Valley
300 Gateway Drive
Bethlehem PA 18017
610-866-5800 | <input type="checkbox"/> October 4 & 5, 2007
Holiday Inn Pittsburgh/
Greentree
401 Holiday Drive
Pittsburgh PA 15220
412-922-8100 |
| <input type="checkbox"/> October 9 & 10, 2007
Holiday Inn Express
250 Bessemer Road
Mt Pleasant PA 15666
724-547-2095 | <input type="checkbox"/> October 10 & 11, 2007
Marriott Philadelphia
Downtown
1201 Market Street
Philadelphia PA 19107
215-625-2900 | <input type="checkbox"/> October 11 & 12, 2007
Crowne Plaza-King of
Prussia
250 Mall Blvd
King of Prussia PA 19406
610-265-7500 | <input type="checkbox"/> October 16 & 17, 2007
Radisson-Lackawanna
Station
700 Lackawanna Station
Scranton PA 18503
570-342-8300 |
| <input type="checkbox"/> October 17 & 18, 2007
Pittsburgh Marriott North
100 Cranberry Wood Drive
Cranberry PA 16066
724-772-3700 | <input type="checkbox"/> October 18 & 19, 2007
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17610
717-606-1600 | <input type="checkbox"/> October 23 & 24, 2007
Heartland Hall
5564 Business 200
Bedford PA 15522
814-623-9950 | <input type="checkbox"/> October 24 & 25, 2007
Best Western Inn & Conf
Center
82 North Park Place
Dubois PA 15801
814-371-6200 |
| <input type="checkbox"/> October 25 & 26, 2007
Ramada Inn Conf Center
1 Sheraton Drive
Altoona PA 16601
814-946-1631 | <input type="checkbox"/> October 30 & 31, 2007
Holiday Inn Pittsburgh/
Greentree
401 Holiday Drive
Pittsburgh PA 15220
412-922-8100 | <input type="checkbox"/> Oct 31 & Nov 1, 2007
Holiday Inn Exton
120 N Pottstown Pike
Exton PA 19341
610-524-9000 | <input type="checkbox"/> November 1 & 2, 2007
Holiday Inn Express
250 Bessemer Road
Mt. Pleasant PA 15666
724-547-2095 |
| <input type="checkbox"/> November 6 & 7, 2007
Sheraton Philadelphia
City Center Hotel
17 th & Race Street
Philadelphia PA 19103
215-448-2000 | <input type="checkbox"/> November 7 & 8, 2007
Summerfield Suites by
Wyndham Plymouth Mtng
501 E Germantown Pike
East Norriton Township PA
19401
610-313-9990 | <input type="checkbox"/> November 8 & 9, 2007
Holiday Inn Meadow Lands
340 Race Track Road
Washington PA 15301
724-222-6200 | <input type="checkbox"/> November 13 & 14, 2007
Toftrees Golf Resort &
Conference Center
One Country Club Lane
State College PA 16803
800-252-3551 |

Course Dates and Locations Continued on next page

COURSE DATES AND LOCATIONS

PLEASE CHECK THE BOX NEXT TO THE DATE/LOCATION THAT YOU WOULD LIKE TO ATTEND

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> November 14 & 15, 2007
The Inn At Chester Springs
815 North Pottstown Pike
Exton PA 19341
610-363-1100 | <input type="checkbox"/> November 15 & 16, 2007
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17601
717-606-1600 | <input type="checkbox"/> November 27 & 28, 2007
Colonial Intermediate
Unit 20
6 Danforth Drive
Easton PA 18045
610-252-5550 | <input type="checkbox"/> November 28 & 29, 2007
Comfort Inn
1 Comfort Lane
Butler PA 16001
724-287-7177 |
| <input type="checkbox"/> November 29 & 30, 2007
Holiday Inn Uniontown
700 W Main Street
Uniontown PA 15401
724-437-2816 | <input type="checkbox"/> December 4 & 5, 2007
Crowne Plaza-King of
Prussia
250 Mall Blvd
King of Prussia PA 19406
610-265-7500 | <input type="checkbox"/> December 5 & 6, 2007
Best Western Inn &
Conference Center
82 North Park Place
Dubois PA 15801
814-371-6200 | <input type="checkbox"/> December 6 & 7, 2007
Eden Resort Inn
222 Eden Road
Lancaster PA 17601
866-801-6430 |
| <input type="checkbox"/> December 11 & 12, 2007
Holiday Inn Pittsburgh/
Greentree
401 Holiday Drive
Pittsburgh PA 15220
412-922-8100 | <input type="checkbox"/> December 12 & 13, 2007
Greensburg Four Points
100 Sheraton Drive
Greensburg PA 15601
724-836-6060 | <input type="checkbox"/> December 13 & 14, 2007
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17601
717-606-1600 | <input type="checkbox"/> January 8 & 9, 2008
Radisson Hotel Pittsburgh
101 Mall Boulevard
Monroeville, PA 15146
412-373-7300 |
| <input type="checkbox"/> January 9 & 10, 2008
Holiday Inn Exton
120 N Pottstown Pike
Exton PA 19341
610-524-9000 | <input type="checkbox"/> January 10 & 11, 2008
The Inn At Chester Springs
815 North Pottstown Pike
Exton PA 19341
610-363-1100 | <input type="checkbox"/> January 15 & 16, 2008
Colonial IU 20
6 Danforth Drive.
Easton PA 18045
610-252-5550 | <input type="checkbox"/> January 16 & 17, 2008
Comfort Inn
1 Comfort Lane
Butler PA 16001
724-287-7177 |
| <input type="checkbox"/> January 17 & 18, 2008
Holiday Inn Express
250 Bessemer Road
Mt Pleasant PA 15666
724-547-2095 | <input type="checkbox"/> January 22 & 23, 2008
Toftrees Golf Resort &
Conference Center
One Country Club Lane
State College PA 16803
800-252-3551 | <input type="checkbox"/> January 23 & 24, 2008
Holiday Inn Uniontown
700 W Main Street
Uniontown PA 15401
724-437-2816 | <input type="checkbox"/> January 24 & 25, 2008
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17601
717-606-1600 |
| <input type="checkbox"/> January 29 & 30, 2008
The Woodlands Inn & Res
1073 Highway 315
Wilkes Barre PA 18701
570-824-9831 | <input type="checkbox"/> January 30 & 31, 2008
Holiday Inn Exp Midtown
1305 Walnut Street
Philadelphia PA 19107
215-735-9300 | <input type="checkbox"/> January 31 & Feb 1, 2008
Economic Prog Alliance
Conference Center
764 Bessemer Street
Suite 101
Meadville PA 16335
814-333-2299 | <input type="checkbox"/> February 5 & 6, 2008
Heartland Hall
5564 Business 220
Bedford PA 15522
814-623-9950 |
| <input type="checkbox"/> February 6 & 7, 2008
Holiday Inn Meadow Lands
340 Race Track Road
Washington PA 15301
724-222-6200 | <input type="checkbox"/> February 7 & 8, 2008
Greensburg Four Points
100 Sheraton Drive
Greensburg PA 15601
724-836-6060 | <input type="checkbox"/> February 12 & 13, 2008
Colonial IU 20
6 Danforth Drive
Easton PA 18045
610-252-5550 | <input type="checkbox"/> February 13 & 14, 2008
Sheraton Philadelphia City
Center Hotel
17 th & Race Street
Philadelphia PA 19103
215-448-2000 |

COURSE DATES AND LOCATIONS CONTINUED ON NEXT PAGE

COURSE DATES AND LOCATIONS

PLEASE CHECK THE BOX NEXT TO THE DATE/LOCATION THAT YOU WOULD LIKE TO ATTEND

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> February 14 & 15, 2008
Holiday Inn
Pittsburgh/Greentree
401 Holiday Drive
Pittsburgh PA 15220
412-922-8100 | <input type="checkbox"/> February 19 & 20, 2008
Holiday Inn Harrisburg/
Hershey
604 Station Road
Grantville PA 17028
717-469-0661 | <input type="checkbox"/> February 20 & 21, 2008
Best Western Lehigh Valley
300 Gateway Drive
Bethlehem PA 18017
610-866-5800 | <input type="checkbox"/> February 21 & 22, 2008
Ramada Inn Conf Center
1 Sheraton Drive
Altoona PA 16601
814-946-1631 |
| <input type="checkbox"/> February 26 & 27, 2008
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17601
717-606-1600 | <input type="checkbox"/> February 27 & 28, 2008
The Inn At Chester Springs
815 North Pottstown Pike
Exton PA 19341
610-363-1100 | <input type="checkbox"/> February 28 & 29, 2008
Ambassador Erie
7794 Peach Street
Erie PA 16509
814-866-9999 | <input type="checkbox"/> March 4 & 5, 2008
Colonial IU 20
6 Danforth Drive
Easton PA 18045
610-252-5550 |
| <input type="checkbox"/> March 5 & 6, 2008
Holiday Inn Exp Midtown/
1305 Walnut Street
Philadelphia PA 19107
215-735-9300 | <input type="checkbox"/> March 6 & 7, 2008
The Woodlands Inn & Res
1073 Highway 315
Wilkes Barre PA 18701
570-824-9831 | <input type="checkbox"/> March 11 & 12, 2008
Holiday Inn Express
250 Bessemer Road
Mt Pleasant PA 15666
724-547-2095 | <input type="checkbox"/> March 12 & 13, 2008
Marriott Philadelphia
Downtown
1201 Market Street
Philadelphia PA 19107
215-625-2900 |
| <input type="checkbox"/> March 13 & 14, 2008
Holiday Inn Meadow Lands
340 Race Track Road
Washington PA 15301
724-222-6200 | <input type="checkbox"/> March 18 & 19, 2008
Toftrees Golf Resort &
Conference Center
One Country Club Lane
State College PA 16801
800-252-3551 | <input type="checkbox"/> March 25 & 26, 2008
Lancaster-Lebanon IU 13
1020 New Holland Avenue.
Lancaster PA 17601
717-606-1600 | <input type="checkbox"/> March 26 & 27, 2008
Holiday Inn Exton
120 N Pottstown Pike
Exton PA 19341
610-524-9000 |
| <input type="checkbox"/> March 27 & 28, 2008
Greensburg Four Points
100 Sheraton Drive
Greensburg PA 15601
724-836-6060 | <input type="checkbox"/> April 1 & 2, 2008
Colonial IU 20
6 Danforth Drive
Easton PA 18045
610-252-5550 | <input type="checkbox"/> April 2 & 3, 2008
Best Western Lehigh Valley
300 Gateway Drive
Bethlehem PA 18017
610-866-5800 | <input type="checkbox"/> April 3 & 4, 2008
Holiday Inn Uniontown/
700 W Main Street
Uniontown PA 15401
724-437-2816 |
| <input type="checkbox"/> April 8 & 9, 2008
Holiday Inn Express
250 Bessemer Road
Mt Pleasant PA 15666
724-547-2095 | <input type="checkbox"/> April 9 & 10, 2008
Greensburg Four Points
100 Sheraton Drive
Greensburg PA 15601
724-836-6060 | <input type="checkbox"/> April 10 & 11, 2008
Lancaster-Lebanon IU 13
1020 New Holland Avenue
Lancaster PA 17601
717-606-1600 | <input type="checkbox"/> April 15 & 16, 2008
Holiday Inn
Pittsburgh/Greentree
401 Holiday Drive
Pittsburgh PA 15220
412-922-8100 |
| <input type="checkbox"/> April 16 & 17, 2008
Holiday Inn Meadow Lands
340 Race Track Road
Washington PA 15301
724-222-6200 | <input type="checkbox"/> April 17 & 18, 2008
Radisson Hotel Pittsburgh
101 Mall Boulevard
Monroeville PA 15146
412-373-7300 | <input type="checkbox"/> April 22 & 23, 2008
The Inn At Chester Springs
815 North Pottstown Pike
Exton PA 19341
610-363-1100 | <input type="checkbox"/> April 23 & 24, 2008
Sheraton Philadelphia City
Center Hotel
17 th & Race Street
Philadelphia PA 19103
215-448-2000 |

COURSE DATES AND LOCATIONS CONTINUED ON NEXT PAGE

COURSE DATES AND LOCATIONS

PLEASE CHECK THE BOX NEXT TO THE DATE/LOCATION THAT YOU WOULD LIKE TO ATTEND

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> April 29 & 30, 2008
Holiday Inn Exp Midtown
1305 Walnut Street
Philadelphia PA 19107
215-735-9300 | <input type="checkbox"/> April 30 & May 1, 2008
Holiday Inn Exton
120 N Pottstown Pike
Exton PA 19341
610-524-9000 | <input type="checkbox"/> May 6 & 7, 2008
Holiday Inn Uniontown
700 W Main Street
Uniontown PA 15401
724-437-2816 | <input type="checkbox"/> May 13 & 14, 2008
Best Western Inn &
Conference Center
82 North Park Place
Dubois PA 15801
814-371-6200 |
| <input type="checkbox"/> May 14 & 15, 2008
Comfort Inn
1 Comfort Lane
Butler PA 16001
724-287-7177 | <input type="checkbox"/> May 29 & 30, 2008
Radisson Hotel Pittsburgh
101 Mall Boulevard
Monroeville PA 15146
412-373-7300 | | |

