

FY 2011-12 NBPB

Commonwealth of
Pennsylvania

Office of Children,
Youth and Families



**NEEDS BASED PLAN AND BUDGET
NARRATIVE TEMPLATE**

Budget Narrative Template

The following pages provide a template for counties to use to complete the narrative piece of the 2011-2012 Needs Based Plan and Budget. All narrative pieces should be included in this template; no additional narrative is necessary. Detailed instructions for completing each section are in the Needs Based Plan and Budget Bulletin, Instructions & Appendices.

The budget narrative is limited to a MAXIMUM of 50 pages, excluding charts, Special Grants Request Forms, and IL Documentation. All text must be in either 11-point Arial or 12-point Times New Roman font, and all margins (bottom, top, left, and right) must be 1 inch.

Note: On the following page, once the county inserts its name in the gray shaded text, headers throughout the document will automatically populate with the county name. Enter the county name by clicking on the gray shaded area and typing in the name.

CENTRE

Needs Based Plan and Budget FYs 2009/10, 2010/11, and 2011/12

Version Control	
Original Submission Date:	8/16/10
Version 2 Submission Date:	
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Version 4 Submission Date:	

Section 2: NBPB Development

2-1: Executive Summary

Successes

- Centre County has continued to see a decrease in placements. In FY 05/06, 195 children required placement services. In FY 09/10, this decreased to 110 children. Centre County's admission rate per 1,000 children has continued to trend downward over the past five years and it is significant to note that Centre County's rate of admissions has been consistently lower than other counties of the same size. Centre County CYC and JPO staff continue to be diligent in efforts to exhaust all available resources before utilizing placement for a child. The excellent array of in-home services that have been developed and enhanced over the past 30 years are a significant reason that placements have decreased. This array of services, team work, and creative idea sharing continue to provide excellent services to Centre County families in need of intervention.
- The majority of children who enter placement and their families are provided services through the Centre County Reunification Program. Services are provided in Centre County through the cooperation of Centre County Children and Youth Services (CYS), Centre County Juvenile Probation Office (JPO), Family Intervention Crisis Services (FICS), and the Centre County Youth Service Bureau (YSB). Over the past seven years, the Reunification Program has served 217 children, with 174 of those children achieving permanency through reunification with parents, placement with kin, legal subsidized guardianship with a caretaker or adoption. The placement re-entry rate of 9.1% during this time period speaks to the success of this program and to the efforts to assure that a variety of efficient, goal-oriented services and supports are available to Centre County families.
- This past fiscal year saw the continued development and utilization of Family Group Decision Making (FGDM) services in Centre County. The principles of FGDM are built on family empowerment and family decision-making. FGDM conferences allow families and family-invited participants to make critical decisions and to implement agreed upon solutions to family difficulties. Families are empowered to arrive at the solutions that will work for their family, utilizing community supports, while assuring safety for their children. This process has expanded to include referrals related to truancy, child custody and transition planning for aging-out youth. The philosophy that many families are often the best at deciding how to fix their own problems continues to positively permeate all aspects of child welfare practice in Centre County.

Challenges

- While placement rates have decreased, the children being placed present a number of challenges for the system. Centre County tends to have a higher percentage of older youth in placement. A significant number of these youth require group home and specialized placements. These are youth who arrive in placement after their families have received a number of intensive in-home services and/or out-patient mental health services. Once entering placement, reunification services are usually not successful with this population as so many resources had been utilized prior to placement. This has resulted in a large number of youth who will age-out of the child welfare system. These youth require years of placement services and continued support services before

and after reaching age 18. It is anticipated that several youth will request to remain in CYS custody post-high school graduation and the agency is required to provide room and board and living stipends while they pursue their post-secondary education. The costs for these youth represent a significant percentage of the total budget.

- The Needs-Based Plan & Budget (NBP&B) for FY 10/11 is extremely tight. There is no additional funding available for any unforeseen situations. The reductions have forced CYS & JPO to be extremely cautious with all spending, especially related to placements. The trend of lower placements have now resulted in budget reductions that allow no spending beyond those levels. Literally one or two children requiring costly placements can have a major budget impact. At risk are the array of in-home services that prevent placement and shorten the length of placement. Providers of these services have seen their budgets frozen at FY 09/10 service levels or reduced as a result of NBP&B allocation amounts.
- Drugs and alcohol abuse continue to be prevalent among the parents and children being served by CYS and JPO. Prescription drug abuse is becoming more significant, in addition to the illegal use of drugs and alcohol abuse. The risk to children is significant when the caretakers are seriously impaired. Further, this population presents a challenge in service delivery. Drug and alcohol testing by staff is standard protocol now and accessing safety risks due to this behavior is challenging. Families facing these types of issues require more intensive involvement and monitoring in order to ensure the safety of children.
- Due to the current fiscal situation on both the local and state levels and the uncertainty for the future, FY 11/12 will be a time of very little change in Centre County. On the local level, benefit costs are projected to increase substantially in FY 2011, further impacting the tenuous fiscal situation. There are modest increases requested, but the majority of these increases are to meet projected placement needs or maintain existing in-home services. The increased placement costs include placement needs and subsidies for youth continuing in agency custody beyond high school graduation.

Priorities

- Providing services and financial support to youth remaining in care to complete their post-secondary education. This is a new population for CYS. While in the past youth had a choice to remain in the custody of CYS until high school graduation, after leaving agency custody on-going support was then provided through the Independent Living Program. Youth continuing their education can now request to remain in agency custody until age 21. Placement resources and monetary resources have been allocated to assure adequate support for this population. Monitoring and accessing service delivery will be a priority in FY 10/11.
- Continued implementation of safety assessment requirements. Implementation of out-of-home safety assessment will be required, with training to occur in Spring 2011. In-home safety assessment is fully implemented and the additional requirements for accessing safety resulted in changes in the intake investigation process. CYS has seen a significant turnover of staff within the Intake Unit, which has presented further challenges. A priority in FY 10/11, in addition to the continued implementation of safety assessment, is the stabilization of the staffing within the Intake Unit.

- Focus on leadership development and a commitment to excellence within the CYS organization. This is a priority in order to improve practice, improve staff stability, better engage staff and assure staff development as succession planning begins. There exist many opportunities for positive change and opportunities for staff to be more engaged and to be able to participate in setting agency goals and defining the agency's purpose. The current CYS director has committed to remaining with the agency for a specified period of time. It is also anticipated that at least one supervisor will retire in the near future. These changes present opportunities for current staff to move into supervisory and administrative positions. It is important that leadership development and staff development occur now so that the agency is in a better position when these changes occur.

2-2a. Collaboration

Entity	County Engagement
County Children and Youth Agency Staff	Centre County Children and Youth Services have bi-weekly all staff meetings during which information is shared. In addition to the staff meetings, regularly scheduled case staffings also occur, where collaboration enhances case decision-making. Staff are also provided with opportunities and encouraged to participate on various inter-agency committees. These committees are formed to deal with numerous internal agency issues and provide excellent opportunities for staff to work together and have input on agency policies and procedures.
Juvenile Probation Staff	The Centre County Juvenile Probation office has excellent communication with service providers and Centre County CYS. This extensive network of private providers, Centre County CYS and JPO staff participate in BARJ, Children's Roundtable, Youth Aid Panels, CAASP and Communities That Care. Most of the programs that provide direct services to families prepare reports detailing the status of those services and provide copies to JPO staff. JPO staff attend reunification review meetings and are represented on the Reunification Implementation Team. Private provider staff attend relevant court hearings and provide crisis intervention when needed. CYS/JPO shared case responsibility also provides the opportunity to collaborate on service needs for individual youth.
Juvenile Court and Family Court Judges and Legal Counsel for Parties	Centre County recently completed its involvement with the ABA Permanency Barriers Project and the courts have been very supportive of efforts to improve the legal process for children in placement. In an effort to continue improvements in this area, the decision was made to have a sub-group within the Children's Roundtable address ways to examine adoption barriers and timeliness. All the sub-groups will report back to the BARJ/Children's Roundtable on a quarterly basis. Through the collaborative efforts of one county judge and numerous county agencies, the Child Access Center is a reality and is planning to expand services to provide supervised visits. The goal of this center is to provide a safe, monitored environment for parental visitation and for the physical exchange of children for parental visitations. The FGDM program has provided another opportunity for collaboration with the courts. The court utilizes the FGDM program and several judges make direct referrals to that program. Finally, CYS provides, through a contract with Wardell & Associates, the Custody Monitoring Program. Judges refer high conflict custody cases for assessment and court-ordered supervised visitation, with the goal of avoiding the re-involvement of CYS and further custody conferences

Entity	County Engagement
	with the Courts.
Family Members and Youth, especially those who are or who have received services	Within the Reunification Program, a formal meeting is held with family members prior to the beginning of services, to involve family members in the discussion of service needs. CYS and Private Provider staff elicit family input prior to writing all service plans and service plan reviews. The FGDM philosophy has been incorporated into all areas of service provision. YSB operates several community Youth Centers and group sessions are frequently held to discuss issues that are important to the youth and this has been helpful in soliciting ideas for services. CYS and provider staff held a focus group to better understand any barriers to service provision. As a result of the focus group a family reunification program handbook was developed and is being utilized. Both FICS and YSB conduct follow-up surveys with program participants and use the feedback received to evaluate program effectiveness and improve client inclusiveness.
Child, Parent, and Family Advocates	CYS staff works closely with the court appointed GAL in custody cases, as well as with MH/MR advocates for kids and families.
Mental Health and Mental Retardation service system	Staff from MH/MR are invited to and routinely attend Reunification review meetings for joint clients. This provides an opportunity for the sharing of information and as needed, staff can be utilized to support family members in achieving their service goals. These agencies have one representative who sits on the CYS Placement Review Team and MDT. CASSP meetings held every two weeks allow for collaborative efforts and there exists a coordinated effort to provide services.
Drug and Alcohol Service System	Staff from D&A are invited to and regularly attend Reunification review meetings, FGDM conferences and transition conferences for joint clients.
Early Intervention System	CYS staff and private providers conduct ages and stages assessments and referrals to Early Intervention are made as appropriate. Early Intervention, Parenting Plus and CYS communicate as needed to ensure that service goals are being met.
Local Education System	JPO has a strong presence and relationship in all Centre County school districts. Because the YSB operates a boys' group home in the Penns Valley school district (PVSD). YSB staff have a significant presence in that school district. The group home staff in collaboration with PVSD have held an alternative education grant for the past five years. Through that grant, a full-time YSB staff member works in the school and meets with youth at risk of failing in the public school. Youth meet with the

Entity	County Engagement
	<p>alternative education counselor individually and in groups, and the counselor monitors classrooms as needed. This has been a very successful collaboration, and is responsible for keeping many youth in the public school as opposed to a separate alternative education program. Every effort is made by private provider and CYS staff to attend all IEP meetings and student/teacher conferences. School representatives sit on the Placement Review Team and MDT. Sessions are frequently scheduled at school by FICS and IL staff and school staff are very cooperative with this.</p> <p>Student Assistance Programs exist to identify, assess, & diagnose personal & school related problems that are affecting student performance. All school districts in Centre County operate SAP, offering varying degrees of brief counseling & consultation, and all offer referral to appropriate and accessible services & resources. CYS, YSB and FICS staff sit on SAP teams throughout the county, and the three agencies are seen as viable resources to each team.</p> <p>The five school districts hold student staffing days, attended by CYS and IL staff. These meetings are held at least one time per year for each of the five school districts. The purpose is to coordinate services for students with IEPs, learning disabilities, and/or special needs who are graduating from high school, seeking higher education or employment, or changing their curriculum within the school district. The staffing days allow for the student and the student's parents to make a connection with an agency that they will become involved with upon the student's graduation from high school and to develop a plan for that student's future, to allow for a smooth transition from high school.</p> <p>Representatives of school districts and the Intermediate Unit participate on the CASSP Advisory Committee and attend the CASSP meetings held to staff cases. CYS and IL staff attend Transitional Council meetings which are held quarterly. These meetings are a larger version of the Student Staffing Days. Rather than staffing any particular student, the purpose is to update each other on services available to students with IEPs, learning disabilities, and/or special needs who are transitioning from high school. The various agencies and school districts provide updates on upcoming training opportunities, job fairs, job shadowing experiences and educational opportunities.</p>
<p>Community Organizations which provide support and services to children and families</p>	<p>The CYS agency liaison participates on numerous task forces and committee meetings. These include: Centre County Transition Council</p>

Entity	County Engagement
	<p>Affordable Housing Coalition: meets monthly to discuss the housing needs for residents of Centre County. Strong focus on the need for more housing that is affordable for the working middle-class as well as those falling into the very low, low income category.</p> <p>Centre County Council of Human Services: meets monthly to promote coordination among the various human services in Centre County and discuss services available for the different populations. Excellent opportunity to network with other agencies and to learn of services available to our clients, training opportunities, and provides a place to discuss the need for additional services.</p> <p>Centre County Sexual Assault and Domestic Violence Task Force SART Coordination and Review Team: meets quarterly to review the sexual assault response team protocol and its effectiveness. Supportive Housing Program Committee: meetings are held when Housing Transitions, Inc. has an applicant for this particular housing program.</p> <p>In addition, CYS and Provider staff are represented on these committees:</p> <ul style="list-style-type: none"> Community Care Behavioral Health JPO Aftercare Committee Child Access Center Committee Regional Children’s Service Coordination Committee Local Children’s Team Balanced and Restorative Justice Committee Criminal Justice Advisory Board Child Death Review Team CYS Child Abuse Multidisciplinary Team Communities That Care Prevention Board Centre County Disaster Recovery Task Force Centre Alliance for Healthy Relationships. <p>By having multiple YSB & CYS staff involved in these varied Boards and Committees, we are constantly aware of the changing needs of the community, and we have unique information about and access to various programs for families.</p>
<p>Current Service Providers</p>	<p>The two major private providers are The Centre County Youth Service Bureau (YSB) and Wardell and Associates, Inc., known more commonly as FICS. CYS and JPO contract with Wardell and Associates to provide the following programs:</p> <ul style="list-style-type: none"> Family Intervention Crisis Services (FICS): In-home intensive counseling service Family Reunification Program: Structured, intensive reunification & permanency service

Entity	County Engagement
	<p>Custody Monitoring Program: Court requested custody assessments & supervised visitation</p> <p>Foster Home Recruiter: recruitment and retention services for foster parents</p> <p>Independent Living: Independent Living service</p> <p>CYS and JPO contract with YSB to provide the following programs:</p> <p>Family Reunification Program: Structured, intensive reunification & permanency service</p> <p>Family Group Decision Making (FGDM): Family group conferences</p> <p>Parenting Plus: In-home intensive parenting service</p> <p>JUMP: Mentoring program for delinquent youth</p> <p>The staff from these service providers and CYS and JPO schedule meetings regularly (on average monthly) to share information on clients receiving services.</p> <p>McCloskey Counseling Center: Utilized as appropriate for a child's need for individual counseling, with a specialization in providing therapy for sexual abuse victims and attachment disorders. Also provides specialized services for fire setting behaviors and sexual offending issues through Project Compass.</p> <p>CYS and Provider Staff usually accompany the family for the first contact with organizations. Also, after referrals are made for services, CYS staff monitor the services being provided to determine if the family is following through with services and to determine if the services being provided are appropriate. Because there exists such a close working relationship between service providers, it is common for staff to negotiate who does what in order to provide the best services to families and youth.</p>

2-2b. Data Collection Details

Resource	Data Collected	Date of Data
US Census	Population; poverty statistics	2008
OCYF Data Package	Outcome Measures and Performance Indicators	
Annual State Child Abuse Report	Abuse data	
Centre County Placement Software	Placement Data	
NCFAS & NCFAS-R	Family Assessment Data	

2-3: Meeting Mandates

2-3a. PA Rules of Juvenile Court Procedure

- What steps are the county taking to address this mandate?

CYS, JPO and the Prothonotary office implemented the Common Pleas Case Management System in October 2008. CYS continues the practice of submitting a shelter care application in addition to the emergency court order and CYS provides notification to families in need of a 72 hour hearing.

2-3b. Truancy

- What steps are the county taking to address this mandate?

All referrals on habitually truant children are accepted. Typically, these cases are referred to FGDM. The county has an involved magisterial system that is aware of resources and has made referrals directly to service providers without involving CYS. No children were placed due to truancy issues.

2-3c. Quality Assurance Process

- What steps are the county taking to address this mandate?

The agency has four fiscal staff and the job responsibilities of one fiscal staff is almost solely devoted to the job responsibilities associated with the Title IV-E Assurance requirements. The CYS Fiscal Officer completes supervisory reviews quarterly. Centre County consistently receives positive feedback from OCYF during IV-E reviews.

2-3d. Fostering Connections

- What steps are the county taking to address this mandate?

Starting with the initial contact with a family, casework staff collect information on a specified form designed to document identified family resources. This information is updated regularly and follows the life of the case. If a child is taken into agency custody, the form is given to the clerical staff who sends the State mandated letter to the families listed on the form. When an identified resource family has completed the necessary paperwork, it is reviewed, and background checks are completed. If concerns are raised during the approval process, the Assistant Director, Foster Care Specialist, Placement Supervisor, caseworker and GAL review the paperwork, discuss the concerns and come to a consensus regarding approval. If the family is determined to be inappropriate as a resource family for the identified child, the group will document in writing the reasons for denial. Transition plans are developed 90 days prior to planned discharges for all aging out youth, these plans are developed in a FGDM fashion with the youth facilitating the conference. Beginning in FY 10/11, these transition plans will be developed 6 months prior to a planned discharge for all aging out youth. Based on experiences in the first year of doing transition plans, 90 days is not early enough to begin this important process with youth.

2-3e. Safety Assessment

- What steps are the county taking to address this mandate?

Safety Assessment has been fully implemented within the agency. CYS continues to take part in the monthly safety assessment meetings in Cambria County in and participates in the All County Safety Lead calls. In anticipation of the out-of-home SAMP, CYS has identified a placement caseworker and a Supervisor to join the Assistant Director as the County Safety Leads. We anticipate training on the out of home process will be completed by May 2011. Centre County will also participate in the State's quality review scheduled for late 2010.

2-3f. Children & Family Services Act of 2006

- What steps are the county taking to address this mandate?

Centre County has one supervisor assigned to track and record the visitation data into the required spreadsheet. An internal form was developed for use by caseworkers, in conjunction with their supervisors, to discuss and record placement visits during supervisory case conferences. As of 6-30-10, Centre County has a 91% rate of visiting children each month with 100% of those visits occurring in the child's residence. CYS has been identified as an "innovation" county and was provided with four tablets for use in the mobile technology study.

2-3g. Development Evaluation & Early Intervention Referral

- What steps are the county taking to address this mandate?

Centre County currently does the Ages and Stages assessment on every child under age three who has been a subject of a substantiated report of child abuse/neglect and/or has been accepted for service. CYS has two caseworkers who act as Ages and Stages experts, answering staff questions and collecting and entering data into the system. These caseworkers recently did an update training on the bulletin changes and CYS is meeting the current regulatory requirements. Any child who is deemed appropriate through the assessment is referred for Early Intervention Services.

2-3h. CFSR Outcomes and Continuous Quality Improvement

- What steps will the county take to develop or enhance a continuous quality improvement process related to the CFSR outcomes and themes?
- Youth and family engagement throughout the life of a case: Centre County realized that we were not always engaging the non-custodial parent, which is predominately the father. The outcomes committee, consisting of CYS, private provider staff and JPO, decided to make the engagement of fathers a focus for outcomes. This shift in focus has increased engagement in our purchased in-home services and for youth in placement. Parenting Plus, an in-home parent education program, went from 69% of plans including the father's signature in FY 08/09 to 88% in FY 09/10. In FY 08/09, 76% of father's attended at least 25% of the parenting visits and this increased to 93% in FY 09/10. Family Intervention Crisis Services (FICS) is an in-home counseling program. In FY 08/09, 84% of services plans included a father's signature and this improved to 93% in FY 09/10. In FY 08/09, the number of family sessions in which a father participated was 84% and that increased to 90% in FY 09/10.
- Timely permanence: While there continue to be lengthy legal delays for adoptions to be finalized, other significant practices have been put in place to enhance timely permanence for children. All CYS staff are doing a much better job at seeking out family resources from the beginning of agency involvement with a family. When placement is necessary, all appropriate children are referred to the Centre County Reunification Program. Through this program the focus from the beginning of a child's placement is to provide the family with every opportunity to regain custody of their children. Services are intensive, focused, and goal driven. By engaging families early in the placement, by providing services and frequent visitation in the families home, families are more likely to stay involved in permanency efforts. At the beginning of a placement, CYS staff and Reunification staff begin talking with every foster parent about being a permanent resource. A section on concurrent planning has been added to the monthly reunification reports. This puts an emphasis on the practice and allows for easier monitoring. Through the Children's Roundtable, Centre County formed a sub-group chaired by a Judge and a paralegal. The focus of this sub-group will be to examine adoption timeliness and barriers.

- ❑ Assessments: Centre County continues to utilize standardized assessments in our work with families. FICS, the Centre County Reunification Program and Parenting Plus are all using the NCFAS or NCFAS-R to identify family issues and to quantify program impact. The use of these assessment instruments began in June 2005. The NCFAS is completed at intake and any domain score below baseline would be an area needing improvement. The NCFAS is then completed at case closure as a means to quantify a family's progress. A family may score below baseline in a certain domain, then at case closure the family would be scored again and the difference between the scores would indicate improvement or lack of improvement. In FY 08/09, the FICS program tracked two domains from the NCFAS, parental capabilities and family interaction. In FY 08/09, for families where the scores were below baseline at intake, the average increase at case closure in parental capabilities was 1.2 and in family interaction the increase was 1.3. In FY 9/10, parental capabilities scores improved an average of 1.5 and family interaction scores increased 1.1. The program goal will continue to be to achieve an average 1.5 score increase in each of these two domains. The Parenting Plus Program tracked the family interaction domain, with a goal of having 80% of families at case closure score at baseline or above. In FY 08/09, 84% of the families served scored at baseline or above in the family interaction domain and in FY09/10 the 84% was maintained. The Parenting Plus Program, in FY 08/09, began using the Ages and Stages tool for all children between 4 and 16 months of age. The program had a goal of completing the tool with 95% of the children in this cohort. Data collected indicates they achieved a 92% outcome in FY08/09 and in FY 09/10 they achieved 100%.
- ❑ Transition planning: Staff were frustrated by youth frequently refusing to participate in any services upon reaching the age of 18. CYS requested additional funding for the FGDM process and the IL program. As a result of receiving additional funding for both of these programs, CYS began using FGDM conferences for aging out youth in an effort to engage youth in their own planning. In FY 09/10, 89% of the youth aging out of the system had transition conferences utilizing FGDM. In FY 10/11 CYS and JPO will begin providing IL services to youth at age 14. It is hoped that by engaging youth earlier and focusing on transition planning with youth for a longer period of time prior to their leaving care that more youth will continue participating in IL services after aging out.
- ❑ Enhancing the quality of practice: In response to fiscal restraints, CYS continued the practice of sending only one or two caseworkers to trainings, with the expectation that they subsequently present a training session for all agency caseworkers and supervisors. On an individual level, the caseworkers have grown professionally through this practice and it provides workers with a unique perspective on child welfare. Workers are afforded the opportunity to consider issues that impact the agency as a whole, as opposed to focusing only on the issues impacting their unit. The use of case staffings also allow for professional growth, thus enhancing the quality of practice. CYS has indicated that we would be willing to be involved with the CQI reviews in 2011 and that the Assistant Director would be willing to train to be a reviewer for others agencies going through this process. Beginning in January 2010, with the hiring of a new CYS Director, a strong focus has been on supervisory leadership. Utilizing the principles of the Studer Group, improving the leadership abilities of all supervising and managerial staff will continue to be a major focus during the next fiscal year. In addition, all supervisory staff are now directly supervised by the CYS Director, in order to provide consistency and continuity in supervision and practice. An agency staff committee is currently developing Agency Professional Standards for all CYS staff, which will be the foundation for guiding and improving the quality of practice.

2-3i. Shared Case Responsibility

- What steps are the county taking to address this mandate?
Centre County CYS and JPO have an excellent relationship. We coordinate on cases, service delivery and resources to ensure that children and families are receiving the appropriate services. Shared case responsibility is not anticipated to be a problem for Centre County. The two agencies have met and preliminary policies and procedures are in place. Prior to implementation, we will hold cross trainings in an effort to outline policy and procedures and define roles.

2-3j. The Child Abuse Prevention and Treatment Act (CAPTA) – Guardian Ad Litem training

- What steps are the county taking to address this mandate?
The current GAL has been acting in that capacity for dependant children as well as being appointed to represent children in custody matters for several years. The GAL is part of the reunification team and attends monthly reviews. The GAL is part of the children's roundtable and co-chairs a sub-group.

2-3k. Chafee Foster Care Independence Program (CFCIP) - National Youth in Transition Database (NYTD) – Baseline Survey

- What steps are the county taking to prepare to address this mandate?
Beginning in FY 10/11, we will begin to offer IL services to youth in placement starting at age 14. We currently collect outcomes from our IL purchased service provider. We will be able to comply with NYTD requirements.

2-3l. Emergency and Disaster Planning

- What steps are the county taking to address this mandate?
We are in the process of developing an emergency and disaster plan in conjunction with the Director of Emergency Services and will address the five federal requirements. We are currently collecting disaster plans from agencies who are funded by Titles IV-B and IV-E.

2-3m. Time Limited Family Reunification (TLFR)

- What steps are the county taking to address this mandate?
We are not participating in this grant.

Section 3: General Indicators

3-1: County Information/Background

- Population and poverty trends
The United States Department of Agriculture data indicates that the population in Centre County increased from 124,812 residents in 1990 to an estimated population of 146,212 in 2009. The same data set indicates that there was a 7.7% population increase for Centre County and a 1.4% population increase for Pennsylvania from 2000 to 2008. According to the data from the United States Census Bureau, in 2008, the percentage of the population under 18 years of age was 16% in Centre County and 22.4% in Pennsylvania. The racial breakdown of the population in Centre County, according to 2008 data, is 90% White, 3% Black, and 5% Asian. This compares to 85.6%, 10.8%, and 2.4% in Pennsylvania. [Source: United States Department of Agriculture Economic Research Service: www.ers.usda.gov and The United States Census Bureau: www.census.gov]

Poverty Level in Centre County:

According to the US Census data, the percentage of Centre County children under age 18 living in poverty in 2006-2008 was 11.0%. 27% of families with a female householder and no husband present had incomes below the poverty level. The unemployment rate for Centre County in 2009 was 5.6%. The overall Pennsylvania rate was 8.1% in 2009.

While in Centre County the unemployment rate and poverty rate for children under the age of 18 is favorable compared to surrounding counties and Pennsylvania as a whole, a unique set of circumstances exist within Centre County to counter these positive statistics. Rental costs in the area are driven up in part by the population growth and in part by the Penn State student population. The monthly living costs for the workforce, according to the Self-Sufficiency Standard for Pennsylvania, are some of the highest in the state.

(http://www.pathwayspa.org/Self_Sufficiency_Standard.pdf)

Every two years, Self-Sufficiency Standard for Pennsylvania conducts a study of economic prosperity for families throughout the state. The data is broken down by county of residence. According to the PathWaysPA's "Self Sufficiency Standards for Pennsylvania 2008", the most recent report, two adults with one preschooler child and one school-age child need to earn \$59,920 a year to get by in Centre County. In comparison, the following is the data for several surrounding counties: Clinton County, \$40,463; Clearfield County, \$40,141; Mifflin County, \$40,312; and Blair County, \$44,125. The cost for child care in Centre County is among the highest in the state, and the cost of housing is significantly more than in neighboring counties. Child care costs are listed at \$1,641, while in the surrounding counties mentioned above, the average is \$891. In Centre County, the average fair market rent for a two-bedroom unit in 2009 was \$809, while in surrounding counties the average rent for the same unit was \$583, according to a study released by the National Low Income Housing Coalition.

So while Centre County has been spared the high unemployment rates experienced by other counties in Pennsylvania, the unique living circumstances detailed above suggest that more families are going to struggle to provide for basic needs, such as food and shelter. Those struggling economically will require additional resources from many social service agencies, including CYS.

Issues in annual licensing review and/or the Quality Services Review

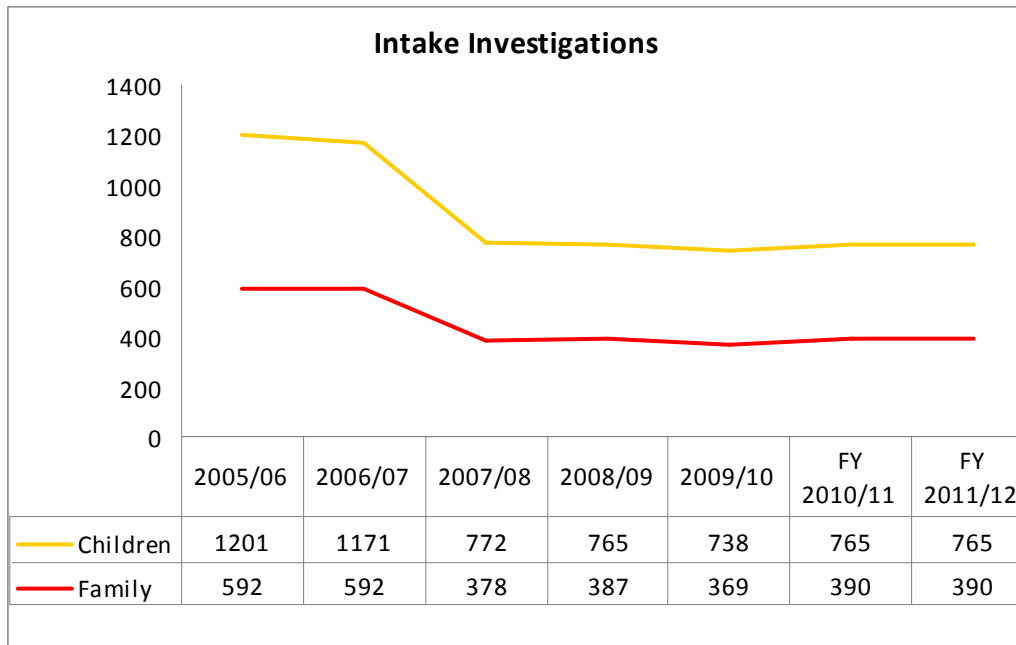
While there was no one area that was problematic in the annual licensing review, we identified two areas requiring improvement. We are lacking an employee orientation checklist. A committee has been formed which will develop a formal employee orientation process. Region staff supplied us with several examples from other counties. There is also a need for a system to alert the agency when a County foster parents information needs to be updated. A new system is being developed to track when insurance policies, driver's licenses and other required documentation is due to expire.

Other Changes or Important Trends

None.

3-2a. Intake Investigations

Insert the Intake Investigations Chart (Chart 1) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



In FY 07/08, the number of intake investigations decreased noticeably from prior fiscal years. For the past three fiscal years, the number of intakes investigated has remained consistent. CYS has one screener who handles the majority of referrals received by the agency. This person has 11 years experience as the screener and has become very skilled in assessing what referrals require agency intervention, which referrals can be handled by other service providers, and what referrals do not require CYS intervention. She also is able to handle a number of referrals through collateral contacts. The result is that many referrals do not proceed to a full intake investigation and are not included in these stats.

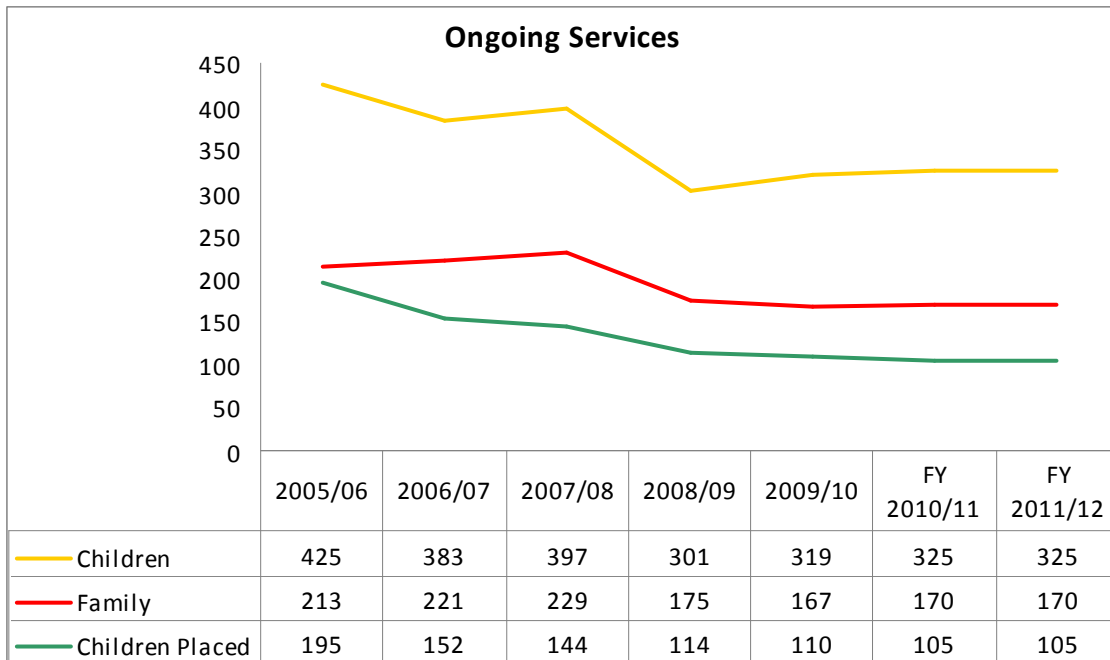
It is now common practice for magistrates and school personnel to make truancy referrals directly to the FGDM program for services and truancy situations are no longer requiring intake investigations.

Finally, because the two Intake Supervisors have years of experience, a combination of experience and efficiency has contributed to lowered numbers because many referrals are diverted from further CYS involvement based on their assessments.

While the trend indicates intake investigations have remained level, the volume of work associated with each intake investigation has increased since the implementation of the new safety requirements. Staff have integrated the new requirements into practice, however more staff time is now required in order to remain in compliance. In addition, due to the high staff turnover within the Intake Unit, it has been a struggle to keep up with the workload.

3-2a. Ongoing Services

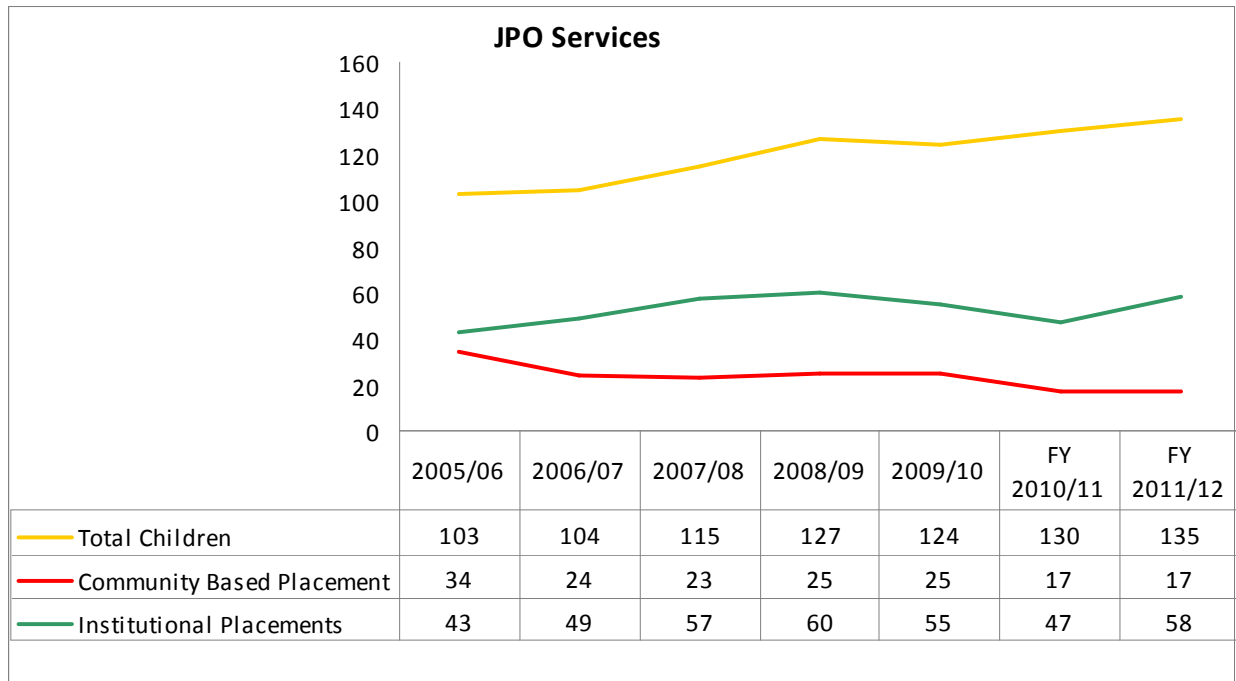
- Insert the Ongoing Services Chart (Chart 2) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



There has been a downward trend since FY 05/06. A comparison of FY 05/06 and FY 09/10 shows that the agency provided ongoing services to 46 fewer families in FY 09/10. This decrease can be attributed to several factors. Family Group Decision Making (FGDM) was utilized for 32 families in FY 09/10, and it is felt that the majority of these families would have required on-going services from CYS if they had not been involved in FGDM. The decrease in intake investigations has also contributed to the lower stats for on-going services. Fewer intakes result in fewer families being referred on for protective services. Another significant factor that helps to keep the number of families opened for protective services low is our reliance on purchased in-home services, through the FICS and Parenting Plus programs. Because these services are highly effective and CYS closely monitors each family's progress while they are receiving services, a significant percentage of the families receiving these in-home services do not need CYS protective services. Therefore, although CYS provides for the service and staff time is utilized to monitor the services, those families and children would not be included in these stats.

3-2a. JPO Services

- Insert the JPO Services Chart (Chart 3) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

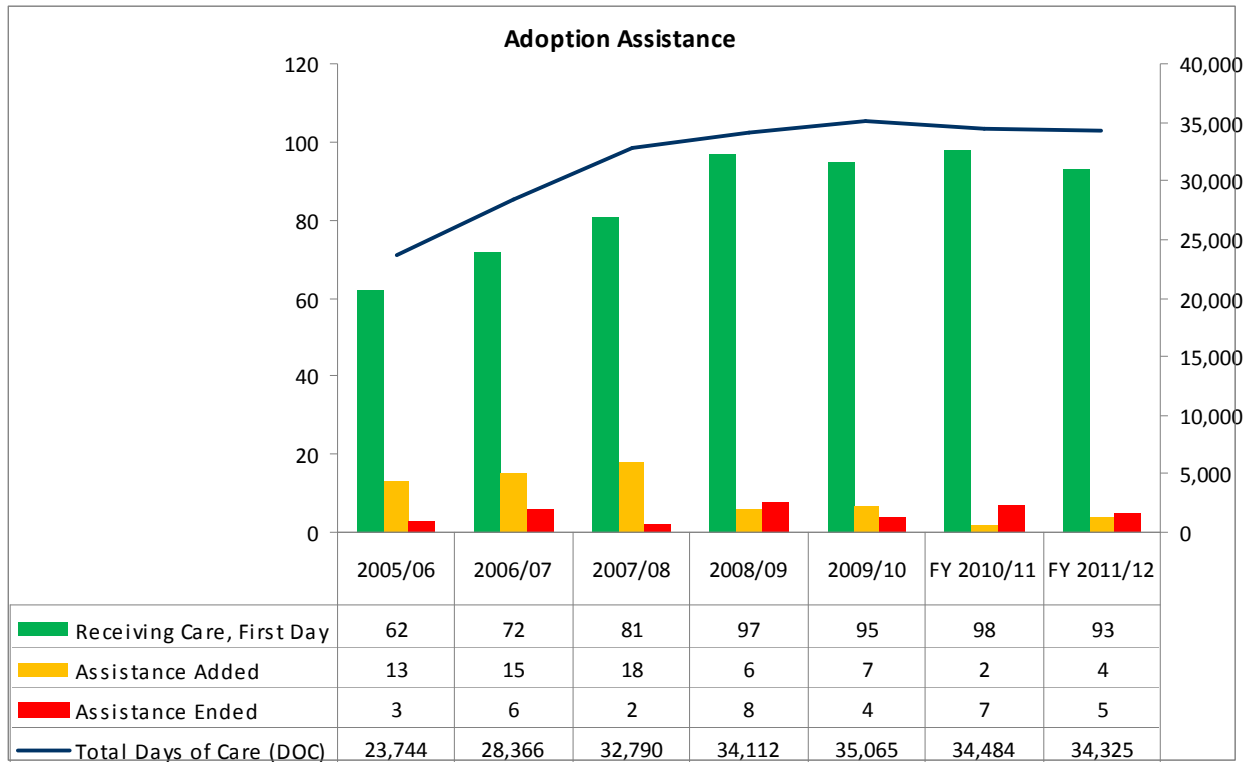


There are no significant trends to discuss.

CENTRE

3-2b. Adoption Assistance

- Insert the Adoption Assistance Chart (Chart 4) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

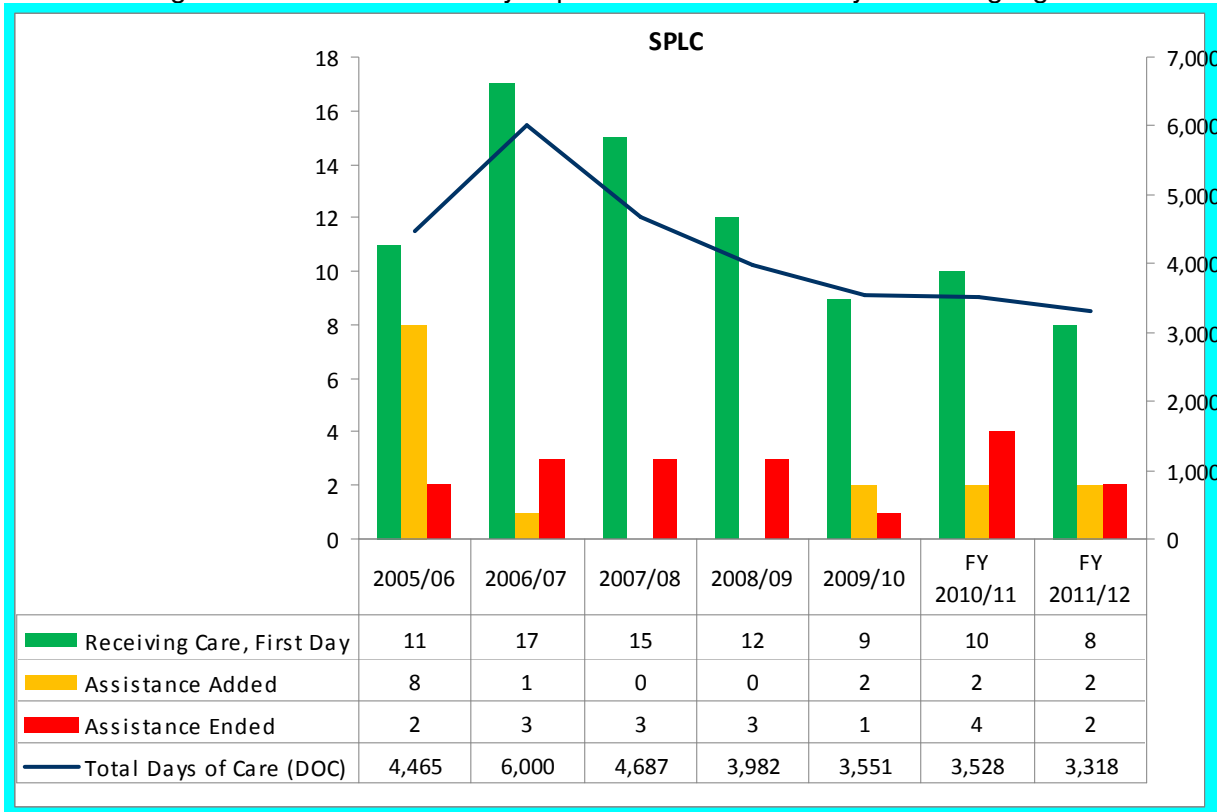


There has not been a significant fluctuation in the number of total days of care over the past three fiscal years. The total number of new adoption subsidies has declined over this same time period. This is a reflection of the significant decrease in placements and the percentage of older youth in placement, who will not be adopted.

CENTRE

3-2c. Subsidized Permanent Legal Custody (SPLC)

- Insert the SPLC Chart (Chart 5) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

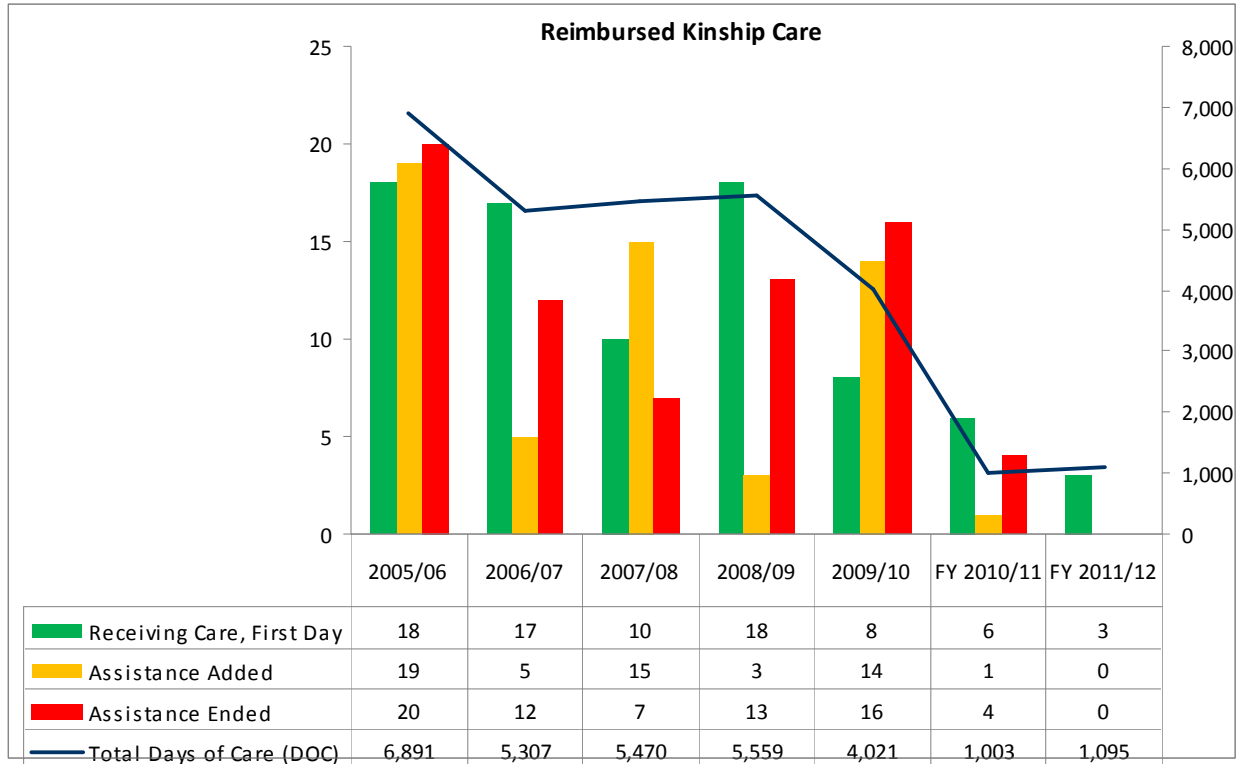


Due to the small numbers it is difficult to identify trends. Total days of care for SPLC subsidies remained fairly consistent for the past two fiscal years. The decrease in the number of subsidies and total days of care since FY 05/06 can be attributed in part to the decrease in placements and also is dependent on the characteristics of the placement population. SPLC is always explored in situations where adoption is not an option.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

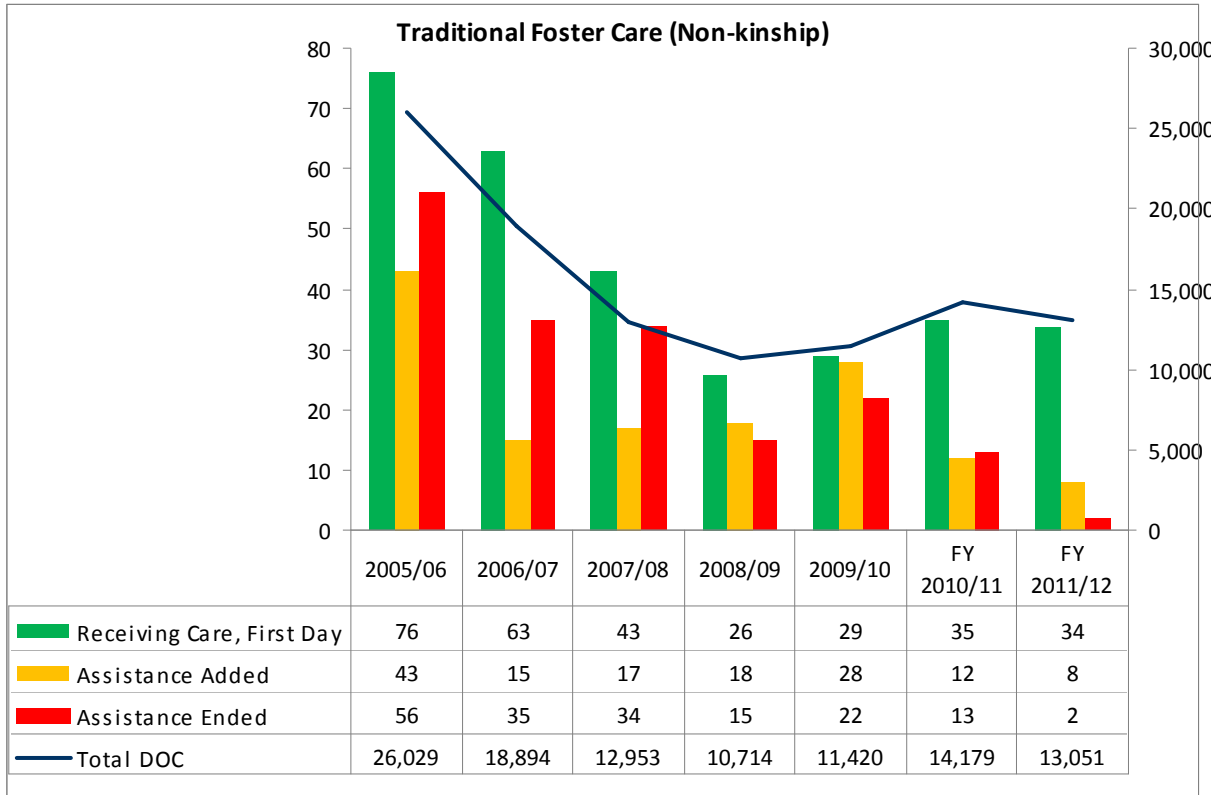


The small numbers make it difficult to identify trends and contributing factors. However, the decrease in days of care in FY 09/10 is consistent with the general decrease in placements experienced by the agency. Standard practice dictates that staff identify permanency options for every child in placement and to place children with kin whenever possible. This has contributed in a number of situations to an increase in the number of placement moves experienced by children in placement. As discussed elsewhere, the agency had a number of failed kinship placements in FY 09/10.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- ❑ Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

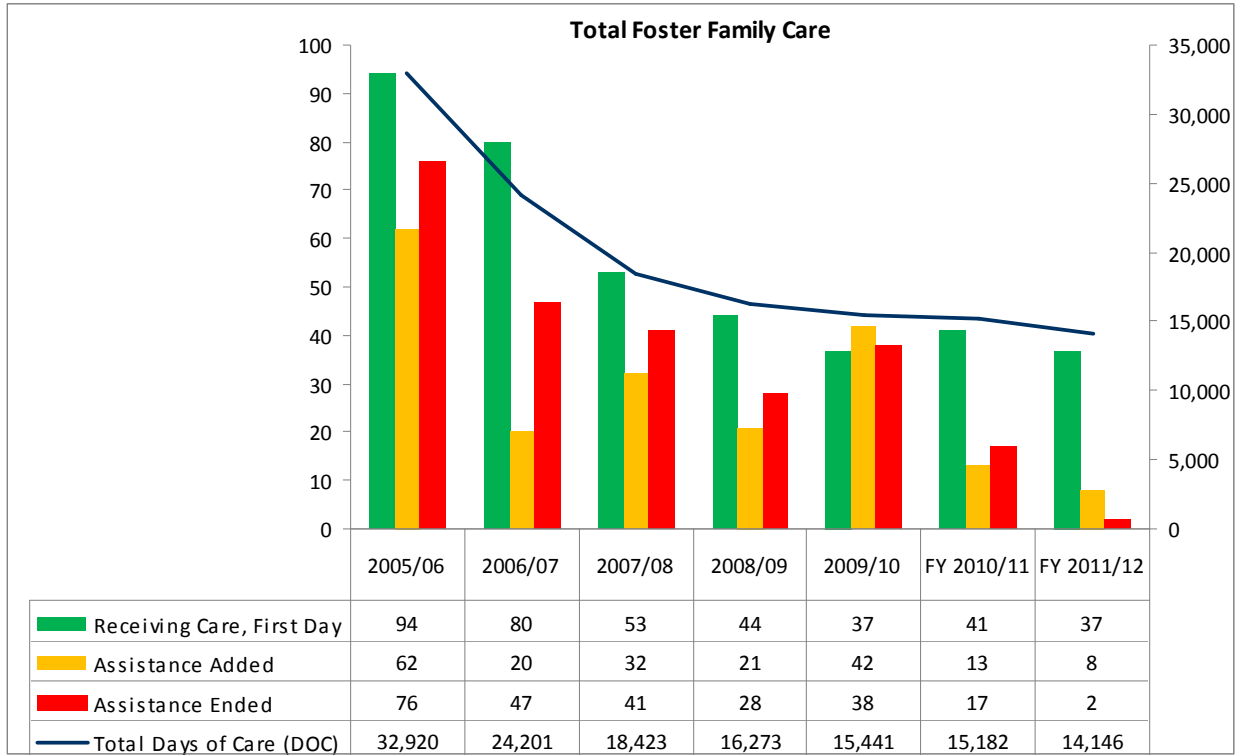


There continues to be a downward trend since FY 05/06. This is consistent with the decrease in overall placements experienced by the agency during the past several fiscal years. CYS did see an increase in the number of children placed in traditional foster care in FY 09/10 when compared to FY 08/09. A review of the 28 children placed during the fiscal year shows that 12 of these children were placed during the last six months of the fiscal year and all remained in foster care as of 7/1/10. Therefore, days of care for FY 10/11 is expected to increase.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

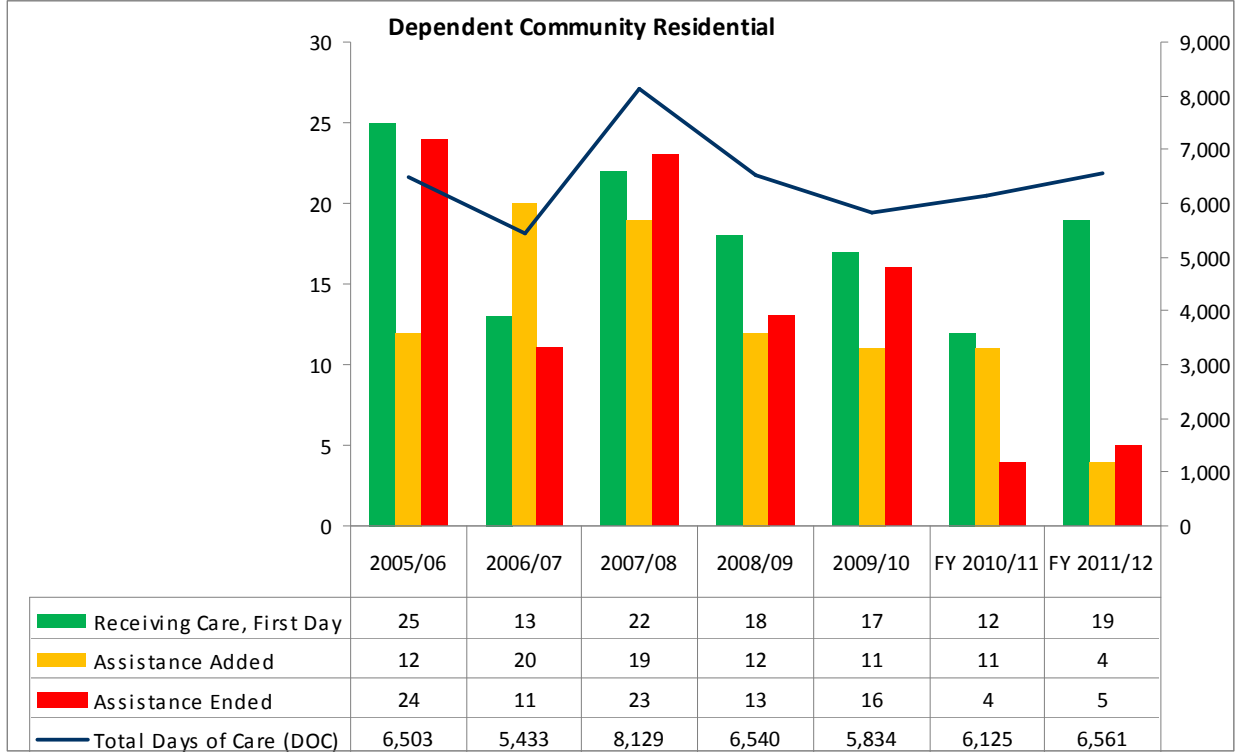


No important trends not already discussed.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

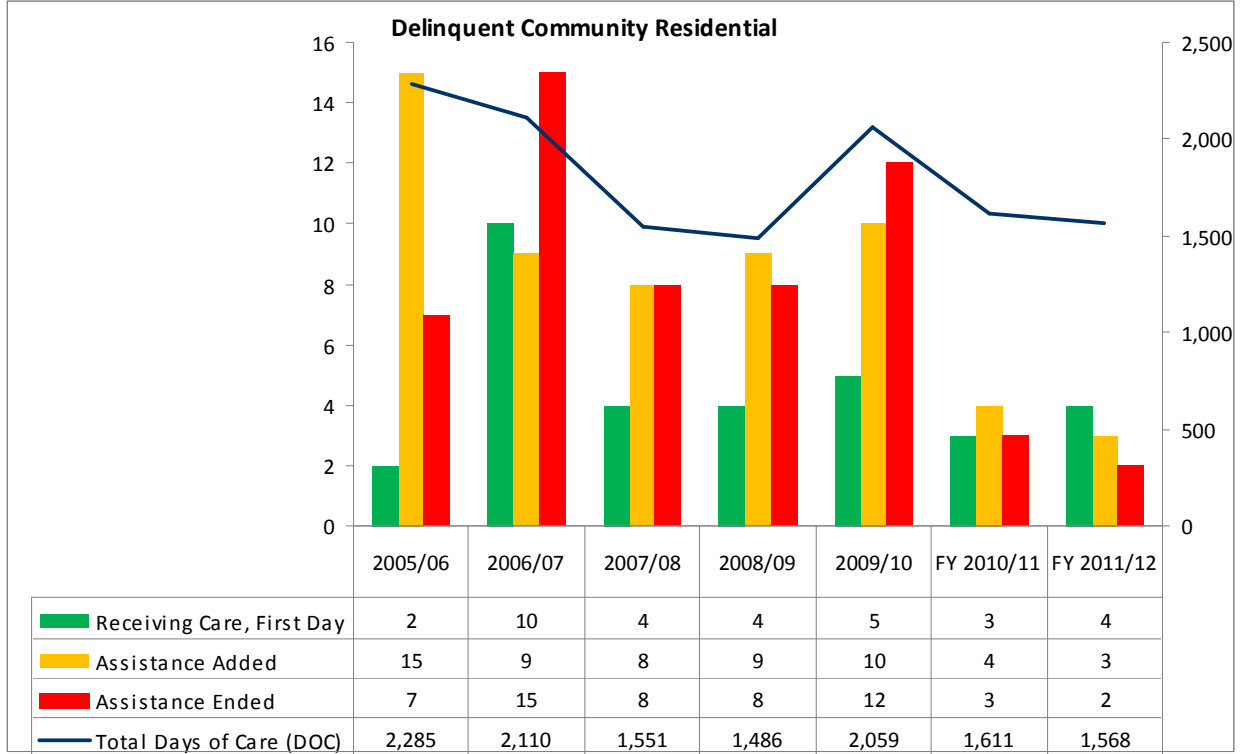


Small numbers again make it difficult to identify trends. The number of youth utilizing community residential placements has remained relatively stable, on average around 30 each year, with the exception of FY 05/06 and FY 07/08 which saw 37 and 41 youth placed in these type of facilities. The total days of care utilized during the past two fiscal years has remained consistent. CYF does enter FY 10/11 with fewer youth in care than in past years. Placement projections for FY 10/11 and FY 11/12 are based on the placement caseload on 7/1/10 and anticipated placements after accessing the likelihood of future placement for youth receiving in-home services on 7/1/10.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

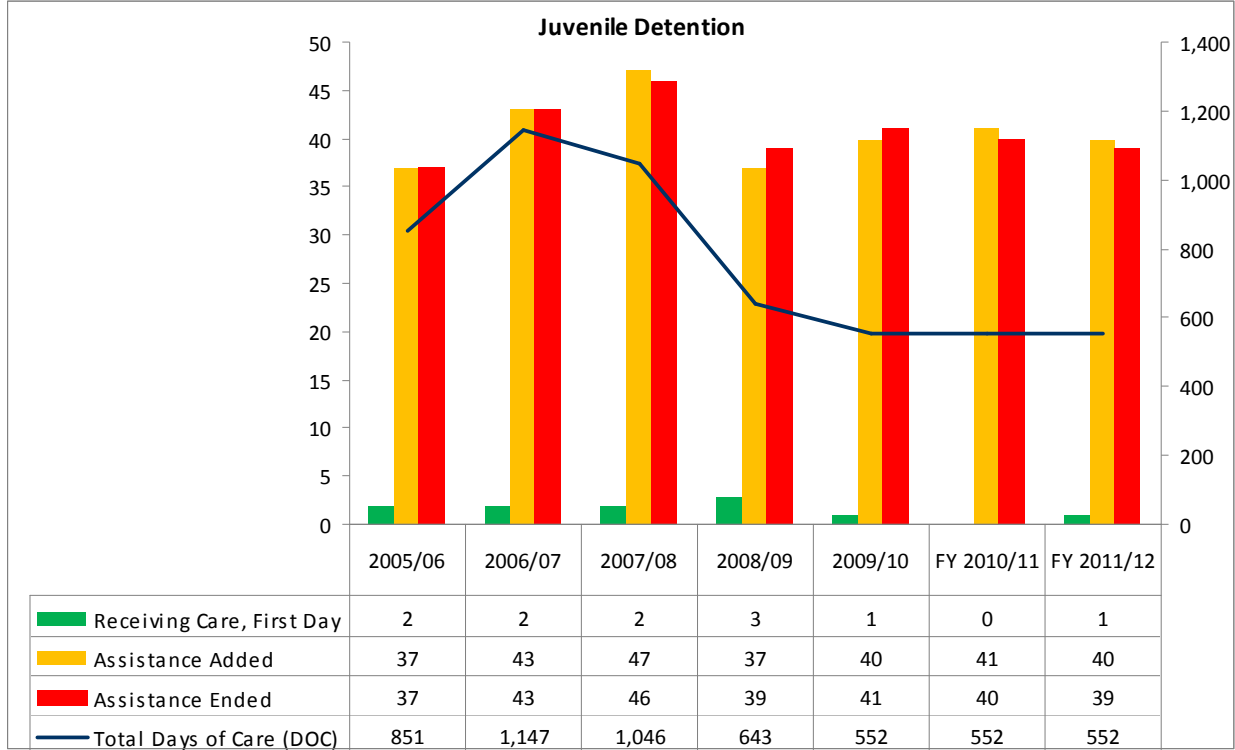


The number of JPO youth placed in community residential placements and the total days of care have remained consistent over the past three fiscal years. Projections for FY 10/11 and FY 11/12 are based on the assumption that this trend continues.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

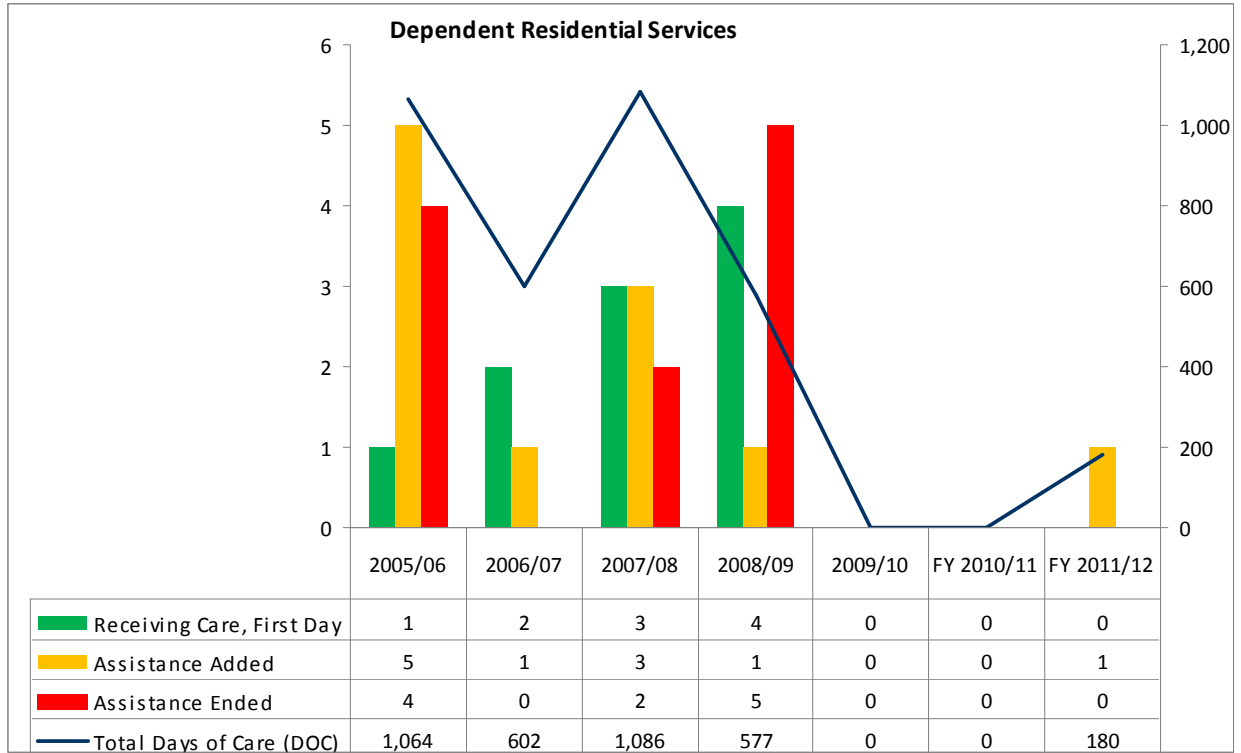


Again, the small number of placements does not lend itself to identifying significant trends as placements can fluctuate significantly with just a small decrease or increase in placements. However, beginning in FY 08/09, the trend has been a decrease in both the number of youth in detention and total days of care. After this significant decrease from FY 07/08 level, the number of youth placed in detention for the past two fiscal years remained steady. The total days of care again decreased in FY 09/10 from FY 08/09 levels. The main reason for this decrease is that the juvenile judge has been more likely to release youth from detention at the 72 hour hearing, despite JPO recommendations.

CENTRE

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

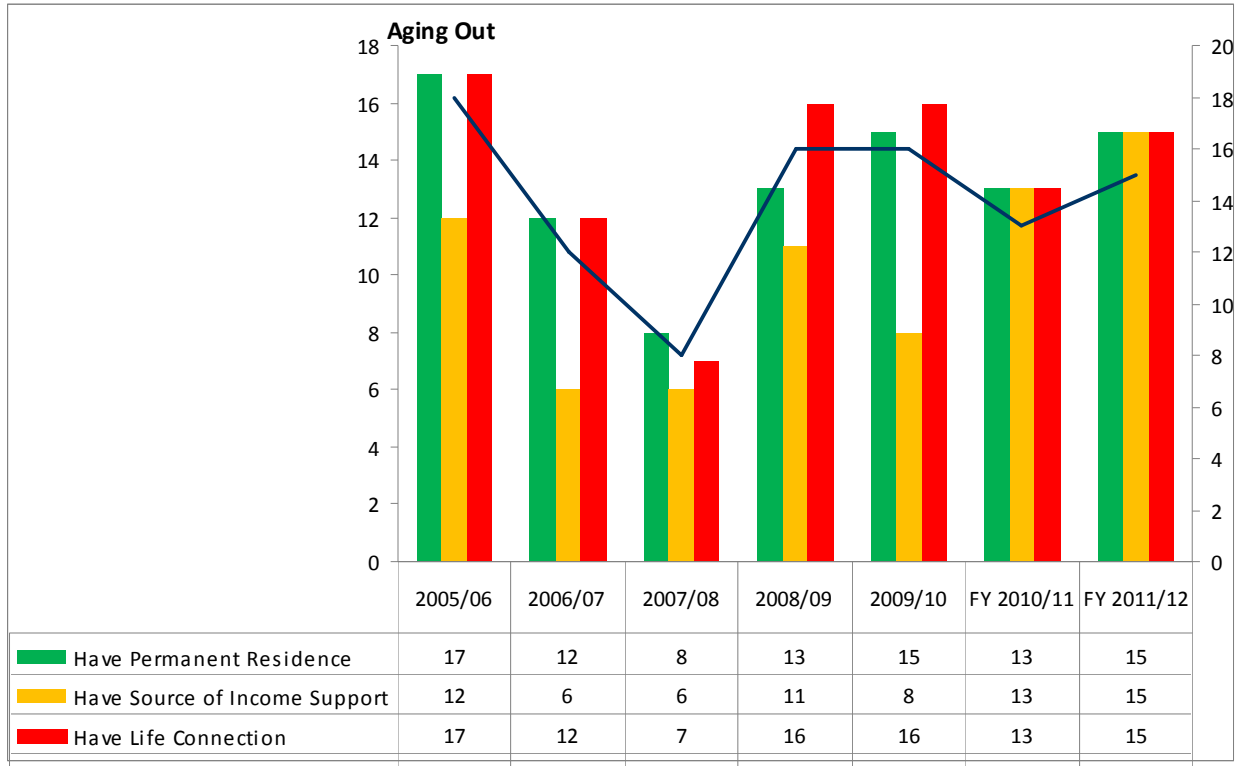


Centre County has a consistent history of very few children requiring non-RTF residential placements. Despite this low utilization and cost, the Institutional Placement allocation continues to be reduced each year. Both CYS and JPO have now been put in a position where any unplanned residential placement presents a budget crisis. Both agencies will continue to do everything to keep costs down, including utilizing RTF placements whenever possible and appropriate.

CENTRE

3-2e. Aging Out

- Insert the Aging Out Chart (Chart 14). If the county does not have sufficient data to analyze trends, describe how the county plans to track this data in the future.



Aging out youth continue to struggle with having a stable source of income. Many of the youth who age out of the system in Centre County have been in group home placements. While the youth in group homes participate in volunteer community services, they do not have a lot of employment experience, thereby making it more difficult for them to enter the job market. The Centre County Children’s Roundtable has identified this area as a priority and this group will focus on ways to engage community resources to assist in providing employment opportunities for youth in Centre County group homes. Potential employers need to understand the unique situations and needs of this population and be engaged in providing employment opportunities so that youth have a work history and work experience when they leave care.

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3-2f. General Indicators

- ❑ Insert the complete table from the *General Indicators* tab. No narrative is required in this section.

3-2: General Indicators

Type in PURPLE boxes only (blue for Excel 2007 users)

County Number: Class

Centre County

[Copy Part 1 for Narrative insertion](#)

[Copy Part 2 for Narrative insertion](#)

[Print](#)

3-2a. Service Trends

Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Intake Investigations								
Children	1201	1171	772	765	738	765	765	-38.6%
Family	592	592	378	387	369	390	390	-37.7%
Ongoing Services								
Children	425	383	397	301	319	325	325	-24.9%
Family	213	221	229	175	167	170	170	-21.6%
Children Placed	195	152	144	114	110	105	105	-43.6%
JPO Services								
Total Children	103	104	115	127	124	130	135	20.4%
Community Based Placement	34	24	23	25	25	17	17	-26.5%
Institutional Placements	43	49	57	60	55	47	58	27.9%

3-2b. Adoption Assistance

Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Adoption Assistance								
Receiving Care, First Day	62	72	81	97	95	98	93	53.2%
Assistance Added	13	15	18	6	7	2	4	-46.2%
Assistance Ended	3	6	2	8	4	7	5	33.3%
Total Days of Care (DOC)	23,744	28,366	32,790	34,112	35,065	34,484	34,325	47.7%

3-2c. SPLC

Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Subsidized Permanent Legal Custodianship								
Receiving Care, First Day	11	17	15	12	9	10	8	-18.2%
Assistance Added	8	1	0	0	2	2	2	-75.0%
Assistance Ended	2	3	3	3	1	4	2	-50.0%
Total Days of Care (DOC)	4,465	6,000	4,687	3,982	3,551	3,528	3,318	-20.5%

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3-2d. Placement Data								
Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Traditional Foster Care (non-kinship)								
Receiving Care, First Day	76	63	43	26	29	35	34	-61.8%
Assistance Added	43	15	17	18	28	12	8	-34.9%
Assistance Ended	56	35	34	15	22	13	2	-60.7%
Total DOC	26,029	18,894	12,953	10,714	11,420	14,179	13,051	-56.1%
Reimbursed Kinship Care								
Receiving Care, First Day	18	17	10	18	8	6	3	-55.6%
Assistance Added	19	5	15	3	14	1	0	-26.3%
Assistance Ended	20	12	7	13	16	4	0	-20.0%
Total Days of Care (DOC)	6,891	5,307	5,470	5,559	4,021	1,003	1,095	-41.6%
Foster Family Care (Total of 2 above)								
Receiving Care, First Day	94	80	53	44	37	41	37	-60.6%
Assistance Added	62	20	32	21	42	13	8	-32.3%
Assistance Ended	76	47	41	28	38	17	2	-50.0%
Total Days of Care (DOC)	32,920	24,201	18,423	16,273	15,441	15,182	14,146	-53.1%
Non-reimbursed Kinship Care								
Receiving Care, First Day	1	1	1	0	0	0	0	-100.0%
Assistance Added	1	1	0	0	0	0	0	-100.0%
Assistance Ended	1	1	1	0	0	0	0	-100.0%
Total Days of Care (DOC)	387	456	92	0	0	0	0	-100.0%
Dependent Community Residential								
Receiving Care, First Day	25	13	22	18	17	12	19	-32.0%
Assistance Added	12	20	19	12	11	11	4	-8.3%
Assistance Ended	24	11	23	13	16	4	5	-33.3%
Total Days of Care (DOC)	6,503	5,433	8,129	6,540	5,834	6,125	6,561	-10.3%
Delinquent Community Residential								
Receiving Care, First Day	2	10	4	4	5	3	4	150.0%
Assistance Added	15	9	8	9	10	4	3	-33.3%
Assistance Ended	7	15	8	8	12	3	2	71.4%
Total Days of Care (DOC)	2,285	2,110	1,551	1,486	2,059	1,611	1,568	-9.9%
Juvenile Detention								
Receiving Care, First Day	2	2	2	3	1	0	1	-50.0%
Assistance Added	37	43	47	37	40	41	40	8.1%
Assistance Ended	37	43	46	39	41	40	39	10.8%
Total Days of Care (DOC)	851	1,147	1,046	643	552	552	552	-35.1%

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3-2e. Aging Out Data								
	FY	FY	FY	FY	FY	Projected	FY	2005-09
Indicator	2005/06	2006/07	2007/08	2008/09	2009/10	FY	FY	%
						2010/11	2011/12	Change
Dependent Residential Services								
Receiving Care, First Day	1	2	3	4	0	0	0	-100.0%
Assistance Added	5	1	3	1	0	0	1	-100.0%
Assistance Ended	4	0	2	5	0	0	0	-100.0%
Total Days of Care (DOC)	1,064	602	1,086	577	0	0	180	-100.0%
Delinquent Residential Services								
Receiving Care, First Day	4	6	9	7	4	2	0	0.0%
Assistance Added	15	17	14	11	9	3	16	-40.0%
Assistance Ended	13	14	16	14	11	5	10	-15.4%
Total Days of Care (DOC)	2,080	2,434	1,953	2,008	1,334	1,039	1,510	-35.9%
Aging Out								
Number of Children Aging Out	18	12	8	16	16	13	15	-11.1%
Have Permanent Residence	17	12	8	13	15	13	15	-11.8%
Have Source of Income Support	12	6	6	11	8	13	15	-33.3%
Have Life Connection	17	12	7	16	16	13	15	-5.9%

Section 4: County Programs & Services

➤ 4-1: Children/Families not Accepted for Service

- ❑ How does the county determine a child/family is not accepted for service?

A case is “screened out” or not accepted for services when it is determined by the intake screener that the referral information does not meet the criteria for child neglect, child abuse, or other necessity for support services. The screener asks a series of specific, in-depth questions related to safety and risk to determine if any sort of harm has, or may, come to a child. If enough specific and credible information is provided by the referral source to make such a determination, then the case may be screened out at that level. If it is at all unclear what the situation may be, an intake investigation is completed to insure safety.

➤ 4-2: New/Enhanced Programs

- ❑ Briefly explain requests for funding of new programs or enhancements to existing programs. The explanation must include why the county is seeking funding for the new/enhanced program and how it relates to needs identified in the county.

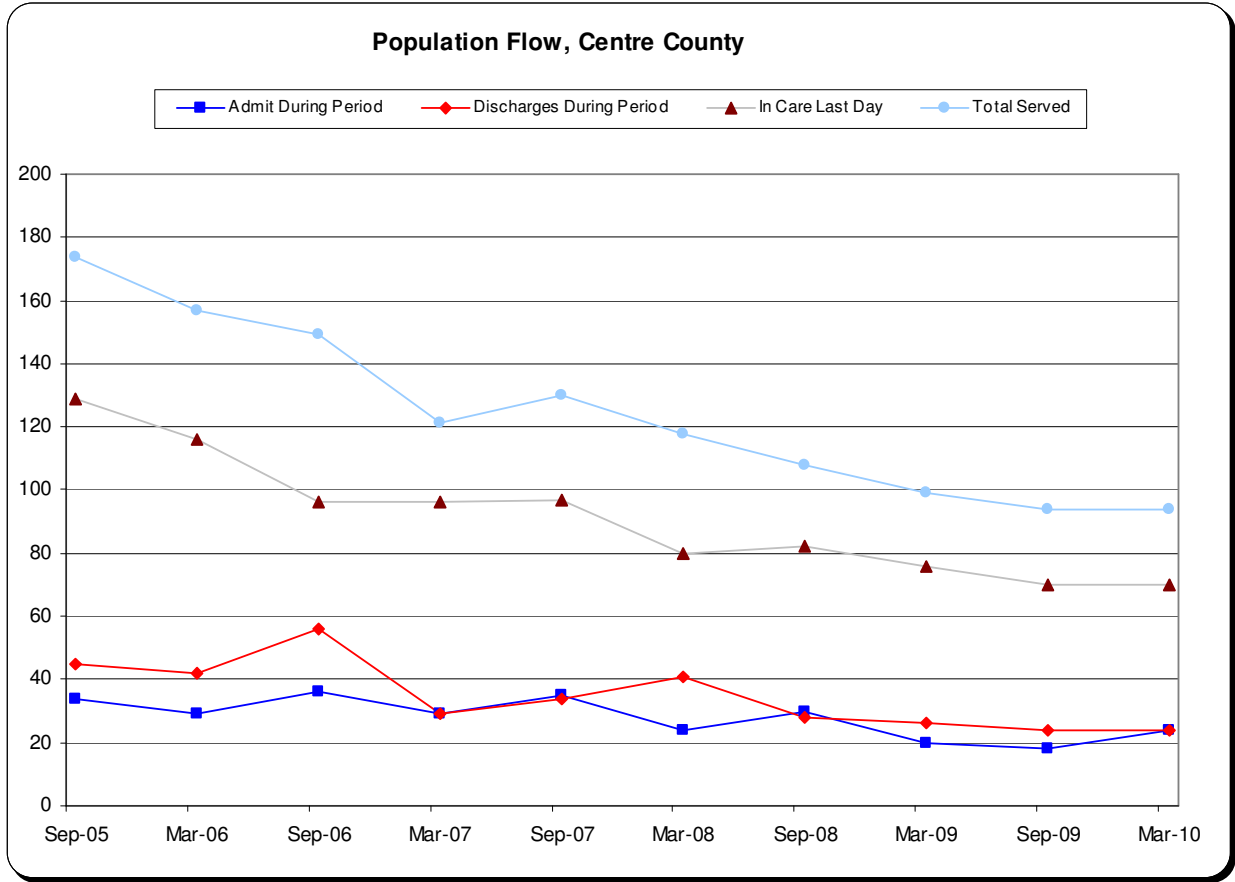
None.

- ❑ In the specific budget adjustment forms for new initiatives or services, identify cost savings and reduced rates, and provide evidence that the new program is less expensive or more effective than the current service.
- ❑ For enhanced programs, describe how the program is effective.
- ❑ For enhanced programs, discuss the expected level of program improvement, and describe how the program will reduce costs or the rate of future cost increases.

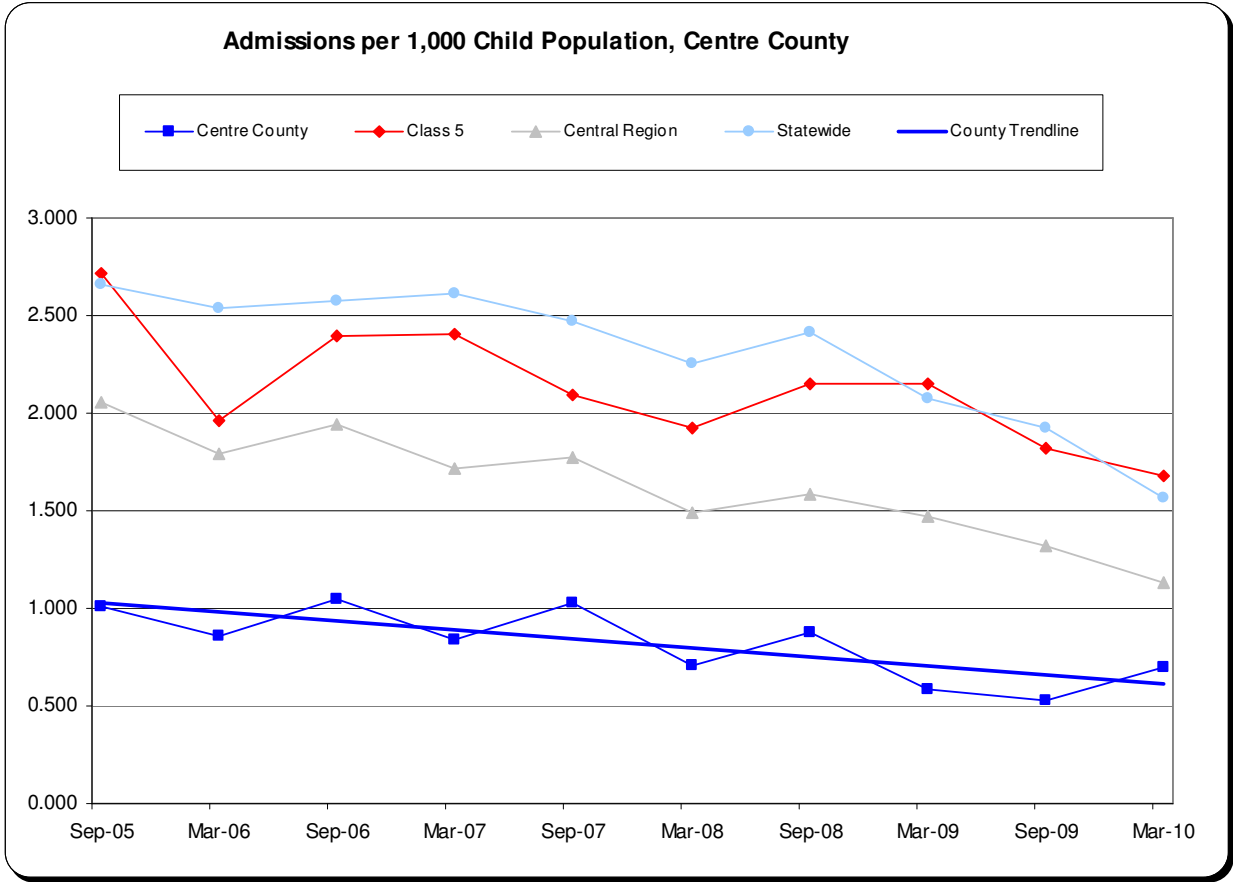
Section 5: Outcome Indicators

**5-1a. Foster Care Population Flow
(See HZA Data Package)**

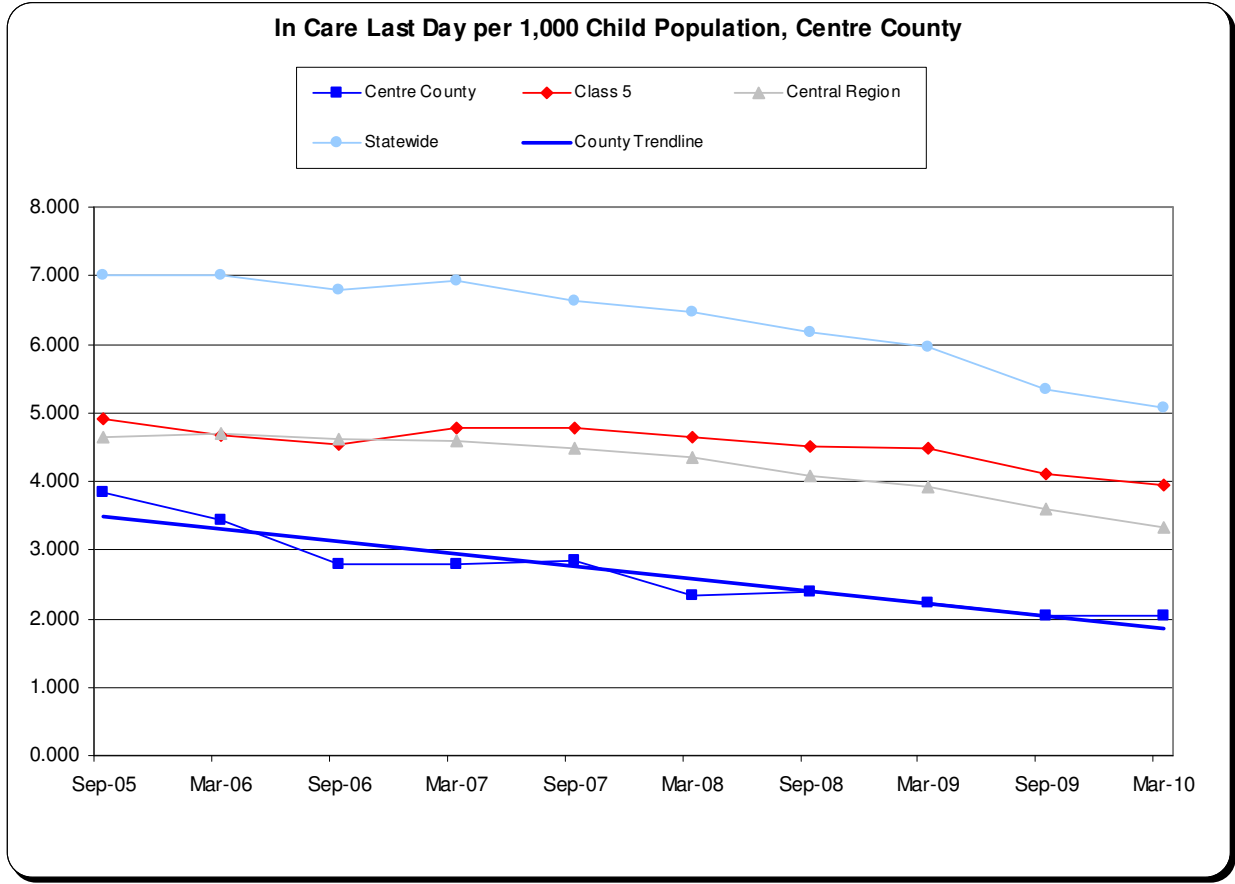
On the following pages, paste up to three charts from the HZA data. Each chart should be pasted on a separate page.



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- Is the overall trend in the number of children being served or in care in the county different than that in the state as a whole? In counties of the same class?

From the September 30, 2005 report to the March 31, 2010 report, the admission rate per 1,000 children in Centre County has decreased by 30% from 1.0 to 0.7. In comparison, during this same time period, other 5th class counties experienced a 37% decrease from 2.7 to 1.7, and the Statewide rate decreased 40% from 3.0 to 1.8. Centre County's admission rate per 1,000 children has continued to trend downward over the past 5 years and it is significant to note that during the time period being reviewed, Centre County's rate of admissions has been consistently lower than other counties of the same size.

Centre County had 129 children in care on September 30, 2005 and 70 on March 31, 2010, a 49% decrease. Comparably, 5th Class Counties had 1,366 children in care on September 30, 2005 and 1,084 on March 31, 2010, which is a 20% decrease. Statewide there were 22,258 children in care on September 30, 2005 and 15,920 on March 31, 2010 representing a decrease of 28%. Centre County has been extremely successful in decreasing the number of children in care. In Care per 1,000 Population rates document that Centre County has a lower rate compared to the 5th Class average and the State average. The rate went from 3.8 on September 30, 2005 to 2.1 on March 31, 2010, a 44% decrease. Further, during the entire time period being reviewed, Centre County's rate again has been consistently lower than other counties of the same size and for the past two years has been half the average rate for Class 5 counties.

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- ❑ Please describe what demographic factors, if any, have contributed to changes in the number of children being served or in care.

Discussed in section on demographic shifts below.

- ❑ Please describe what changes in agency priorities or programs, if any, have contributed to changes in the number of children served or in care and/or the rate at which children are discharged from care.

Over the past three years, Centre County CYS and our in-home provider agency staff have made a more conscientious effort to exhaust all available resources before placing a child. Centre County is fortunate to have an excellent array of in-home services that have been developed and enhanced over the past 30 years. The major in-home services include Parenting Plus, FICS and FGDM. Except in situations where a child's safety cannot be assured, staff will utilize all services and make every effort to prevent placements. Assisting in this effort is the use of case staffings. Prior to any non-emergency placement occurring, an agency staffing is required and includes the CYS Director or CYS Assistant Director. For emergency placements, the approval of the Director or Assistant Director is required prior to the placement. As a result of these staffings, a philosophical shift has occurred within the agency. By requiring staffings prior to placement, staff are able to utilize their co-workers as a resource to discuss difficult cases. This provides a sharing of creative ideas and solutions to some difficult family situations. In addition, the staffing format requires that each caseworker be prepared to document the efforts made to prevent placement. It is felt that this is the primary reason for the decrease in placements. However, because most non-emergency placements occur only after families have received exhaustive services, these families present a challenge to reunification services and this often means that these children remain in care for long periods of time.

- ❑ Are there any demographic shifts which impact the proportions of children in care (for example, are younger children making up a larger proportion of admissions than in years past)?

It had been the trend over the past several years for adolescents to enter placement in higher numbers than other age groups. In FY 07/08, 18 out of 39 new placements were in the age range of 13 – 18 (46%). In FY 08/09, 19 out of 32 new placements were in that age range (59%). This past fiscal year saw a decrease in that percentage. There were 40 new placements in FY 09/10 and 14 were adolescents (35%). In FY 09/10, we experienced a shift to a larger proportion of admissions being younger children. Out of the 40 new placements, 17 were between the ages of 0 – 5 (42%). In FY 07/08 that percentage was 35% and in FY 08/09 it was 15%. While this was a fairly dramatic increase in FY 09/10, it does only represent 6 children. Again, due to the low placement levels, it is often difficult to draw many conclusions regarding fiscal year shifts in placement populations. A review of the past three fiscal years indicates that 45% of the children placed between July 1, 2007 and June 30, 2010 were between the ages of 13 – 18 and 32% were between the ages of 0 - 5.

The youngest age group, 0 – 5 years, are the most vulnerable and tend to be the children who are born into those families where years of intensive in-home services were provided or are first time parents who were themselves raised in families that had those in-home services. Safety cannot be assured for this age group and placement becomes necessary.

It is felt there are several reasons why the adolescent age youth enter placement at higher numbers in Centre County. Intensive in-home services are more successful at preventing placement for children ages 6-12. Family situations usually have not deteriorated to the point that in-home services are no longer effective. Many adolescents enter placement after having received a number of agency provided intensive services designed to stabilize families and to

CENTRE

prevent placement or enter placement after out-patient mental health services have no longer been effective. Centre County's array of intensive in-home services are usually exhausted before placement is considered for older youth.

- How has the county adjusted staff ratios and/or resource allocations (both financial and staffing, including vacancies, hiring, turnover, etc.) in response to a change in the foster care population? Is the county's current resource allocation appropriate to address projected needs?

As the number of children in placement decreased, the agency reduced the number of caseworkers in the Placement Unit and increased the number of caseworkers in the Intake Unit. This shift was necessary given the increased responsibilities for intake workers related to the requirements for accessing safety. These requirements have increased the amount of time needed to complete a thorough intake assessment.

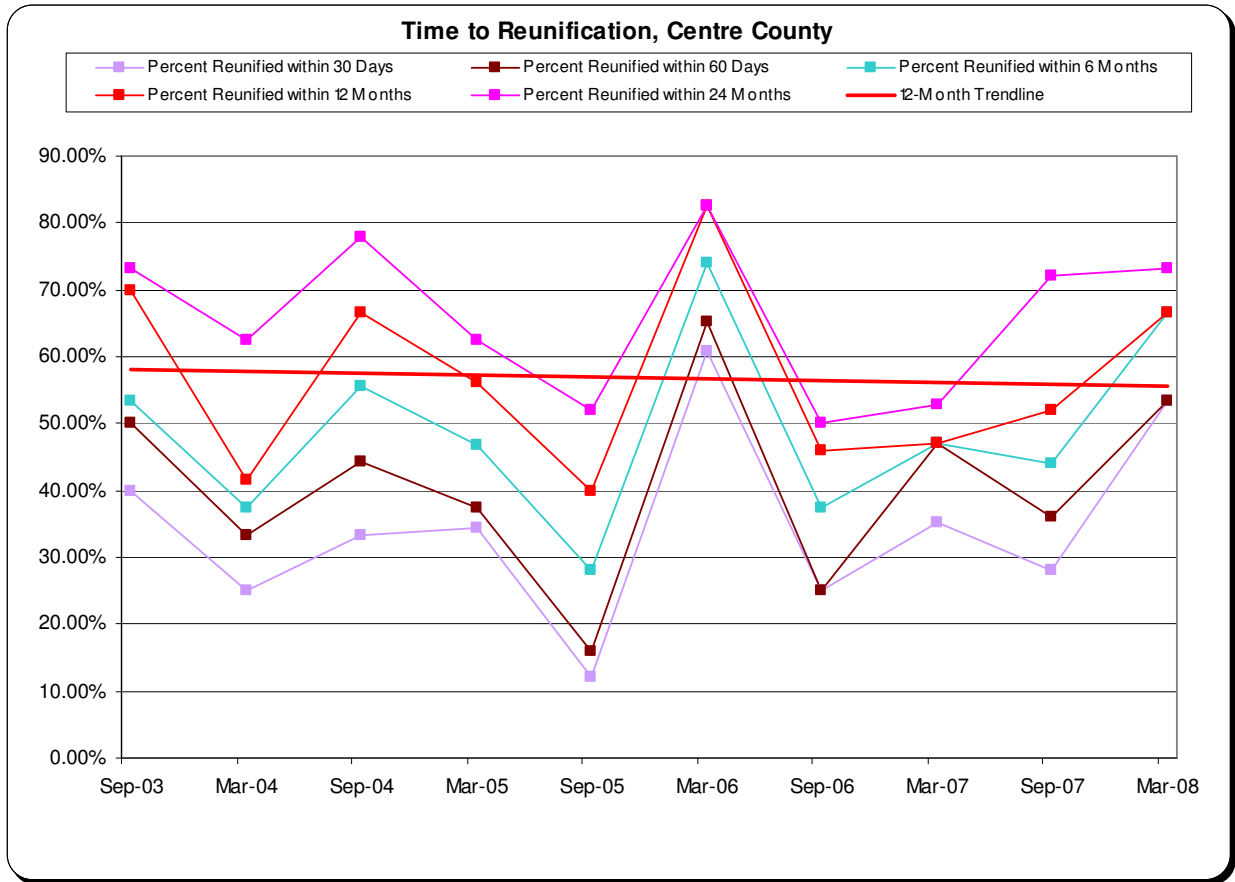
We have two major in-home service providers who specialize in serving the families with children ages 0-5 and ages 13-18: Parenting Plus, an in-home parent education service and Family Intervention Crisis Services (FICS), an in-home family counseling service. These services are intensive and designed to support and improve family function and prevent placement. It is important that these services continue to be available. As noted, these services have been instrumental in lowering the placement rate in Centre County. Also, the outcomes discussed in another section document that the abuse rate and placement rate for children receiving these in-home services is extremely low. In addition to these two in-home services, FGDM is a vital resource and we continue to recognize very positive outcomes for this service.

At the present time because of the last minute change in how FGDM services will be reimbursed, it is not possible to know if FGDM is funded at the level appropriate for our projected need. It also remains unclear if the new reimbursement procedures will impact FGDM services because program effectiveness and success is so dependent on the work done prior to a family conference. It appears that a set amount of reimbursement per conference has the potential to restrict those activities.

Due to continued financial limitations which prohibit any cost of living increases, the funds available for services through Parenting Plus and FICS are not appropriate for our projected needs. Our allocation for FY 10/11 is projected to be below our service needs and if placements rise, services will be cut. An increase will be requested for FY 11/12. Therefore, while CYS/JPO plan to continue to allocate financial resources to these programs, it is likely that the number of families served by these programs will decrease. Every effort will be made in FY 10/11 and FY 11/12 to maintain our level of funding to these programs so services do not have to be reduced.

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5-1b. Reunification Survival Analysis (See HZA Data Package)



- Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

It is difficult to access whether the measure is improving or declining over time because there is significant fluctuation over the 10 report periods. The major reason for this fluctuation is the small number of children within the cohort. However, the trending average since 9/30/03 indicates that 56% of first-time entries are reunified within 12 months. This is the same average as Class 5 counties and above the Statewide average of 48%. The trending average for reunification within 24 months is 65%. This again compares favorably to the Class 5 county rate of 67% and the Statewide rate of 60%. A review of the placement demographics for the past two fiscal years shows that the children being placed tend to be adolescents and very young children.

We continue to strive to achieve permanency in a timely manner. While achieving permanency within 12 months is ideal, there are a number of factors that result in children remaining in placement beyond 12 months. It is required practice in Centre County that each child entering placement receives services through our Reunification Program. While participating in these services, each child and family is assured that all permanency options are explored and attempted. These services are intensive and parents' participation and progress are reviewed at monthly team meetings. The services are not time-limited, rather they are individualized and

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every effort is made to achieve a stable and successful reunification. For the past six years of operation, the Centre County Reunification Program has a 9% re-placement rate within 12 months of case closure. Practice assures that each child's reunification is as stable as possible, which often requires many months of services. The re-placement rate would indicate that this program has been very successful in assuring that reunification placements do not disrupt. Further, the Centre County Judges are very reluctant to end reunification efforts until absolutely convinced that services are no longer productive and that a return home is no longer a viable permanency option. This impacts this outcome by delaying permanency, particularly adoptions.

- ❑ If there are fewer reunifications within 12 months of the child's removal, what is happening to those children? Are they returning home later or eventually being discharged in some other way?

With our small numbers, the percentage does fluctuate. Even with the fluctuations, Centre County's performance is on par with other 5th Class counties and exceeds the Statewide performance. Each time period does show an improvement in the reunification rate during the 12 - 24 months range. Since 9/30/03, a review of the data indicates that 65% of first-time placements achieve reunification within 24 months. Again this is comparable to the 5th Class County rate and exceeds the Statewide rate. If reunification cannot be achieved within 24 months, the agency in most cases will petition to terminate parental rights. For those youth where termination of parental rights is not appropriate, continued placement is the usual recourse. These youth tend to be older and again, they are the population that has received exhaustive services and continued placement is the only viable outcome.

- ❑ Are children being reunified more quickly, or more slowly, than in past years? Does the timeliness of the reunifications reflect the changing needs of families in the county? Among children reunified in less than 30 days, were the services provided sufficiently to alleviate the concerns that led to the child's removal? What services could have prevented removal of children who were reunified within 30 days?

For first-time entries into placement, there does not seem to be any change in how quickly or slowly reunification is occurring. Reunification services, as detailed previously, are provided for long periods of time. However, in comparison to Class 5 Counties and Statewide Centre County rates are not lagging.

A review of placement data for FY 08/09 and FY 09/10 indicates that children reunified within 30 days are primarily adolescents placed in group home shelter care. In FY 08/09, 13 children were reunified within 30 days and all were group home shelter care placements. In FY 09/10, 14 children were reunified within 30 days and 10 were group home shelter care placements. Group home shelter care placements are primarily used in conjunction with in-home services. They are usually necessitated when adolescents are not cooperating with services and a "time out" is utilized to either calm down a volatile home situation or to garner cooperation. Since services are already being provided to this placement population prior to placement, there are no further services that could have prevented the removal of the children.

- ❑ How does the county's data compare to other counties of the same county class size? To the statewide data?

As indicated above, Centre County's data compares favorably to other counties of the same class size.

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- ❑ If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

The intensive and comprehensive services provided through the Centre County Reunification Program promotes timely and stable reunification for many children. The agency will attempt to fund this program at existing levels, again dependent on funding levels.

Or

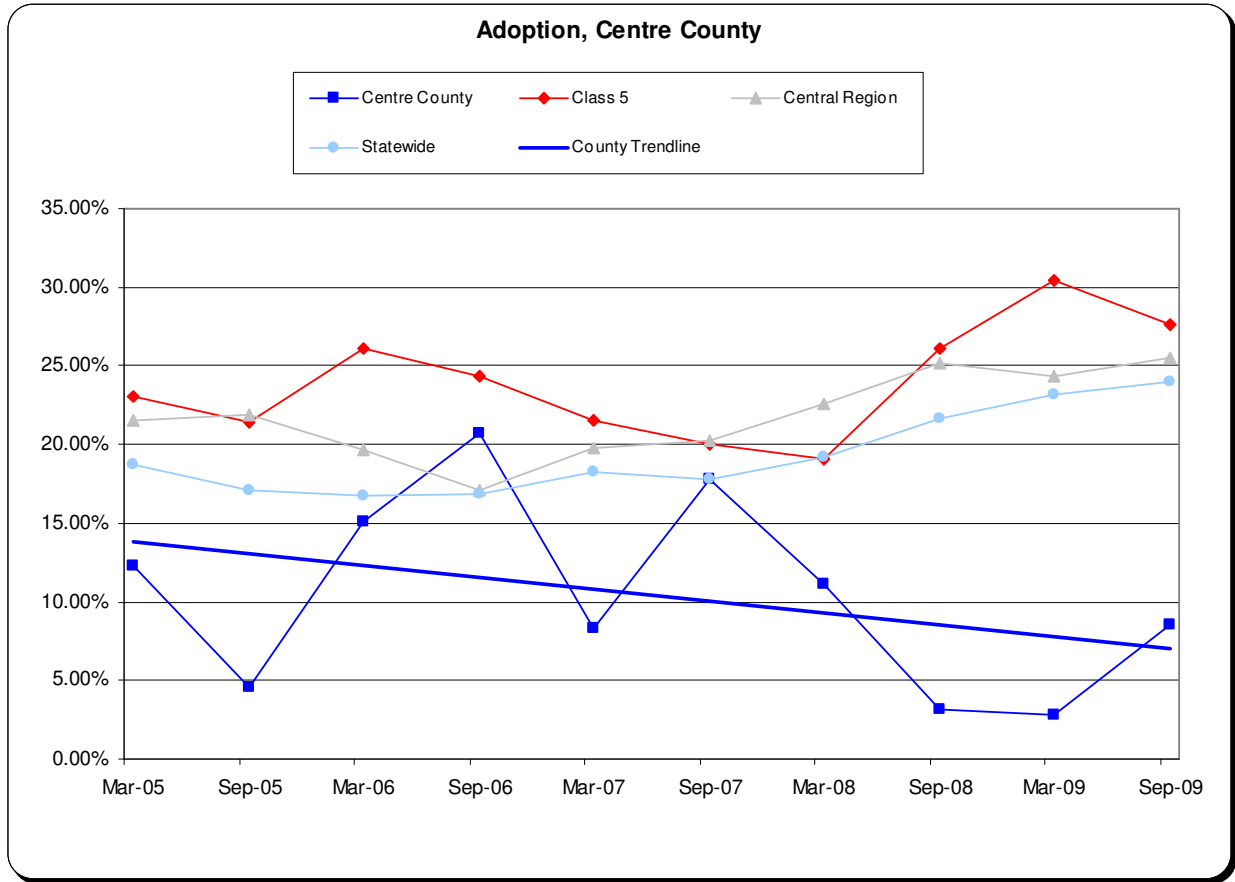
If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

- ❑ Are there certain populations which are disproportionately represented in this measure? What actions is the county taking to address that population's needs?

No.

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5-1c. Adoption Rate, 17 Months (See HZA Data Package)



- ❑ Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

Due to the small numbers being measured, it is impossible to evaluate whether the measure is improving or declining over time. Historically, Centre County does poorly in this measure. The percentage of children in placement for 17+ months remains high, averaging around 50% at any point in time. There were 35 total youth in care 17+ months on 4/1/09. A review of the case specific data shows that of those 35 youth, 3 were subsequently adopted and 6 had a non-permanency exit from care. Of the remaining 26 youth, 23 are currently between the ages of 16 and 20. The majority of these older youth (18) had intensive reunification services and the 5 youth who did not have intensive reunification services require specialized mental health/mental retardation services. These youth are not going to be adopted.

While it can take longer to achieve a finalized adoption in Centre County than desirable by the State, the agency does achieve permanency through adoption for a significant number of children. In the past three fiscal years, 40 adoptions have been finalized. During this time period, the agency had 200 children in placement for 30+ days, 91 left placement during this three year time period. Of the remaining 109 children, 40 were adopted (36%).

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Do current policies of the agency or courts serve affect the timeliness of adoptions? Do the delays tend to occur between removal and TPR, between TPR and pre-adoptive placement, or between pre-adoptive placement and finalization?

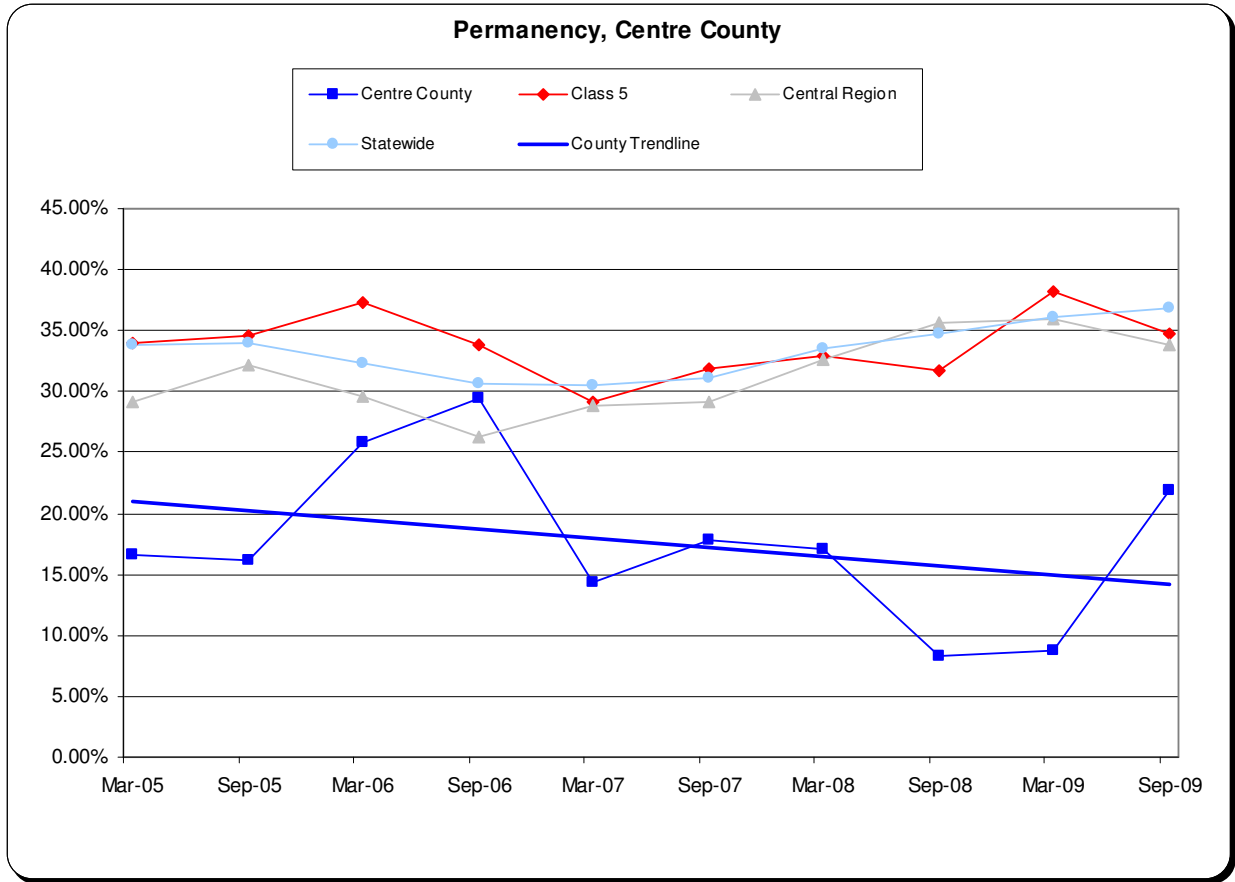
Significant delays occur due to the courts unwillingness to consider TPR petitions until reunification services have been provided for extensive periods of time.

- Which group of children represent the largest proportion/share of children for whom performance is below the national standard? What actions is the county taking to address that population's needs?

Clearly the largest proportion of children are the older youth. Because Centre County tends to place a higher proportion of older youth, who enter placement only after every effort has been made to prevent placement, reunification efforts are often unsuccessful for this age group. They are the youth who will age out of the system. Our efforts will continue to be to enhance our IL and aftercare services in order to meet the needs of these aging out youth.

CENTRE

5-1d. Permanency, 24 Months
(See HZA Data Package)



□ Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

An analysis of the entire time period from 3/31/05 to 9/30/09 indicates that on average 18% of children in care for 24+ months were eventually discharged to a permanent home within 12 months. The measure is neither improving nor declining over time. There are fluctuations due to the small numbers.

In comparison to the Class 5 County and the Statewide averages of 33% each, Centre County does not compare favorably. The practices that contribute to fewer children not being discharged to a permanent home sooner are:

- a. Centre County provides intensive in-home services that work to stabilize family situations or, when that is not successful, to explore placement alternatives to entering agency custody. This means that a higher percentage of our placement population is older youth. The reunification services provided after placement are not successful because placement was truly the last option and neither parents nor youth are willing/able to make changes to achieve reunification. These youth are not candidates for adoption and alternative kinship placements have often already been explored. These youth then will remain in agency custody until emancipation.
- b. Centre County Judges require lengthy reunification efforts.

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c. While the TPR and adoption process has improved within our court system, this process is still lengthy.

- Which group of children represent the largest proportion/share of children in care more than 24 months? What are the most frequent permanency goals for these children? What are the most frequent actual discharge destinations for these children?

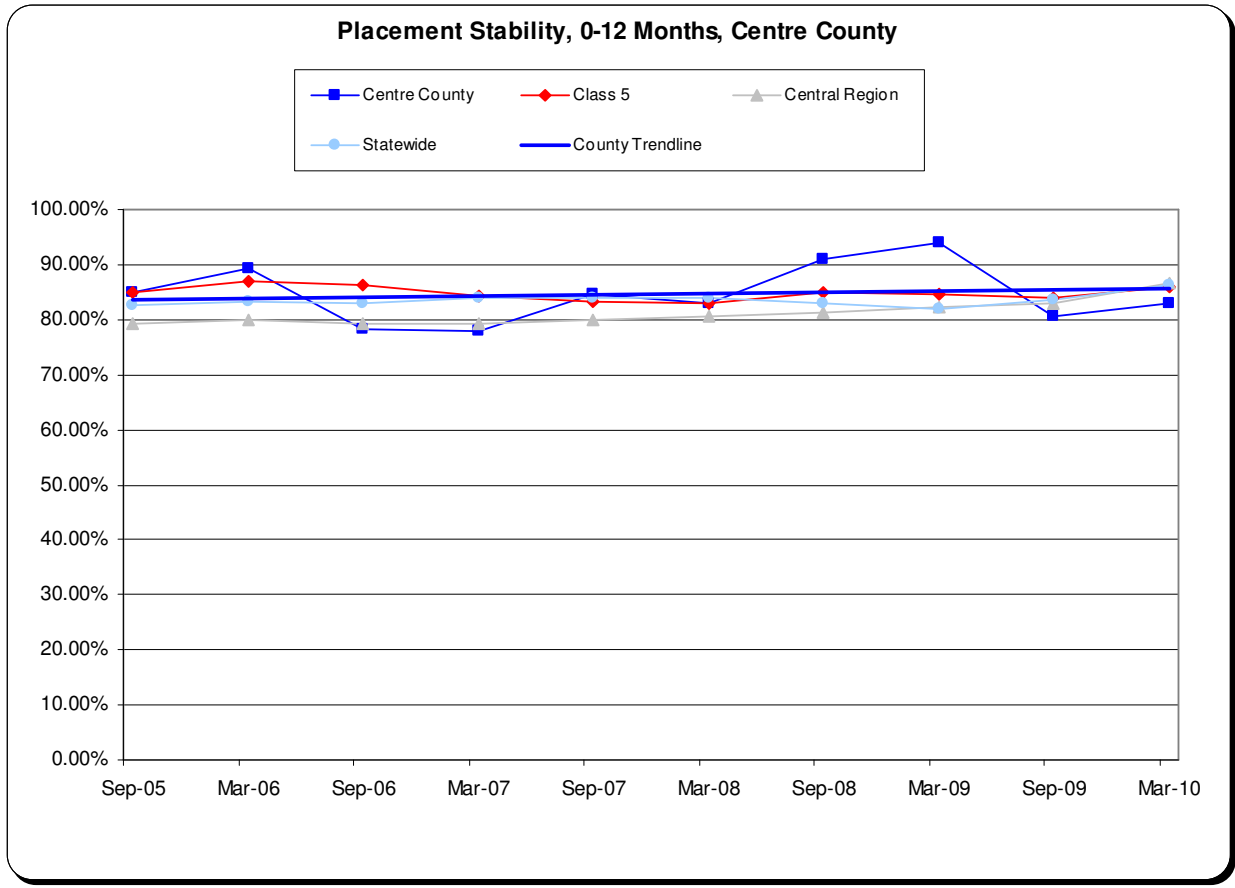
The report of all children in care 24 months or longer as of 4/1/09, indicates that 9 children achieved permanency within 12 months and 8 youth had a non-permanency exit from placement. The remaining 24 youth were all adolescents, none younger than 15 years of age. The most frequent permanency goal for these 24 youth was Independent Living. The most frequent actual discharge is emancipation.

- What steps is the county taking to achieve permanency for these children? What are the barriers to achieving permanency?

The barriers to achieving permanency for this age group has been detailed in other sections. Efforts by the agency will continue to be on achieving permanency for younger children and preventing placements.

CENTRE

5-2a. Placement Stability, Less than 12 Months (CFSR Measure 4.1)
 (See HZA Data Package)



- ❑ Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

The data indicates that Centre County's performance in this measure has remained constant over the 10 report periods.

- ❑ How does the county's data compare to other counties of the same size? To the statewide data?

Centre County's data compares favorably to other 5th Class counties and to the statewide data. The most recent report period of 3/31/10, Centre County's rate was 82.93% compared to 85.95% for Class 5 counties and 86.45% Statewide.

- ❑ If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

The fact that 82.93 of children in placement from 0-12 months have two or fewer placement settings is indicative that agency practices and staff efforts to monitor and support placement resources are successful. Centre County caseworkers visit all children regularly regardless of the placement location and attend all staffings regarding a child's placement. These efforts to

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maintain relationships with children in placement, foster parents and placement staff have contributed to placement stability.

Or

If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

- ❑ When compared to class and state performance on each of the measures, at what point does placement stability tend to break down— the first, second, or third year? What is the county doing differently than the class, region, or rest of the state?

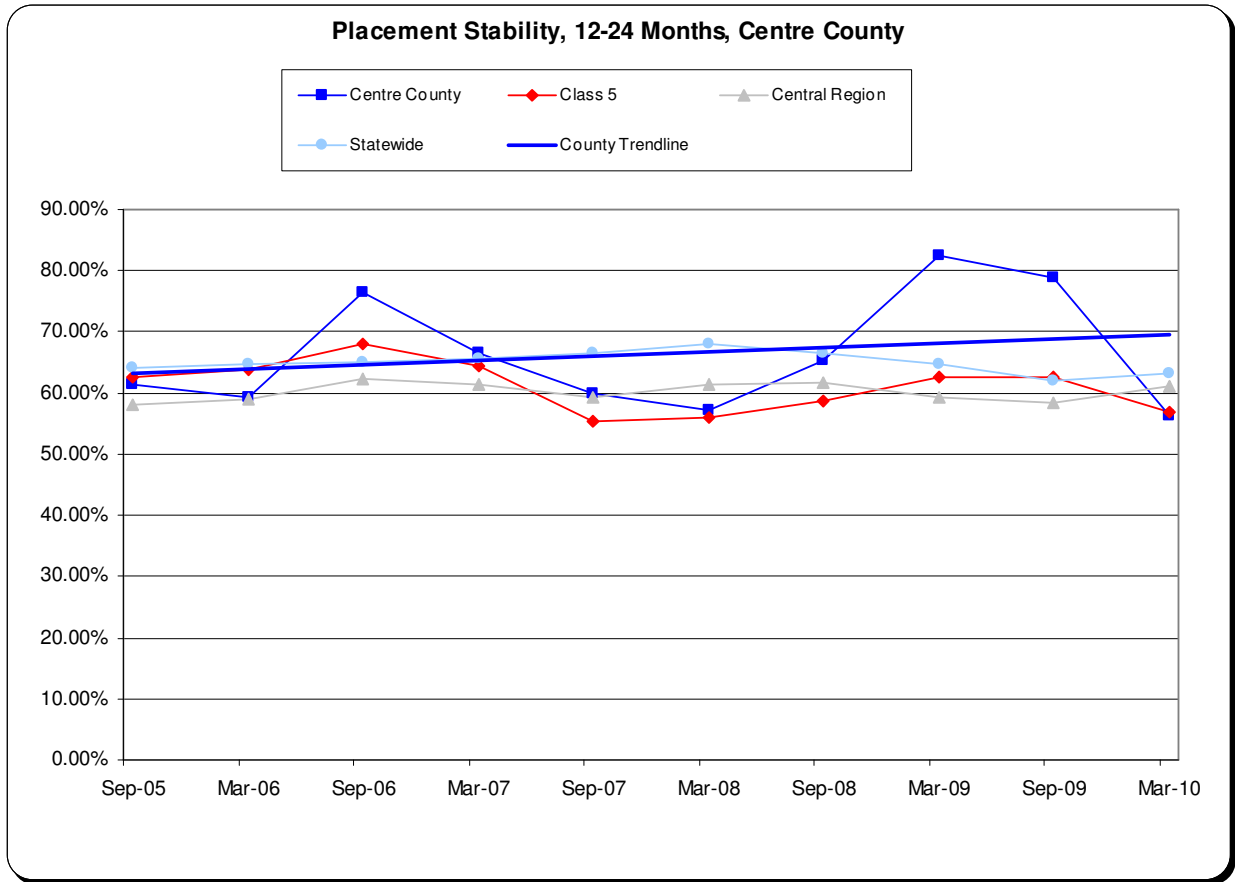
Over the past ten report periods, Centre County's trend for placement stability at one and two years mirrors the trend for 5th Class Counties and the State. A review of the children served between October 1, 2009 and March 31, 2010 indicates that the breakdown in placement stability occurs in Centre County when placements exceed 12 months, with a sharp increase when placements exceed 24 months. A review of the specific youth affected by this during October 1, 2009 and March 31, 2010 time period, highlights youth with an extremely high number of moves are youth who have serious mental health issues.

- ❑ Describe the relationship between actions taken in the first 24-72 hours of a child's removal and the on placement stability? How often does the child's first placement become the placement in which the child remains while in care? What steps is the county taking to increase that proportion?

A review of the children served between October 1, 2009 and March 31, 2010 provides the following information. There were 84 children who were in placement 6 or more months. Of those 84 children, 21 remained in their first placement (25%). In order to improve this outcome, CYS staff are identifying life connections for children earlier. At intake and while providing on-going services, caseworkers are expected to have discussions with parents about family/kinship resources that are available. In the event that placement is necessary, the agency will have these resources identified and available in the case file. CYS will continue with the practice to place children whenever possible with kinship caregivers. However, it should be noted that while there will be a focus on identifying what changes can be made that will improve the stability of kinship placements, preliminary review suggests that many of the failures of these placements are due to kinship resources inability to meet the foster care regulatory requirements. They will meet the requirements that allow them to be approved as emergency caretakers but fail to comply with the requirements for full approval. Further assessment may result in a decision to be more restrictive in utilizing kinship resources as emergency caretakers, which would result in more than one placement setting for children but may improve placement stability.

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5-2b. Placement Stability, 12 to 24 Months (CFSR Measure 4.2)
 (See HZA Data Package)



- ❑ Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

The data indicates that Centre County's performance in this measure has remained consistent over the 10 report periods.

- ❑ How does the county's data compare to other counties of the same size? To the statewide data?

Centre County's data compares favorably to other 5th Class counties and to the statewide data. The most recent report period of 3/31/10, Centre County's rate was 56.25% compared to 56.96% for Class 5 counties and 63.24% Statewide.

- ❑ If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

Answered in 5-2a.

Or

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If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

- When compared to class and state performance on each of the measures, at what point does placement stability tend to break down– the first, second, or third year? What is the county doing differently than the class, region, or rest of the state?

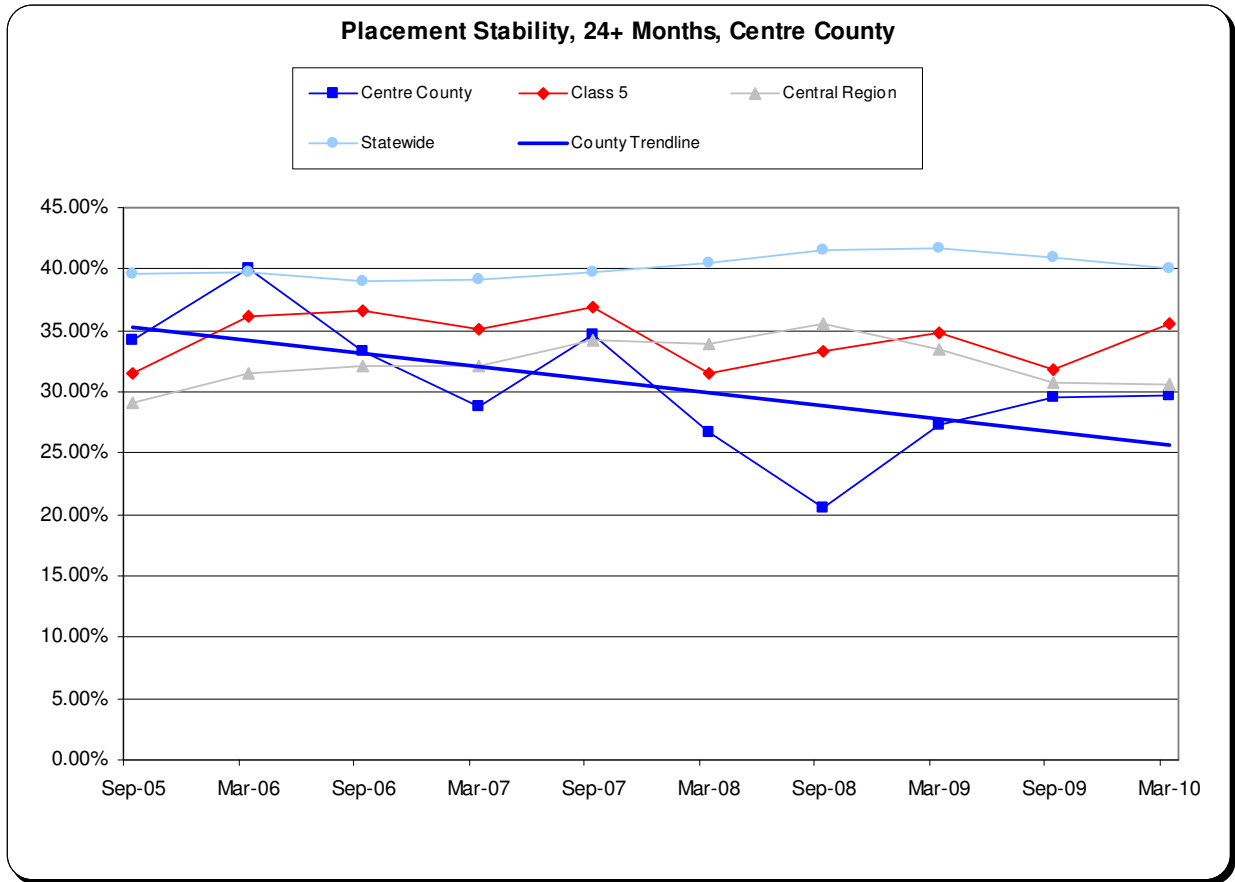
Answered in 5-2a.

- Describe the relationship between actions taken in the first 24-72 hours of a child's removal and the on placement stability? How often does the child's first placement become the placement in which the child remains while in care? What steps is the county taking to increase that proportion?

Answered in 5-2a.

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5-2c. Placement Stability, More than 24 Months (CF SR Measure 4.3)
(See HZA Data Package)



- ❑ Is the county’s performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

While the trend line indicates a decline over time, removing the 2 report periods that are extremes (40% and 20.51%), Centre County’s performance in this measure has remained consistent for much of the 10 report periods, on average around 30%.

- ❑ How does the county’s data compare to other counties of the same size? To the statewide data?

Centre County’s performance in this measure is below the rate for 5th Class Counties and Statewide.

- ❑ If the county’s performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

Or

CENTRE

If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

At an average of 30%, Centre County does lag slightly behind the Class 5 and Statewide averages. A review of youth in placement for more than 24 months on April 1, 2010 clearly shows that the majority of youth with more than 2 placement settings have significant mental health and/or mental retardation issues. Of the 23 youth with more than 2 placement settings, 19 had mental health/mental retardation issues and 1 youth has a history of fire setting and sexual perpetration. These are challenging youth and are more likely to experience placement disruptions due to their special needs.

- ❑ When compared to class and state performance on each of the measures, at what point does placement stability tend to break down— the first, second, or third year? What is the county doing differently than the class, region, or rest of the state?

Answered in 5-2a.

- ❑ Describe the relationship between actions taken in the first 24-72 hours of a child's removal and the on placement stability? How often does the child's first placement become the placement in which the child remains while in care? What steps is the county taking to increase that proportion?

Answered in 5-2a.

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➤ 5-3a. Prevention Services

- ❑ Briefly describe prevention programs, including services to be provided and what will be prevented (i.e., child abuse, child neglect, truancy, delinquency).
CYS and JPO do not fund any of these types of programs.

➤ 5-3b. Previously Introduced Outcomes

- ❑ For each outcome introduced by the county in past budgets, describe the activities, programs, or services implemented in order to achieve the outcome and results.
Outcome #1: to reduce the number of indicated child abuses within families receiving purchased services.
Outcome #2: to improve the engagement of fathers in all services.
Outcome #3: to provide children with permanency through stability in their living situation and continuity of family relationships

Services provided to achieve the outcomes:

Parenting Plus: an in-home parent education program, serving moderate to high risk families with children ages 0-10 years. The program has been in operation since 1993. Parent educators and parents work to build a strong understanding of child development and parenting strategies appropriate for a child's developmental age. Providing support and guidance empowers parents in building a solid, nurturing foundation for their children. Referrals to the program come from CYS, physicians, hospitals, child development organizations, and from other social service agencies.

FICS In-home Services: accepts both delinquent and dependent youth with the main objective to preserve families and avoid out of home placement. The great majority of referrals received from CYS/JPO are for families where there is a high risk of placement. FICS In-Home staff focus primarily on providing services in a family's home, teaching practical skills in the setting where those skills are going to be used; emphasizing skill building over therapeutic insight, and emphasizing delivery of concrete services. Skills that are taught in the home setting are more effective and provide agency staff with the opportunity to join with the family experientially.

- ❑ Describe whether the county will continue its efforts to improve outcomes, or if the county has analyzed needs and chosen to address different outcomes.
Centre County will continue to support the array of in-home services that have been developed and will continue to work toward improving and maintaining the outcomes.
- ❑ Discuss whether the outcome has been achieved, and reasons for that status. Provide specifics on the activities, programs, or services that affect the targeted outcome (county provided and/or purchased).

Outcome #1:

Projected Outcome: to not exceed an abuse rate of 5%

Actual Outcome:

Parenting Plus: FY 06/07 44 children closed in previous year. 1 abuse within 12 months of services ending (2%)

FY 07/08 90 children closed 2 abuses within 12 months of services ending (2%)

FY 08/09 49 children closed 1 abuse within 12 months of services ending (2%)

FY 09/10 48 children closed 0 abuse within 12 months of services ending (0%)

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FICS: FY 06/07 96 children closed 2 abuse within 12 months of services ending (2%)
FY 07/08 84 children closed 2 abuses within 12 months of services ending (2%)
FY 08/09 116 children closed 4 abuses within 12 months of services ending (3%)
FY 09/10 96 children closed 0 abuse within 12 months of services ending (0%)

Both FICS and Parenting Plus have been extremely successful in demonstrating a low rate of abuse for those children whose parents participated in these services and outcomes for this year were outstanding. Outcome for this past fiscal year show that a total of 144 children were served in the previous fiscal year by these two programs, with no victims of abuse within one year of services ending.

Outcome #2:

Projected Outcomes: 90% of service plans/CPP's will include a father's signature (PP, FICS,CYS)

80% of the father's in each family will attend at least 25% of the parenting visits (PP)

80% of the father's in each family receiving services will be involved in one session each month (FICS)

Actual Outcome:

FY 08/09 27/39 (69%) service plans included the father's signature (PP)
FY 09/10 37/42 (88%) service plans included the father's signature (PP)

FY 08/09 73/44 (84%) service plans included the father's signature (FICS)

FY 09/10 50/54 (93%) service plans included the father's signature (FICS)

FY 08/09 12/22 (45%) CPP's included the father's signature *it should be noted of 10 without a signature, 90% were given the opportunity to sign the plan (CYS)

FY 09/10 9/33 (27%) CPP's included the father's signature *it should be noted of 24 without a signature, 100% were given the opportunity to sign the plan (CYS)

FY 08/09 32/42 (76%) families where the father attended at least 25% of the parenting visits (PP)

FY 09/10 42/45 (93%) families where the father attended at least 25% of the parenting visits (PP)

FY 08/09 191/228 (84%) of father's were involved in at least one session per month (FICS)

FY 09/10 239/266 (90%) of father's were involved in at least one session per month (FICS)

All agencies will continue efforts to engage fathers in services and improve and maintain these outcomes.

Outcome #3:

Projected Outcome: to not exceed 7% placement rate within one year of case closure (FICS)

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Actual Outcome: FY 06/07 5/96 (5.2%) required placement within one year of case closure (FICS)
FY 07/08 4/88 (4.6%) required placement within one year of case closure (FICS)
FY 08/09 1/112 (1%) required placement within one year of case closure (FICS)
FY 09/10 0/93 (0%) required placement within one year of case closure (FICS)

The FICS program continues to be very successful in providing stability within families that are at high risk for placement.

- For continuing or newly targeted outcomes for FY 2009-10:
 - Identify specific activities [planned] and services to improve the outcomes.
 - Provide timeframes for measured improvement.
 - Describe the process for data collection/measurement.

At this point we will focus on maintaining the current outcomes. The outcomes committee consists of representatives from each of the in home purchased services , their supervisors, JPO supervisor, CYS supervisors from each unit, CYS agency liaison and the CYS Assistant Director. The committee meets a minimum of 5 times a year and uses that time to document progress on the identified outcomes as well as discussion surrounding what is/isn't working and giving each other feedback. Utilizing a team approach to the data collection provides for accountability, as well as fostering a team approach among private providers.

5-4a. Family Engagement in Case Planning

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

Family engagement begins at the intake level. Supervisory expectation is that staff elicit family input prior to writing a plan. Also, prior to the scheduled meeting to review a plan, staff will leave a copy of the plan with the family. This allows the family to have time to process the information before the formal meeting. It has become more of a standard practice within all services for staff to first identify for families what is felt to be non-negotiable and then to leave other decisions to family members. Follow-up surveys are being done by provider staff. The surveys are designed to measure how well family members feel staff engaged and involved them in case planning. This has provided important and useful feedback for program development. The Reunification Program held one focus group this past year and information was gathered regarding engagement of youth and families. Feedback from the focus group indicated that the families wanted something in writing that outlined the reunification program process. They felt that while the CYS workers did a good job of explaining the program, the process felt overwhelming. The recommendation was that it would be very helpful to provide families with something they could reference afterwards. With that in mind a Reunification program booklet was developed and is distributed to families for reference while the CYS worker is explaining the program and then afterwards.

5-4b. Youth Involvement in Case Planning

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

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CYS includes all age appropriate youth in the development of family service plans and child permanency plans. Caseworkers on an on-going basis make it a point to discuss with the youth who is important in their lives and in their family situation. IL youth have significant input into the development of their IL case plan. CYS and JPO are utilizing FGDM to assist youth in the process of developing their transition plans.

5-4c. Transition Planning & Preparation

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

Centre County continues to utilize FGDM for transition conferences. Staff continues to find it difficult to engage youth. Many youth are only interested in getting out of care and don't want to deal with the realities and responsibilities of adulthood and refuse to have a conference. To improve in this area, the IL program will begin to serve children at the age of 14. It is hoped that by engaging youth earlier, they will be less negative about continuing services at the time they reach age 18. Transition conferences will now be required six months before a planned discharge from care. Previously these conferences were required at 90 days, which proved to be too late for most youth. Also, beginning in FY 09/10, to provide financial support, Centre County offered stipends attending post secondary education and provided financial assistance for room and board. This assistance not only provides youth with financial support but also demonstrates to the youth the agency's willingness to provide continued support after the youth has left care. We have identified helping youth with this transition as a sub-group for the Children's Roundtable. Additionally, participation in regional IL youth committees will hopefully lead to peer support for the participation in FGDM conferences for transition planning.

5-4d. Implementation of Concurrent Planning

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

The Reunification Implementation Team has developed a kinship care initial assessment instrument. The instrument is to be used as an outline to guide workers in gathering the necessary information to be used in determining if someone is an appropriate kinship care candidate. This instrument has facilitated consistency among CYS workers and provider staff. One of the agency users of Accruint is the paralegal, and this has been helpful in identifying fathers in termination proceedings. CYS staff has started to collect potential supports to families at the beginning of agency involvement, these supports are documented on a form in the family record and added to as additional supports become know. This will aid in identifying potential kin should the need occur.

Section 6: Administration

6-1b. Employee Benefit Detail

- Submit a detailed description of the county's employee benefit package for FY 2010-11. Include a description of each benefit included in the package and the methodology for calculating benefit costs.

The benefit package for Centre County for FY 10/11 is comprised of the following:

FICA = \$139,362

Retirement = \$85,675

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Group Insurance = \$280,082
Unemployment Insurance = \$2,829
Worker Compensation = \$7,989
Total = \$686,511

The benefit costs were calculated using the actual rate for the first six months of 2010, 40.58%.

6-1d. Organizational Changes

Note any changes to the county's organizational chart.

Terry Watson retired from CY5 this year, Carol Smith was appointed as Director in January 2010.

6-1e. Staff Evaluations

Describe the method for evaluating staff effectiveness.

Every employee is required to have a performance evaluation annually to review their duties and responsibilities and offer suggestions and assistance to improve and maximize job performance. Any significant failure to meet job performance can result in a Performance Improvement Plan in conjunction with our Human Resources Office.

6-1f. Contract Monitoring & Evaluation

Note the employee/unit which oversees county contracts. Describe the evaluation process. The CY5 Purchased Services Liaison is the staff position designated to oversee and monitor contracts. This is a Caseworker III position and the duties related to contract monitoring include:

Accepting, reviewing and approving referrals for services.

Meeting regularly with In-Home services staff, through regularly scheduled case reviews, phone contacts and meetings.

Reading monthly summaries provided by the in-home provider staff.

Describe how we evaluate the effectiveness of the provider's service contract:

For our major In-Home Purchased Service contracts, case reviews are held on a regular basis.

The following programs have regularly scheduled monthly case reviews: Parenting Plus; Independent Living; FICS In-Home; Custody Monitoring; Project Compass; McCloskey Counseling Services; Reunification Program. Reviews for Irene Grindall, who provides mentoring/coaching services for parents and children who will not cooperate with other services, are held quarterly.

With the exception of the Reunification Program monthly reviews (which are overseen by the Assistant Director), the Purchased Services Liaison schedules the case review meetings, the cases to be reviewed and assures that the appropriate CY5 staff are in attendance. The purpose of these case reviews are to review the services being provided. For those programs where a service plan is created, those plans are reviewed regularly and the progress toward achieving the identified goals is accessed. Also, the liaison is responsible for receiving referrals for these programs and follows up to monitor when services begin.

CY5 created an Outcomes Committee, which has been in existence for five years. Within the framework of this committee, outcomes for the major In-Home services are developed, data is collected, and performance is tracked and evaluated.

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6-1g. Largest Providers Contract Review

Review the Schedule of Existing Purchased Services and identify the four largest providers (regardless of whether it is a CCYA or JPO provider) as follows:

- Two largest providers of In-Home Services. Include contact information.

Provider Name	Provider Address & Phone	Provider Contact Name	# of Children Served FY 2009-10	Total \$ Amount of Services
1: Youth Service Bureau	325 West Aaron Drive State College, PA 16803 814-237-5731	Andrea Boyles	281	1,170,942.75
2: Family Intervention Crisis Services	411 Linn Street Bellefonte, PA 16823 814-355-3807	Patti Flood	127	1,797,835.33

- Largest provider of Community Based Placement services. Include contact information.

Provider Name	Provider Address & Phone	Provider Contact Name	# of Children Served FY 2009-10	Total \$ Amount of Services
1: Youth Service Bureau	325 West Aaron Drive State College, PA 16803 814-237-5731	Andrea Boyles	37	\$639,029

- The largest provider of Institutional Placement services (excluding Youth Development Center and Juvenile Detention Center placements) . Include contact information.

Provider Name	Provider Address & Phone	Provider Contact Name	# of Children Served FY 2009-10	Total \$ Amount of Services
1: Northwestern Human Services	Northwestern Academy 2000 Northwestern Dr. Coal TWP. PA 17866 570-644-3170	Melanie Spade	4	\$116,078

Briefly summarize the services provided by these entities, the expected outcomes of those services, and how provider performance is monitored.

IN-HOME SERVICES

The two largest in-home service providers, YSB and FICS, provide reunification services for Centre County CYC and JPO. In addition, FICS provides an additional in-home service developed to provide intensive services to families where there is a high risk of placement. YSB also provides an in-home parenting program, Parenting Plus.

The Reunification Program exists to help each child achieve and maintain, in a timely manner, a permanent placement plan. The purpose of the program is to focus on the strengths and needs

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of each child and family, while using a variety of efficient, time-limited, goal-oriented services and supports to determine the optimal level of reconnection that is appropriate. Services provided include, but are not limited to family counseling, skills training (communication, parenting, anger management, etc.), budgeting assistance and household management skills, assistance in securing housing, transportation, frequent visitation, respite care, support for substance abuse and mental health treatment, and intensive aftercare services. Family reunification services are provided in Centre County through the cooperation of several agencies: Centre County Children and Youth Services (CYS), Centre County Juvenile Probation Office (JPO), Family Intervention Crisis Services (FICS), and Centre County Youth Service Bureau (YSB). A close working relationship among all practitioners is an essential part of the program. Monthly meetings of CYS/JPO staff and provider staff (FICS or YSB) and bi-monthly meetings of program supervisors and administrators are held to keep everyone familiar with case and program developments. Documentation includes a reunification service agreement, monthly progress reports, visitation plans and visit summaries.

In an effort to quantify the success in the program, extensive efforts were exerted in choosing assessment tools and determining indicators to measure, to help solidify the program goals and assist in organizational planning. The Pennsylvania Standards for Child Welfare Practice (Ridge, Houstoun, and Lawer, 2000) are being used as a guideline for practice standards and measurements to be collected. Beginning in July 2005, the program began using the North Carolina Family Assessment Scale-Reunification (NCFAS-R), an evidence-based tool, to evaluate what types of client factors are demonstrated in successful reunifications. A supplemental training for goal writing using NCFAS-R, was conducted for all reunification staff in September 2006. The enhancement of goal development has helped staff target the areas in which each family needs to improve and to identify ways to support each family in achieving progress. This progress is then assessed through the scores on the NCFAS-R closure scores and the amount of improvement between the scores at the time of referral and at case closure. Data about who is served (biographical), what ways they are served (services provided and target issues), and the placement outcome at the time of closing (level of permanence achieved) is being collected. In addition, follow-up surveys are being conducted with families served, any child over 14 who received services, and the placement resource, including formal and informal kinship placements, if the child is residing outside of the original home. Questions related to the safety, permanency and well-being of each child is the focus of the follow-up surveys. Follow-up surveys also elicit information related to engagement, case planning input and service implementation by provider.

Since FY 03/04, the Centre County Reunification Program has achieved the following permanency outcomes for the 217 children served:

41.9%	Reunified with Parent
6.9%	Placed with Relatives
4.1%	SPLC
27.2%	Adoption
19.8%	Planned Permanent Living Arrangement

The program has been able to achieve non-placement permanency for 80.2% of the children served. Since FY 03/04 this program has had a placement re-entry rate of 9.1% for children within one year of case closure. Additionally, the number of terminations and subsequent adoptions has dramatically increased since the inception of this program. The first full year of the program was 1996. For the five year time period from FY 93/94 through FY 97/98, CYS finalized a total of five adoptions. Since FY 98/99, CYS has finalized 132 adoptions. This increase has a direct link to the services being provided by the Centre County Reunification

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Program. Having a structured, formal program allows CY5 to demonstrate to the courts that it is in the best interest of children to end reunification efforts and pursue adoptive placements.

The following outcome is associated with this program:

Objective: to assure that permanency is maintained for children and to minimize replacements, which will meet the state goal of assuring stability for children.

Indicator: the number of children who re-entered placement, exceeding 30 days, within one year of achieving reunification

Cohort:

- All children leaving CY5/JPO custody in previous FY
- Placement lasted for 30+ days within one year of leaving CY5/JPO custody

Projected

Outcome: maintain maximum of 9% children replaced within one year of case closure

Actual

Outcome: FY 06/07: 35 children were included in the cohort being measured. 2 children required replacement exceeding 30 days. This is a 5.7% re-entry rate. FY 07/08: 18 children were included in the cohort. 2 children required replacement exceeding 30 days. This is an 11.1% re-entry rate. FY 08/09: 22 children were included in the cohort. 2 children required replacement exceeding 30 days, this is an 9.1% re-entry rate. 09/10: 17 children were included in the cohort. 2 children required re-placement exceeding 30 days, this is an 11.7% re-entry rate. Over 4 fiscal years, this is a 8.6% re-entry rate.

Discussion: The National 75th Percentile for all children who were discharged from foster care to reunification in the 12-month period prior to the target year, what percentage re-entered foster care in less than 12 months following the date of discharge is 9.9%. The Centre County Reunification Program has demonstrated success in providing stability and assuring permanency for children.

Monitoring: CY5 has a very active role in the monitoring of reunification services provided by both private providers. YFS/FICS staff participates in formal CY5/JPO case review meetings on a monthly basis. During these meetings, YFS/FICS counselors present, on every open case, the case progress to date and discuss a future course of action. These team meetings represent a cross section of individuals involved in a family's case. Participants generally include, YFS/FICS counselors, YSB/FICS Director of Operations, YSB/FICS Clinical Programming Specialist, CY5 caseworkers and supervisors, CY5 Assistant Director, Juvenile Probation Officers, foster parents, group home providers, Guardian Ad Litem, MH/MR and D&A service providers. It is through these formal case review meetings that decisions are made about services and the progress being made toward permanency. In addition to these monthly case reviews, an Implementation Team has been active since the inception of the program. This group meets approximately every two months and is responsible for overseeing the operation of reunification services in Centre County. Representatives from the private provider agencies, CY5 and JPO are members of the Implementation Team.

Family Intervention Crisis Services is a program of Wardell and Associates and is the first service provided by the agency, beginning in 1988. Wardell and Associates, Inc. is a proprietary human service organization that is committed to the development of client services that are strength-based and empowering for both the consumer and agency staff. In-Home

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FICS accepts both delinquent and dependent youth, with the main objective to preserve families and avoid out of home placement. FICS In-Home staff focus primarily on providing services in a family's home, teaching practical skills in the setting where those skills are going to be used; emphasizing skill building over therapeutic insight, and emphasizing delivery of concrete services. Skills that are taught in the home setting are more effective and provide agency staff with the opportunity to join with the family experientially.

Family counselors practice various models and theories, including the systems perspective, Reality Therapy, the Structural Approach and the Strategic Family Therapy. The systems perspective is the theoretical foundation for many of the applications used, which allows the clinician to view the family as part of a larger family, a larger community and a web of potential support systems. Reality therapy is most often implemented in the direct work with juveniles or with parents to stress a solution focus.

Outcome measures are a focus of all FICS services. Outcomes have been developed to evaluate the effectiveness of services, comparing data collected at the beginning of services to data collected when services are ended with each family. Additionally, each service measures the continued effect that services have had on the safety, permanency and well being of all the children for one year post case closure. The following objectives and indicators were identified, although additional data is collected.

Objective: to improve children's overall functioning and well-being

Indicators: the family's score in the parental capabilities and family interaction domain categories of the NCFAS, at time of case closure

Cohort:

- all cases, with a formal case plan, that closed during the fiscal year and families that scored below baseline at intake in the parental capabilities and family interactions domains

Projected

Outcome: average scores will increase by +1.5 from intake to closure in parental capabilities and family interaction domains

Actual

Outcome: FY 08/09 parental capabilities average score at case closure increased +1.2 and family interactions increased by +1.3. FY 09/10 parental capabilities score at case closure increased +1.5 and family interactions increased by +1.1.

Discussion: While the program demonstrated success in increasing family capabilities in these two areas. We will continue to monitor and improve on this outcome.

Parenting Plus is an in-home parent education program, serving moderate to high risk families with children ages 0-10 years. The program has been in operation since 1993 and is provided by the YSB. Parent educators and parents work to build a strong understanding of child development and parenting strategies appropriate for a child's developmental age. Providing support and guidance empowers parents in building a solid, nurturing foundation for their children. Referrals to the program come from CYS, physicians, hospitals, child development organizations, and from other social service agencies. This year Parenting Plus served 73 families and 117 children. Visits occur in the family home allowing for an opportunity for the educator to provide hands on direction and modeling for the parents. The parent educators are also available to provide support to parents, i.e. accompanying them to doctor appointments, taking them grocery shopping. In addition to support, this also provides the opportunity for giving feedback while in the community completing daily tasks. Parent educators prepare

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service plans for each family after an initial assessment period and the completion of the Ages and Stages assessment. Meetings are held with the CYS Agency Liaison monthly to monitor case progress and caseworkers join those meetings every three months. In addition to the formal reviews, caseworkers work cooperatively with the parent educators, often accompanying them out on home visits to introduce them to the family. Outcomes are utilized to evaluate the programs effectiveness in several areas. 4 of the 5 outcomes have already been reported on, those were: 1. To reduce the number of indicated child abuses within one year of the family ending services. In FY 09/10, there were no reports of indicated child abuses involving Parenting Plus cases one year after case closure. 2. To improve the NCFAS scores in the family interaction domain. In FY 09/10, 84% of cases identifying family interactions as a problem had their NCFAS score rise to baseline or above at case closure. 3. To utilize Ages and Stages assessment for all children between the ages of 4 and 60 months of age. In FY 09/10, 100% of assessments were completed as required. 4. To increase the number of father's participating in services. In FY 09/10, 88% of the services plans included a father's signature and in 93% of the cases a father attended at least 25% of the parenting visits. Parenting Plus also tracks, on a monthly basis, how often they utilize the Parents as Teachers (PAT) program for families with children, ages aged prenatal to kindergarten. In FY09/10, the first year tracking this outcome, 89% of the eligible families received PAT information monthly.

COMMUNITY BASED PLACEMENT

Centre County Youth Service Bureau (YSB) is the largest provider according to the Schedule of Existing Purchased Services. The YSB operates several group homes in Centre County: Stepping Stone, an 8 bed Supervised Independent Living group home, provides an opportunity for young people to achieve independence and become productive, self-sufficient adults; Stormbreak and Zerby Gap Familyworks, highly structured female & male group homes, respectively, provide a nurturing environment and therapeutic milieu which produces positive change for both youth and families.

As a very active member of the Pennsylvania Council of Children, Youth & Family Services (PCCYFS), the YSB utilizes the PCCYFS Outcome Measurements Database to input data and generate summary reports which provide excellent performance indicators for all the agency's programs. According to the YSB PCCYFS Group Home Summary Report for FY 2009, child well-being indicators and family involvement indicators were analyzed. The child well-being report focused on physical & mental health, substance abuse and educational needs. The family involvement report covered family involvement in case planning. According to these reports, the outcomes for the YSB group homes (Stormbreak and Zerby Gap) consistently exceeded the statewide results, notably in the following areas: preventative health care; physical health care requirements; providing mental health care services; screening, assessing, and obtaining substance abuse treatment, child's special educational needs obtained; sharing of the child's physical/mental health, substance abuse, and educational care and progress information with the contracting county; involving the youth in case planning and attendance in formal case planning meeting; and mother/father participation in the case planning assessment process, developing and assessing goals in the case plan, and attendance at the formal case planning meeting.

According to the YSB 2009 Client Satisfaction Survey results, 96% agreed that services were provided in a reasonable period of time, 88% agreed that they would refer a friend or family member in need to the YSB, and 90% agreed that the services provided by the YSB met their needs. Centre County CYS and JPO are satisfied that the YSB Group Homes are achieving excellent outcomes and YSB will continue to utilize the PCCYFS Outcome Measurements Database to monitor program outcomes.

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Monitoring of the YSB group home services is accomplished by direct contact by CYS/JPO staff with YSB group home staff and youth in placement in the group homes. Because of the active participation of YSB group home staff in reunification program monthly team meetings, Project Compass monthly progress meetings and child permanency plan meetings, CYS and JPO staff are able to assess the quality of services being provided.

INSTITUTIONAL PLACEMENT

Northwestern Academy (NWA) is the largest provider according to the Schedule of Existing Purchased Services. Three programs were used by JPO. The Vocationally Educating Cadets on Responsibility through Empowerment (V.C.O.R.E.) Program, which accepts delinquent males 12-18 years of age. The program is designed to have delinquent youth take responsibility for their behavior in the community, their home life and in the community, to improve self esteem, communication and academics. Participants complete community service and have an opportunity to earn money towards assessed restitution. Group and individual counseling is a strong component of the program. Family members are encouraged to visit on weekends and participate in family sessions. The second program, SET (Sexual Offender Treatment), provides services for males who have exhibited sexually abusive behavior and/or have sexual offenses. The SET Program utilizes a cognitive behavioral model of relapse prevention and focuses on teaching youth the skills of responsible self-management and self-regulation. The third program, Intermediate Secure serves adjudicated delinquent males ages 12-18 including chronic property offenders, impulsive youth with patterns of absconding, and those who have failed in less secure or other residential programs. The program is highly structured and incorporates the principles of the Balanced and Restorative Justice Model as well as the Normative Community. The therapeutic milieu includes individualized treatment as well as services focused on social, emotional and behavioral well being. This program incorporates strength-based treatment planning and a four tiered behavior modification level system to provide the necessary structure and accountability for all behaviors

The 2009-2010 Centre County Outcome Report provided by NWA indicates that the facility tracked 3 outcome measures and 8 Centre County youth are included in the report:

1. NWA program services are improving the safety and security of children in their care. The 2009-2010 Centre County Outcome Report indicates that 4 of the 8 youth were released from the facility during the fiscal year. 75% of the youth met the criteria for a successful release, 2 out of 8 youth were restrained without requiring a reportable incident or child injury, one youth was restrained and while not injured it did require that the incident be reported
2. NWA's educational services are improving the academic skills and abilities of youth. All of the youth released from NWA programs earned 100% of the transferable academic credits.
3. NWA partners with the families of the children and involves them in planning and treatment. One parent/guardian attended an ISP meeting, there were a total of 23 family visits for the 8 youth, and on 17 occasions families were involved in clinical therapy sessions.

Centre County Probation Officers are in contact bi-weekly with NWA staff and each probation officer receives a monthly report on their youth. Also, communication with NWA staff will occur whenever there is an issue or concern for a youth. Probation officers frequently attend the graduation ceremony for youth. Based on the reported outcomes and the experiences of the Centre County JPO staff, the county is satisfied that the NWA programs are meeting the needs of Centre County youth.

6-3a. Evidence Based Programs

Pertinent Submission Information

This subsection of the Narrative Template is for Special Grant Initiatives (SGI): Evidence-Based Programs (EBP), Pennsylvania Promising Practices (PaPP), Housing and Alternatives to Truancy (ATP) programs. Please review Appendix 9 of the FY 2011-12 NBPB prior to completing this section or the Budget Excel File worksheets.

To ensure proper evaluation of any special grant request, counties must provide brief and sufficient explanations and justifications to the questions in the Narrative Template. Counties are advised to prepare informative responses that offer a clear understanding to help the reviewer recommend approval, rather than a denial or reduction in funds because of missing or unclear information.

Additionally, if a county is requesting a renewal or an expansion of an existing special grant and there was under-utilization and/or under-spending of the grant in FY 2008-09 and/or FY 2009-10, the county must provide detailed explanations as to the cause(s) of the underperformance and must identify measures the county will utilize to prevent the underperformance in both FY 2010-11 as well as FY 2011-12.

If a county is requesting a new grant, it must provide succinct details as to the target population, planned utilization, realistic timeframes for implementing the special grant and outcomes expected to be achieved.

In addition to the Narrative Template, the county must enter SGI fiscal information for each fiscal year in the Budget Excel File. That file will be the primary source for fiscal information. Please ensure fiscal costs in the Narrative Template match the Budget Excel File. Instructions for completing the Excel files are included in Appendix 9 and in the Excel file.

The Special Grants Budget Form for FY 2010-11 requests FY 2008-09 and FY 2009-10 actual expenditures with Needs-Based Fund adjustments and line-item budget information for each SGI in Appendix 9 with the exception of State Reintegration. CCYAs are also required to enter fiscal information in the FY 2011-12 Special Grants Funding Request Form.

Counties are also required to complete the SGI Contact List in the Budget Excel file for all SG and IL programs.

Requests to Transfer/Shift Funds within Evidence-Based Programs and Pa Promising Practices

The following subsections provide counties the opportunity to transfer or shift funds within the EBP and PaPP for FY 2010-11. The requests may not exceed the total allocation of the EBP or PaPP and must include detailed justification for the proposed changes. This opportunity is available only for EBP and PaPP. It is not applicable for Housing, ATP or State Reintegration.

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6-3a. Evidence Based Programs: Multi-Systemic Therapy

- Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

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# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.
- ❑ **FY 2010-11** (for counties with approved allocations or transfer/shift requests)

Response:

- ❑ **FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- ❑ For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3a. Evidence Based Programs: Functional Family Therapy

- Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.**

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

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# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3a. Evidence Based Programs: Multidimensional Treatment Foster Care

Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	Y			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	Y	New	Continuing	Expanding
			X	

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11	\$120,000 requested, \$0 approved	+\$50,365	\$50,365
FY 2011-12			\$40,880

Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

No.

Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

Centre County received \$120,000 approved funding in FY 09/10, which was not spent. The planned provider for this service decided that it was not feasible to start this program. This would have been a new program for this provider, and start up was contingent on PCCD grants which were not received. Discussions began at the end of FY 09/10 with Northwestern Human Services (NHS), who is interested in expanding MTFC into Centre County. Because no money was expended in FY 9/10, the county lost all funding in FY 10/11. Funding was increased in another evidenced-based program, FGDM, in excess of what was requested. Centre County is requesting to move \$50,365 from FGDM to MTFC in FY 10/11.

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- Complete the following table for each applicable year.**

	0607	0708	0809	0910	1011	1112
Target Population					youth 12 to 17 years old	youth 12 to 17 years old
# of Referrals					2	2
# Successfully completing program					2	2
Cost per year					\$50,365	\$40,880
Per Diem Cost/Program funded amount					unknown	unknown
# of MA referrals					2	2
# of Non MA referrals					0	0
Name of provider					Northwestern Human Services	Northwestern Human Services

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response: CYS has been in contact with Canal Ways, who has an existing MTFC program, who we are able to contract with for services.

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

CENTRE

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: The target population for this program are CYS/JPO youth, ages 12 to 17, with a history of severe emotional and/or behavioral problems including offending behaviors with two or more Axis I diagnoses.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response: There will be no anticipated decrease in the number of youth receiving services. However, it is expected that once MA funding is approved for this program and becomes available, this will offset more of the cost for services in FY 11/12.

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: Specific outcomes will be developed as the program implementation occurs. Because of the high rate of placement disruptions that occur for older Centre County youth, CYS and JPO are interested in tracking the effectiveness of MTFC in decreasing placement disruptions and reducing delinquency and other problem behaviors.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: Same as above.

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: At the time of writing, a stakeholder meeting is scheduled for mid-September to begin discussions on implementation of this program in Centre County. Included in the meeting will be representatives from Community Care Behavioral Health (CCBH), CYS, JPO, MH/MR and Northwestern Human Services. Northwestern operates MTFC services in neighboring counties and upon approval and authorization from CCBH will be able to begin providing services fairly quickly. Youth who are considered eligible will be referred directly to NHS. MA funding will cover treatment costs and CYS/JPO will be responsible for the room and board portion.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

CENTRE

Response: same as above

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- ❑ For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response: The average cost for two youth in group home placements for a total of 15 months is \$90,000. If we utilize MTFC for these children it is an approximate cost savings of \$40,000.

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

6-3a. Evidence Based Programs: Family Group Decision Making

Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	Y			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	Y	New	Continuing	Expanding
			Y	

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11	226,538 (approved, but above request)	-50,365	176,173
FY 2011-12			206,173

Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

No.

Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

The allocation for FY 10/11 was apparently based on three quarters of expenditures in FY 09/10, which results in an allocation in excess of need. The excess allocation was removed and Centre County plans to utilize this for MTFC services in FY 10/11. Therefore, since shifting of funds is allowed within EBP funds, Centre County is requesting approval for this revision.

Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals	37	53	49	79	80	90
# Successfully	16	29	25	55	55	65

CENTRE

completing program						
Cost per year	91,524	132,316	133,434	176,173	176,173	206,173
Per Diem Cost/Program funded amount	46.23	46.73	49.42	54.78	N/A	N/A
# of MA referrals	0	0	0	0	0	0
# of Non MA referrals	37	53	49	79	80	90
Name of provider	Youth Service Bureau	Youth Service Bureau	Youth Service Bureau	Youth Service Bureau	Youth Service Bureau	Youth Service Bureau

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: We have been successful in integrating FGDM into standard practice in Centre County. Staff have been encouraged to utilize FGDM early on and in FY 09/10, 51% of all CYS referrals came from the intake unit and JPO increased their usage by 67%. Referrals for FGDM come from multiple sources including the MH/MR system, Judges, School Districts and the community. This year we began to utilize transition conferences to all youth aging out of the CYS system and 89% of the youth aging out had a transition conference. The FGDM program achieved long-term permanency (at least one year) for 3 youth as a result of conferences held in FY 08/09. Those youth did not require placement services, resulting in a projected savings of \$37,340 in FY 09/10.

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:
Not applicable.

- Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or under spending or under-utilization of grant funds?

Response: Additional funds were asked for and approved for FY 09/10. An additional staff person was added and we expanded the service to include JPO referrals and to utilize the program for transition conferences for aging-out youth. Also, the program is now able to accept more community referrals, which bypass the CYS system.

- If there were instances of under spending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:
Not applicable

CENTRE

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: While community referrals are encouraged and accepted, the target population continues to be the families identified by CYS and JPO. We track the usage in areas where we feel it would be most helpful, such as referrals from the CYS intake unit and aging out youth. We also track usage in areas where we feel it could be utilized more, such as JPO.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response: The program anticipates serving an additional 10 families in FY 11/12. The provider has the capacity to serve these additional families under the current program structure and CYS and JPO anticipate increased service needs.

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: We currently track four outcomes for FGDM. Objective #1: to integrate FGDM into standard practice in the CYS intake process. The short-term outcomes for this objective are: 50% of CYS referrals to FGDM will be made within 60 days from the initiation of a CYS investigation and 10% of all CYS intakes investigated will be referred to FGDM. Objective #2: to achieve successful adherence to the plan developed in Family Group conferences for those referrals involving permanency decisions. The short-term outcome for this objective is: 75% of permanency decisions remain the same at 1 year. Objective #3: to increase JPO usage of this program. The short-term outcome for this objective is: to increase the # of JPO referrals to at least 12 (which is a 50% increase over FY 09/10). Objective #4: to provide transition conferences to youth aging out of the CYS system. The short-term outcome for this objective is 75% of the youth aging out of the CYS system will have a transition conference. The information on the objectives is reported quarterly at the outcomes committee meeting where each purchased service as well as CYS and JPO report on their respective outcomes.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: same as above

CENTRE

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency's experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: All referrals made to this program are approved by the CYS Assistant Director and sent to the Provider agency. For each case referred by or involving a CYS and/or JPO client, the worker must assist in the development of the non-negotiables and attend the conference. After the conference the plan is typed and distributed to all involved parties.

FY 2011-12 Renewing counties may reply with "same as above" unless expanding or decreasing the services, which requires further information and justification.

Response: same as above

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: The hourly rate is determined by taking the total available hours for program staff, subtracting non-billable hours (vacation, sick, etc.) to arrive at billable hours. The billable hours are divided into the total operating budget. The budget breakdown is as follows: Personnel (including payroll, benefits, training) \$162,317, Operating (including rent, utilities, office supplies) \$16,703, Program expenses (including travel, materials) \$10,018. A bill is sent to CYS monthly outlining client names and the number of service hours each client received. The invoice is reviewed for accuracy by the CYS Assistant Director.

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

- ❑ For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response: For FY 11/12, the FDGM budget is expected to increase . The program anticipates serving an additional 10 families and the increase is based on the reimbursement rate for a successful FGDM conference for each family.

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

CENTRE

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

None.

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

6-3a. Evidence Based Programs: Family Development Credentialing

- Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

CENTRE

# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

CENTRE

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

CENTRE

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

6-3a. Evidence Based Programs: Family Finding

- Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011
Target Population					
# of Referrals					
# Successfully completing program					
Cost per year					
Per Diem Cost/Program funded amount					
# of MA referrals					
# of Non MA referrals					
Name of provider					

CENTRE

If this is a renewal of services delivered in FY 2009-10, answer the following:

- ❑ Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- ❑ What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- ❑ Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- ❑ If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in FY 2010-11.

Response:

Complete the following for each applicable year.

- ❑ Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency's experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

CENTRE

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

CENTRE

6-3a. Evidence Based Programs: High-Fidelity Wrap Around

- Please indicate which type of request this is:

Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

CENTRE

# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with "same as above" unless expanding or decreasing the services, which requires further information and justification. Describe the provider's capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

CENTRE

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

CENTRE

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

6-3b. Pennsylvania Promising Practices

The following questions must be answered for the PaPP Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information.

PaPP Dependent

Program Name: Family Intervention Crisis Services

Request Type	Enter Y or N		
Renewal from 2009-10	Y		
New implementation for 2010-11 (did not receive funds in 2009-10)	N		
Funded and delivered services in 2009-10 but not renewing in 2010-11	N		
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing
			Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within PaPP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11	\$67,853		\$67,853
FY 2011-12			0

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response: No.

- Explain why the change is requested. What are the deciding factors to move from the originally requested program to another? Was this change discussed with the regional office?

Response:

CENTRE

❑ Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population			11-17 year olds	11-17 year olds		
# of Referrals			11	11		
# Successfully completing program			6	10		
Cost per year			183,025.62	183,025.62		
Per Diem Cost/Program funded amount			\$48.19	\$48.19		
# of MA referrals			0	0		
# of Non MA referrals			11	11		
Name of provider			Family Intervention Crisis Services	Family Intervention Crisis Services		

If this is a renewal of services delivered in FY 2009-10, answer the following:

- ❑ Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: Promising Practice is a small carve out of a larger program. This program initiated services with 11 families and 25 children, however one family with two children moved out of Centre County before services were completed. Although services with these families were initiated as part of this promising practices program, funding was expended by November 2009 and services were not complete for 7 families and 17 children at that time. Statistics for the three families and six children, who successfully completed the program by November 2009, indicate that five children continued to remain at home at the end of the fiscal year and one child needed placement in a Residential Treatment Facility. Since this practice was looking at a smaller population of a large program, we tracked the same outcomes for the PaPP’s that we do for the larger program.

Objective 1: to improve children’s overall functioning and well-being

Indicators: the family’s score in the parental capabilities and family interaction domain categories of the NCFAS, at time of case closure

Cohort:

- all cases, with a formal case plan, that closed during the fiscal year. Families that scored below baseline at intake in the parental capabilities and family interactions domains.

Projected

Outcome: average scores will increase by +1.5 from intake to closure in parental capabilities and family interaction domains

Actual

CENTRE

Outcome: FY 09/10 parental capabilities score at case closure increased +2.0 and family interactions showed no change. Due to the small numbers, there ended up being only one family included in the cohort for family interactions.

Objective 2: to increase the number of fathers participating in services

Indicators: the number of service plans including a father's signature and the number of family session in which the father participated

Cohort:

- all cases, with a formal case plan, that closed during the fiscal year. Families that scored below baseline at intake in the parental capabilities and family interactions domains.

Projected Outcomes: 90% of service plans will include a father's signature
80% of the father's in each family receiving services will be involved in one session each month

Actual

Outcome: FY 09/10 12/12 (100%) service plans included the father's signature
FY 09/10 50/50 (100%) of father's were involved in at least one session per month

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response: The one outcome that did not meet or exceed program outcomes had only one case that met the cohort criteria. This outcome will be monitored quarterly and as families successfully complete the program, additional families will be included in the cohort and we will be better able to access outcome success.

- Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response: As explained previously, we are reporting on a small section of a larger program. The grant funds were spent in November and the additional money needed to continue serving these families was paid for with NBB money totaling \$116,499.31. We expect the same spending pattern in FY 10/11.

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:
Not applicable

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

CENTRE

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: This program serves families with youth aged 11 to 17 years old. The cases referred to this program have at least one child who is at risk of placement

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: We expect that the service will continue to keep placement rates low. Of the six children successfully completing this program, one needed to be placed in a RTF, which means 83% of the children remain at home. The outcomes for this program have been reported on in the program accomplishment section. The outcomes are reported on quarterly at the outcomes committee meetings.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: Referrals are reviewed by the agency liaison and, if deemed appropriate, they are forwarded to the service provider. Reports detailing case activity and goal attainment are prepared and distributed monthly. These cases are reviewed monthly with the agency liaison and with the caseworkers every three months. CYS has been working with the provider agency for over 25 years.

FY 2010-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget,

CENTRE

and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: This program has a per diem of \$48.19. The hourly rate is determined by taking the total available hours for program staff, subtracting non-billable hours (vacation, sick, ect.) to arrive at billable hours. The billable hours are divided into the total operating budget. The budget breakdown is as follows: Personnel (including payroll, benefits, training) \$58,868 and Operating (including rent, utilities, office supplies) \$7655. A bill is sent to CYS monthly outlining client names and the number of service hours each client received

- **FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

□
Response:

- **For FY 2011-12**, Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

- *Response:* This program is a large part of the reason that placement costs continue to be low. Not only are those savings realized in avoiding initial placements but when we look at data one year after case closure in FY 06/07, the placement rate was 5%, in FY 07/08, again it was 5% in FY 08/09 it dropped to 1% and in FY 09/10 no children required placement .

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

PaPP Delinquent

Program Name:	
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Request Type	Enter Y or N			
Renewal from 2009-10	N			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within PaPP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program to another? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.**

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded						

CENTRE

amount						
# of MA referrals						
# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

CENTRE

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2010-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- **For FY 2011-12**, Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

CENTRE

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

6-3c. Housing Initiative

The following questions must be answered for the Housing Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information.

Program Name:	Helping Hands Client Money Management Program
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Request Type	Enter Y or N			
Renewal from 2009-10	Y			
New implementation for 2010-11 (did not receive funds in 2009-10)	N			
Funded and delivered services in 2009-10 but not renewing in 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	Y	New	Continuing	Expanding
			Y	

Budget	\$ amount
FY 2010-11 Approved Budget	\$2,000
FY 2011-12 Budget Request	\$2,000

If this is a renewal of Housing services delivered in FY 2009-10, answer the following:

- Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: Helping Hands served five families and eight children in FY 09/10. The service provides one on one help with money management, being a representative payee, and information and referral. This program was instrumental in stabilizing one household financially so that they could have their child returned home to them and has also allowed for all families served to maintain their housing. Of the five families served, the program is currently providing services to two of those families this fiscal year.

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

A late start up resulted in fewer families being served and the usefulness of any outcomes. The program is now fully operational and outcomes will be collected in FY 10/11 to determine program effectiveness.

- Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response: This program was program funded in FY 09/10. We now have baseline data to determine an hourly rate for services.

CENTRE

- ❑ If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

- ❑ Identify and describe the target population(s) for whom the county expects to provide these services.

The target population for Helping Hands are families and aging out youth who are identified by CYS. The clients served will have financial difficulties that may necessitate the removal of children due to loss of housing, an inability to meet the child's basic needs, homelessness and families with financial issues that are delaying reunification of children.

- ❑ Describe the programs for dependent and delinquent youth which:
 - Prevent children from being placed, or
 - Facilitate the reunification of children with their families, or
 - Facilitate the successful transition of youth aging out, or who have aged out of placement. As of FY 2010-11, this includes all aging out youth with the exception of those who emancipate care on or after age 18, who will be funded through Appendix 8: IL Services, Room and Board.

- ❑ **FY 2010-11** (for counties with approved allocations)

Response: The Helping Hands Client Money Management Program is provided by Interfaith Mission Services and includes budget management, bill paying, balancing checking accounts, debt management and representative payee. Program goals include educating clients on proper money management, assisting clients in becoming more self sufficient, improving the quality of the clients' lives, and reducing the need for clients to use other community resources. These services would aid in reunification of children as well as address some of the reasons children come into care in the first place. The services being provided are important to help stabilize CYS clients and to reduce the necessity of CYS financial assistance and on-going services. This program is also available to aid in the successful transition of youth aging out or youth who have aged out. By providing services that are accessible, without CYS involvement, the program is more attractive to clients who do not want CYS involvement.

FY 2011-12 Renewing counties may reply with "same as above" unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: same as above

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations)

CENTRE

Response: The CYS liaison will monitor the clients being served by Helping Hands at 3 months, 6 months and 1 year to determine if the Helping Hands program continues to enable families to maintain their housing and provide basic needs.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: Same as above

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations)

Response: Referrals can be made directly to Helping Hands by the client, provider or CYS worker. Helping Hands contacts the client directly and arranges for the one-on-one case management.

❑

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response: same as above

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations)

Response: This program is operated through funding from the Centre County Office of Aging, Adult Services and Children and Youth Services. Taking the available hours and the average time per home visit and the total cost of the program, the average cost per visit is \$45.10. CYS will refer clients directly to the program and then be billed for the actual service hours provided to the client.

- ❑ **FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

❑

CENTRE

For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response: If any of the families currently working with the program were not receiving services and lost their housing due to non-payment of rent the agency would need approximately \$4,000 to pay for back rent, 1st months rent and security deposit. If that same family could not have their children returned to them until they acquired and maintained appropriate housing, that would be an additional \$7,200 for six months of foster care for two children. A total cost savings of \$11,200.

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations)

Response:
None needed.

FY 2011-12 (for counties requesting funds for the first time)

Response:

6-3c. Housing Initiative

The following questions must be answered for the Housing Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information.

Program Name:	De-Clutter Program
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Request Type	Enter Y or N		
Renewal from 2009-10	Y		
New implementation for 2010-11 (did not receive funds in 2009-10)	N		
Funded and delivered services in 2009-10 but not renewing in 2010-11	N		
Requesting funds for 2011-12 (new, continuing or expanding)	Y	New	Continuing
			Expanding X

Budget	\$ amount
FY 2010-11 Approved Budget	\$6,000
FY 2011-12 Budget Request	\$36,000

CENTRE

If this is a renewal of Housing services delivered in FY 2009-10, answer the following:

- Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: The purpose of the De-Clutter Program is for each family to feel their home is organized in a way that they can maintain, thereby helping to assure that families can safely maintain children in their own homes. The priority of the program is to engage and empower family members during the process. Family members identify their own needs, formulate tasks and goals, clean and organize, and maintain their new home conditions through a series of meetings and work sessions with the De-Clutter point person. The De-Clutter team is composed of family members, a point person, and community volunteers. The De-Clutter team is an essential resource for the family to accomplish their own goals. Family members identify areas of the home in which they need help cleaning and organizing (clothing, toys, kitchen, children's bedrooms, closets), decide which areas are a priority, and then set up work sessions. Once the process is in motion family members make all decisions about what belongings they want to keep, toss, or donate. In addition, family members are actively involved in cleaning, organizing, and creating plans and routines to maintain the home. In general, direct services are provided for one to three months. There are two primary program goals: to promote permanency by avoiding placement of children due to eviction and loss of housing and to provide children with housing that is safe. In addition, the program hopes to have a direct impact on the culture that perpetuates unsanitary home conditions as a way of life. The De-Clutter program will be evaluated through client satisfaction surveys, pre and post tests, goal achievement, and goal maintenance. Family functioning and conditions of the home will be assessed using the North Carolina Family Assessment Scale (NCFAS) at the intake and the closing of program services. In addition, the De Clutter Program's success will be evaluated based upon achieving program objectives as described above.

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response: Due to the resignation of the person who developed this program initially as a graduate school project and the uncertainty of funding, the program did not get started until April 2010.

- Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response: Due to the late start, the program underspent in FY09/10. \$37,740 was allocated for this program and \$16,976 was spent. The program served 8 families and 19 children during the three months of operation.

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response: As stated previously, there was a delay in hiring someone to take over the position. The program will be fully operational in FY 10/11.

CENTRE

- ❑ Identify and describe the target population(s) for whom the county expects to provide these services.
- ❑ Describe the programs for dependent and delinquent youth which:
 - Prevent children from being placed, or
 - Facilitate the reunification of children with their families, or
 - Facilitate the successful transition of youth aging out, or who have aged out of placement. As of FY 2010-11, this includes all aging out youth with the exception of those who emancipate care on or after age 18, who will be funded through Appendix 8: IL Services, Room and Board.
- ❑ **FY 2010-11** (for counties with approved allocations)

Response: The target population for the De-Clutter Program are the families identified by CYS with housing conditions that may necessitate removal of the children due to safety issues and families with housing conditions that are delaying the reunification of children.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: same as above

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations)

Response: The De-Clutter Program will track two outcomes. Objective #1: to minimize the number of re-referrals from CYS and Objective #2: to improve the NCFAS scores in the habitability of housing domain at case closure. These outcomes will look to measure the impact the program has on chronic sub-standard housing conditions.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: same as above

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations)

Response: Once permission is received from the family, a referral form is completed and approved by the CYS Assistant Director. The referral is forwarded to the service provider contact who contacts the family directly.

CENTRE

□

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response: same as above

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations)

Response: The per diem is determined by taking the available hours of program staff, subtracting non-billable hours (vacation, sick, ect.) to arrive at billable hours. The billable hours are divided into the total operating expense. The budget breakdown is as follows: Personnel (including payroll, benefits, training) , Operating (including rent, utilities, office supplies), Program expenses (including travel, materials). A bill is sent to CYS monthly outlining client names and the number of hours served to each client. The invoice is reviewed for accuracy by the Assistant Director.

- **FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- The contracting agency is the Centre County Youth Service Bureau. CYS/JPO have a long history of contracting with this agency and the YSB operates several highly successful in-home programs and operates several group homes in Centre County. In FY 10/11, due to the decrease in grant funding, available NBP&B funding would be used to provide services to the identified target population. The increase in funding requested for FY 11/12 would be a reallocation of funding from NBP&B to the Housing Grant.

It is anticipated that the program would serve 16 families, utilizing an average of 45 hours per family. At an hourly rate of \$50.00, the cost would be \$36,000.

For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

If placement is avoided or length of placement is shortened for 10 children, the cost savings to the agency would be \$17,700:
\$20/day x 90 days x 5 children = \$9,000
\$29/day x 60 days x 5 children = \$8,700

CENTRE

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations)

Response: None needed

FY 2011-12 (for counties requesting funds for the first time)

Response:

- ❑
- 

CENTRE

6-3d. Alternatives to Truancy Prevention

The following questions must be answered for the ATP Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information.

Program Name:

Request Type	Enter Y or N			
New implementation for 2010-11	N			
Requesting funds for 2011-12 (new, continuing or expanding)	N	New	Continuing	Expanding

Budget	\$ amount
FY 2010-11 Approved Budget	
FY 2011-12 Budget Request	

Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						
# of Non MA referrals						
Name of provider						

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

CENTRE

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2010-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

❑

Response:

For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

CENTRE

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

CENTRE

6-3d. State Reintegration Plan

The following questions must be answered for the SRP Initiative by counties requesting funds for FY 2011-2012. Once determined, enter the amount in the “10-11 SGI BDGT RQST” tab in the **Budget Excel file**.

Number of Youth	Cost per youth	\$ amount
0	\$3,665	0

- Describe the how the number of youth was determined.

CENTRE

6-3e. Independent Living Service Grant

- In the table below, place an “X” for the services that will be provided by CCYA (regardless of funding source). Check as many boxes as apply.

Mark “X” in this column	Services
X	A. Needs Assessment/Case Planning
X	B. Life Skills Training
	C. Prevention Services
X	Dental/Health
X	Drug Abuse Prevention
X	Alcohol/Tobacco/Substance
X	Safe Sex/Pregnancy
	D. Education
X	Vocational Training
X	High School Support and Retention
X	Preparation for GED
X	Assistance in Obtaining Higher Education
	E. Support
X	Individual and Group Counseling
X	Stipends
X	Services for Teen Parents
X	Mentoring
	F. Employment
X	Job Placement
	Subsidized Employment
X	G. Location of Housing
X	H. Room and Board
X	I. Retreats/Camps
X	J. Indirect Services
X	K. Program Administration

- In the following forms, complete the form **for services marked with an “X” in the above table only**. Provide the requested information pertaining to each specific IL service to be provided by the CCYA. Enter all county IL services information in this template. In each service area table, list the estimated requested grant amount to be used for IL services. Include the following in the estimate: staff costs to perform these services, the cost of materials and supplies and the cost to develop, implement and monitor implementation of these services unless adding in Indirect Services or Program Administration.
- For each IL service **marked with an “X” in the above table**, estimate the number of in care; delinquent, discharged and total youth (unduplicated counts) who will receive IL services.

CENTRE

IL Services (federal, state, local)	\$ amount
FY 2010-11 Approved Budget *	\$244,934
FY 2011-12 Budget Request *	\$250,955

* These amounts must match the amounts on the county's budget worksheets.

- Describe the county's expenditures history for IL Services for FY 2006-07, 2007-08, 2008-09 and 2009-10. What factors contributed to the successful or unsuccessful spending of grant funds for each year?

In FY 06/07, FY 07/08 and FY 08/09, the Centre County IL program expended the entire grant amount for each year. In FY 06/07, the program was awarded \$52,322 in Chaffee grant funds, while the total budget for the IL program was \$138,807. In FY 07/08, the total budget for the IL program was \$142,249 and the Chaffee grant amount was \$50,839. In FY 08/09, the IL program was awarded \$49,777 in Chaffee grant funds. The IL program again spent this amount, as the total budget was \$146,195.

In FY 09/10, the IL program did not spend the total grant amount of \$231,122. FY 09/10 consisted of many new changes to the Centre County IL program, including offering services to youth at age 14 in order to better plan and prepare for their independence, the expansion of the program to serve more JPO youth, the development and implementation of a Room and Board program, as well as the introduction of post-secondary education stipends to support youth while they further their education. The many changes to the program required the hiring of one additional Independent Living Counselor. Although each of these changes was implemented during FY 09/10, many did not take place until January 2010 due to the budget impasse and the uncertainty of the programs funding, resulting in lower expenses and excess funds.

- If there were instances of underspending of prior years grant funds, describe what changes have occurred to ensure that grant funds for this program/service are maximized and effectively managed.

In order to ensure that all IL grant funds are utilized during FY 10/11 and FY 11/12, the IL program has revised the post-secondary education stipend policy and contract, as well as the Room and Board policy and contract. It is anticipated that this will allow better utilization of these programs and will maximize the benefits for IL youth. The IL Services Coordinator will increase efforts to ensure that all CYS and JPO staff understand the various programs available within the IL program and encourage their youth to actively participate in IL. With the program now fully funded and all services being provided to all eligible youth, it is anticipated that grant funds will be maximized.

CENTRE

A. Needs Assessment/Case Planning

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Needs Assessment/Case Planning	\$23,601	20	6	27	53
Total	\$23,601	20	6	27	53

* Enter unduplicated youth count only.

- Describe how the needs assessment/case planning process will be delivered; who will deliver the activities (provider or agency staff); what tool(s) will be used; and the frequency of the activity for or with youth.

The IL Services Coordinator from Children and Youth Services (CYS) maintains a list of all youth in placement (CYS & JPO) who are age 14 and older. From this list, the IL Services Coordinator discusses with the CYS & JPO supervisors the appropriateness of IL services for each youth. When a youth is identified to receive IL services, a referral form is completed by the youth's caseworker and given to the IL provider staff from Wardell and Associates. All youth in placement are considered for IL services. However, whether or not the youth receives services through Wardell and Associates is dependent upon the youth's current physical placement location and the types of services they are currently receiving through their placement. The provision of IL services is monitored by the youth's CYS caseworker/JPO Caseworker, CYS placement supervisor/JPO Supervisor, and the IL Services Coordinator.

When a youth is accepted into the IL program, assessment testing is initiated. This testing evaluates educational, housing, employment, life skill and prevention service needs. IL staff meet with the youth individually and review the IL program with the youth. The IL staff then utilizes the Daniel Memorial, Ansell-Casey, Test of Adult Basic Education (TABE), Job-O, Piers-Harris Children's Self Concept Scale, and/or Caretaker Skills Checklist (developed by the Centre County IL program) to assess the specific needs of the youth. The results of these assessments are utilized to develop the youth's individual Case Plan. The individualized IL Case Plan is developed within 60 days of enrollment in the program and is reviewed every six months. The youth then enters into the appropriate level based on their entry age and continues through the level system (levels 1-5). As appropriate, IL staff will complete referrals to provider and/or support services. The IL staff monitor those provider/support services.

Further Needs Assessment and Case Planning occurs upon the youth's 17th birthday, at which time the CYS/JPO caseworker and the IL counselor work jointly with the youth to initiate transition planning and begin discussions around the youth's goals upon discharge. The initial transition planning meeting is held within 30 days of the youth's 17th birthday to begin outlining the youth's goals and plans upon discharge. A second meeting is held 6 months prior to the youth's anticipated discharge date. This meeting is held in the form of a Youth Transition Conference through the Family Group Decision Making Program and allows for the information and goals developed during the first meeting to be formalized into a detailed action plan and outlines what is necessary to help the youth succeed in obtaining his or her goals. Transition

CENTRE

planning is a joint effort between the youth, the CYS/JPO caseworker IL provider staff, the placement resource, and any identified support to the youth.

Youth, ages 14 and 15, meet on a bi-weekly basis with their IL counselor in order to initiate needs assessment and to build rapport with IL staff. Youth, ages 16 and older, and who reside in-county meet weekly with their IL counselor in order to complete their needs assessment and develop an individualized case plan. All in-care youth participating in the IL program who reside out-of-county meet in person with their IL counselor a minimum of one time per month.

- Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed to determine the amount necessary for Needs Assessment in FY 11/12. On average, 9% of the IL budget has been spent on Needs Assessment. In FY 09/10, the program provided Needs Assessment to a total of 43 youth. It is projected for FY 11/12 that the IL program will provide Needs Assessment to 53 youth, resulting in an increase of 23%. It is projected that Needs Assessments will subsequently account for 13% of the total IL provider budget in FY 11/12, which is reasonable considering prior usage trends.

B. Life Skills Training

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Life Skills Training	\$12,056	25	6	14	45
Total	\$12,056	25	6	14	45

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

80%	20%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how life skills training will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

Life Skill instruction is provided through the use of individual and group services. IL provider staff utilize direct communication, modeling and educational packets to address each youth's specific life skill needs. Areas that are addressed include, but are not limited to the following areas: locating and utilizing community services, obtaining personal identification, money management, obtaining and maintaining employment, time management, health care, obtaining and maintaining housing, nutrition, human sexuality, consumer/shopping skills, and transportation. In addition, soft skills such as decision making, peer interactions, conflict resolution, coping strategies, communication skills, assertiveness, and negotiation skills are also taught with the youth.

CENTRE

Levels 1-4 of the IL program consist of life skills education. Upon completion of those levels, all IL youth are administered a level 4 test. If the youth scores below an 80% on any section of the test, IL provider staff will review those particular life skills with the youth before the youth is able to advance to level 5.

Life Skills training is provided primarily through individual services. Group Services are offered to IL youth a minimum of one time per month and may include both concrete and soft life skills. Youth, ages 14 and 15, meet on a bi-weekly basis with their IL counselor in order to receive life skills instruction and build rapport with IL staff. Youth, ages 16 and older, who reside in-county meet weekly with their IL counselor in order to receive life skills instruction. All in-care youth participating in the IL program who reside out-of-county meet in person with their IL counselor a minimum of one time per month. All IL youth are encouraged to participate in group services.

- Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed in order to determine the amount necessary for Life Skills training in FY 11/12. On average, 12% of the total IL budget has been spent on Life Skills training, however in FY 11/12 it is anticipated that Life Skills will account for only 7% of the total IL budget. In FY 09/10, the program provided Life Skills to a total of 23 youth. Although there will be an anticipated increase in the youth receiving Life Skills in FY 11/12, several other service areas experienced an increase which resulted in Life Skills decreasing in total cost.

C. Prevention

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Dental/Health	\$149	0	0	27	27
Drug Abuse Prevention	\$160	10	6	27	43
Alcohol/Tobacco Substances	\$160	10	6	27	43
Safe Sex/Pregnancy	\$160	10	6	27	43
Total	\$629	30	18	108	156

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

80%	20%
Individualized Svcs.	Group or Classroom Svcs.

CENTRE

- Describe how prevention services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

All discharged youth participating in the IL program are encouraged by the IL provider staff to continue with regular physical and dental examinations and receive assistance in securing health insurance and accessing local community resources for medical or dental needs. IL provider staff utilize educational packets and information regarding drug abuse prevention, alcohol/tobacco substance prevention and safe sex/pregnancy prevention. IL staff will facilitate access for any youth in need of further assistance regarding drug abuse or alcohol abuse, including Alcoholics Anonymous, Narcotics Anonymous, and individual drug and alcohol counseling. Tapestry of Family Planning and Health Services provides one-day seminars to IL youth regarding tobacco avoidance. Tapestry of Family Planning and Health Services, A Woman's Concern and The Aids Project are also utilized for one-day seminars and appointments for any IL youth in need of information or testing related to safe-sex/pregnancy prevention.

Prevention services are provided primarily through individual services. However, group services are offered to IL youth a minimum of one time per month and may include Prevention Education. Youth, ages 14 and 15, meet on a bi-weekly basis with their IL counselor in order to receive prevention services and to build rapport with IL staff. Youth, ages 16 and older, , who reside in-county meet weekly with their IL counselor. All in-care youth participating in the IL program who reside out-of-county meet in person with their IL counselor a minimum of one time per month. All IL youth are encouraged to participate in group services.

- Describe any additional prevention services provided to the youth that are not listed above and who will provide those services.

IL staff work closely with local mental health providers, drug and alcohol providers and specialized counselors to establish and implement safety plans and relapse prevention plans for any IL youth who require such services.

- Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed to determine the amount necessary for Prevention in FY 11/12. On average, less than 0.5% of the total IL budget has been spent on Prevention. It is anticipated that Prevention will account for nearly 1.0% of the total IL budget in FY 11/12.

D. Education

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

CENTRE

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Vocational	\$850	3	0	1	4
High School Support and Retention	\$5,040	19	2	2	23
GED	\$850	0	4	0	4
Assistance in Obtaining Higher Education	\$3,276	4	0	11	15
Education and Training Grant (ETG) Provision and Retention	\$1,470	26	0	14	40
Total	\$11,486	52	6	28	86

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

100%	0%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how education services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

In order to assist youth in remaining in high school and obtaining their high school diploma, IL staff administer tutoring services and work jointly with the youth in order to develop their study skills and testing skills. IL youth who are identified to receive GED preparation are provided with assistance from the IL staff in registering for their GED, preparing for GED examinations, and transportation to GED appointments and the exam. IL youth are able to access the State College Area High School's Community Education Program, the Central Pennsylvania Institute of Science and Technology and Cen-Clear Child Services for additional GED preparation and to take the GED examination.

IL provider staff ensure that all youth interested in obtaining higher education receive SAT fee waiver vouchers, printed materials about colleges, financial aid information, scholarship information, and college admission fee waivers. IL staff assist youth in scheduling and attending campus visits and tours, completing college admission applications, financial aid forms and scholarship/loan applications.

Education services are provided through individual services. Youth, ages 14 and 15, meet on a bi-weekly basis with their IL counselor in order to ensure they are receiving the appropriate education services and working towards their individualized educational goal, in addition to building rapport with IL staff. Youth, ages 16 and older, who reside in-county meet weekly with their IL counselor to address their individual educational goal and receive necessary services. All in-care youth participating in the IL program who reside out-of-county meet with their IL counselor a minimum of one time per month. Out-of-county youth require a strong cooperation between IL staff and the placement provider in order to successfully assist these youth in obtaining their educational goals.

CENTRE

- Describe any additional services provided to the youth that are not listed above and who will provide those services.

- Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed in order to determine the amount necessary for Education in FY 11/12. On average, 5% of the total program budget has been spent on Education. In FY 09/10, the program provided Education services to a total of 24 youth. It is projected for FY 11/12; the IL program will provide Education services to 46 youth, resulting in an increase of 92%. It is anticipated that Education will subsequently account for 6% of the total budget in FY 11/12.

E. Support Services

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Individual and/or Group Counseling	\$45,412	20	6	27	53
Stipends	\$42,100	20	6	22	48
Services for Teen Parents	\$0	0	0	0	0
Mentoring	\$0	20	6	25	51
Total	\$87,512	60	18	74	152

* Enter unduplicated youth count only.

- Estimate the number of youth who the county will refer to the SWAN prime contractor for the following services related to permanent connections.

SWAN	
	No. of Youths
Child Profile:	5
Child Preparation:	5
Child Specific Recruitment:	0

- Estimate the percentage of the delivery method for this service area.

80%	20%
Individualized Svcs.	Group or Classroom Svcs.

CENTRE

- ❑ Describe how support services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

All youth participating in the IL program receive individual and group services based on their individual needs assessment/case plan. These services are provided by the IL staff from Wardell and Associates.

The IL program consists of five levels; four of the levels include a stipend that can be earned through the youth's participation in IL activities. Each level is specific to the individual needs of the youth. The youth may use the stipend to build their savings or purchase items. The youth are encouraged to use the stipend in a responsible manner and to plan for future expenses.

Teen parents participating in the IL program are eligible for services through Nurse Family Partnership, Parenting Plus, WIC and Child Care Options. The IL provider staff will refer the youth and their child to the appropriate services and assist the youth with accessing services as needed.

IL youth are encouraged to participate in IL group activities and the activities of the Youth Advisory Board, including all meetings, trainings and events. IL provider staff focus on positive peer interaction and encourage to be mentors to other youth. Youth may be designated by IL staff as an Individual or Group Mentor or nominated to serve on the CYS Advisory Committee based on their participation in IL services and current situation.

Support services are provided primarily through individual services. However, group services are offered to IL youth a minimum of one time per month and may include Mentoring and Team-Building Activities. Youth, ages 14 and 15, meet on a bi-weekly basis with their IL counselor in order to ensure they are receiving the appropriate support services and building a rapport with IL staff. Youth, ages 16 and older, participating in the IL program who reside in-county meet weekly with their IL counselor to receive support services. All in-care youth participating in the IL program who reside out-of-county meet with their IL counselor a minimum of one time per month. All IL youth are encouraged to participate in group services.

- ❑ Describe any additional services provided to the youth that are not listed above and who will provide those services.

In addition to the level stipends, youth participating in a Board Extension Contract with Centre County CYS are eligible for a stipend to reimburse them for the costs of educational books and supplies during each semester they are enrolled in post-secondary education.

Youth who have been discharged from the care of CYS and are pursuing a post-secondary education are eligible to receive the post-secondary education stipend. The post-secondary education stipend is available until the age of 21 and provides youth with \$250 per month and reimbursement for educational books/supplies for each semester they are enrolled in post-secondary education, maintain a 2.0 grade point average, and participate in the IL program.

- ❑ Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed in order to determine the amount necessary for Support in FY 11/12. On average, 18% of the total IL budget has been spent on Support services (excluding stipends). In FY 09/10, the program provided Support to a total of 40 youth. It is projected for FY 11/12; the IL program will provide Support to 53 youth, resulting in an increase of 38%. It is anticipated

CENTRE

that Support (excluding stipends) will subsequently account for 25% of the total budget in FY 11/12.

Stipend amounts also need to be determined and included under Support. Level stipends are anticipated to account for \$6,950 in FY 11/12. This amount was calculated by determining what level each youth will participate in and complete within FY 11/12. It is anticipated that 27 youth will receive at least one level stipend in FY 11/12.

Post-Secondary Education Stipends are also included in the Stipend budget amount requested. This amount was determined by calculating the number of youth who have aged-out of foster care and are anticipated to participate in post-secondary education during FY 11/12, as well as the costs of reimbursement for educational books/supplies for any youth remaining in care for FY 11/12 to pursue post-secondary education. In FY 11/12, the IL program anticipates that 9 discharged youth will receive the post-secondary education stipend and educational book/supply reimbursement, 2 board extension youth will receive educational book/supply reimbursement only. Post-Secondary Education Stipends will account for \$35,150 in FY 11/12.

F. Employment

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Job Placement	\$4,641	13	4	10	27
Subsidized Employment	\$0	0	0	0	0
Total	\$4,641				

* Enter unduplicated youth count only.

- Mark with an "X" the types of subsidized employment services which will be offered, and whether the subsidy will be full or partial.

Subsidy Type	Offered	Full	Partial
Summer Employment			
Agency Operated Only			
Tax Credits			
Other (describe:)			

- Estimate the percentage of the delivery method for this service area.

100%	0%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how employment services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

CENTRE

IL provider staff assist youth with job placement services, such as resume writing, follow-up activities, practice interviews, and application/search assistance. The IL staff utilizes the Pennsylvania CareerLink for youth interested and eligible for subsidized employment.

The youth's placement resource assists IL staff with locating appropriate, local employment opportunities, meeting youth's transportation needs and ensuring youth successfully complete and submit resumes and applications for employment opportunities in the placement resource area.

Employment services are provided primarily through individual services. However, group Services are offered to IL youth a minimum of one time per month and may include topics related to Employment. Employment services are primarily geared to youth, ages 16 and older, due to age requirements for most employment opportunities, however youth, ages 14 and 15, meet on a bi-weekly basis with their IL counselor and may begin exploring employment interests, resume building activities and other employment services. Youth, ages 16 and older, who reside in-county meet weekly with their IL counselor and will focus on their employment goals if applicable. All in-care youth, who reside out-of-county meet with their IL counselor a minimum of one time per month. Out-of-county youth require a strong cooperation between IL staff and the placement provider in order to successfully assist these youth in reaching their employment goals. All IL youth are encouraged to participate in group services.

Describe any additional services provided to the youth that are not listed above and who will provide those services.

Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed in order to determine the amount necessary for Employment in FY 11/12. On average, 2% of the total program budget has been spent on Employment. In FY 09/10, the program provided Employment services to a total of 24 youth. It is projected for FY 11/12; the IL program will provide Employment services to 44 youth, resulting in an 83% increase in the number of youth receiving Employment services. It is anticipated that Employment will account for 3% of the total budget in FY 11/12.

CENTRE

G. Location of Housing

- ❑ Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file. **Do not request placement costs in this service area or grant.**

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Location of Housing		4	1	16	21
Total	\$1,455	4	1	16	21

* Enter unduplicated youth count only.

- ❑ Mark with an "X" the types of assistance which will be offered.

Assistance Type	Offered
Referral to public housing agency	X
Interview preparation	X
Application assistance	X
Accompany on inspection	X
Use local realtors as a housing resource	X
Other (describe:)	

- ❑ Estimate the percentage of the delivery method for this service area.

100%	0%
Individualized Svcs.	Group or Classroom Svcs.

- ❑ Describe how location of housing services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

IL provider staff diligently assist youth in searching for affordable housing. IL staff access the internet, newspapers and local advertisements to located available units for IL youth. IL staff will transport the youth, if necessary, to view available units, assist youth in understanding the terms of their lease agreement, securing funds for necessary deposits and locating household needs.

IL staff will also utilize Housing Transitions, Inc. to assist youth in areas such as locating affordable housing, obtaining vouchers for subsidized housing and/or locating funds to secure first months rent and security deposits. Housing Transitions, Inc. sends weekly updates to the IL program with regard to available housing options and contact information for local landlords/realtors.

CYS participates in the Family Unification Program (FUP) through HUD and the Centre County Housing Authority. FUP Section 8 vouchers are able to be utilized for transition age youth to prevent homelessness. The IL Services Coordinator at CYC maintains a list of openings in FUP

CENTRE

and eligibility criteria. If IL staff have an appropriate referral for FUP, a referral is submitted to the IL Services Coordinator who then submits the referral to the Centre County Housing Authority. IL staff assist FUP youth in the application process, location of affordable, Section 8 approved housing, and inspection process. In January, 2009, CYS and the Centre County Housing Authority jointly applied for an additional 25 FUP vouchers to allow for additional assistance for transition age youth. This application is still being reviewed by HUD and a decision has not yet been received.

Housing services are primarily focused on youth who are preparing for transition out of foster care or have already been discharged from foster care. The frequency of contact with the youth will vary depending on the youth's particular needs, however youth in need of housing services often require a minimum of weekly contact or activity in their pursuit of affordable housing.

- Describe any additional services provided to the youth that are not listed above and who will provide those services.

Housing Transitions, Inc. and the Centre County Women's Resource Centre were granted funding through the Homeless Prevention, Rapid Re-housing Program (HPRP). HPRP funding is able to be utilized for transition age youth who are 18 or older, meet the income guidelines (30% or less of area median income), and are in need of assistance to either prevent homelessness or rapidly re-house a youth who has become homeless. HPRP funding may also be utilized by transition age youth to assist with utilities. IL provider staff are able to refer youth to HPRP and assist IL youth in locating the necessary documentation to receive services.

- Describe how the costs to provide the activities are determined.

Prior usage trends and the needs of the actual youth expected to participate in the IL program were analyzed in order to determine the amount necessary for Housing in FY 11/12. On average, less than 1% of the total program budget has been spent on Housing. In FY 09/10, the program provided Housing services to a total of 11 youth. It is projected for FY 11/12; the IL program will provide Housing services to 21 youth, resulting in an increase of 91%. It is anticipated that Housing will subsequently account nearly 1% of the total budget in FY 11/12.

H. Room & Board

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Room and Board		0	0	10	10
Total	\$27,740				

* Enter unduplicated youth count only.

- If the agency **does** provide youth with room and board, describe the frequency of staff contact with youth accessing these services.

CENTRE

The Centre County IL program does provide Room and Board Assistance to youth who have been discharged from foster care but are not yet 21. All eligible IL youth participating in the Room and Board program are required to have at least weekly contact with IL provider staff. This contact may consist of announced or unannounced home visits, phone contacts and/or email contacts. IL provider contacts with the youth may increase, if necessary and may include random drug and alcohol screenings. During regular scheduled contacts with the IL youth, IL provider staff will assist youth in developing and implementing their budget and will verify youth's employment.

- ❑ If the agency **does** provide youth with room and board, describe the period of time that youth can access the service, by type of assistance offered and whether a "step-down" approach will be used.

IL youth participating in the Room and Board program must enter a contract with IL provider staff and CYS agreeing to the terms of the Room and Board policy. The terms of their contract will vary depending on the type of Room and Board assistance they may receive. Youth receiving Room and Board for rental assistance must meet the following criteria: be employed at least part-time or have a stable source of income, such as SSI or SSDI, and have completed or be actively working towards either a high school diploma or GED.

Room and Board rental assistance participants are eligible for a maximum amount of \$2,100 for rent and security deposits. Room and Board rental assistance is designed to be a step-down approach. The IL program will pay the first month's rent and security deposit and half of the following three months rent for the youth. Room and Board participants are also eligible for reimbursement for utility connection fees and the first two months of necessary utility costs (up to \$500). In addition, financial assistance is provided to help with the initial purchase of essential furniture for the youth (up to \$500), and \$100 towards initial household needs (curtains, bedding, etc.). Due to the requirement that all youth participating in the Room and Board program maintain weekly contact with IL provider staff, as well as maintain income, all youth participating in Room and Board will be provided a prepaid cell phone, including 400 initial minutes, during the time they are receiving Room and Board assistance and are required to sign the Cellular Telephone Contract.

The Centre County IL Room and Board program also consists of assistance for youth pursuing a post-secondary education who are not participating in a Board Extension Contract with CYS. Post-Secondary Education Room and Board provides funding of \$1,200 per year for youth who are in need of housing during educational semester and holiday breaks because no other option exists for them.

In addition to Room and Board and Post-Secondary Education Room and Board, Emergency Room and Board is also available to further prevent youth homelessness. This type of assistance provides youth with \$300 for temporary housing needs. Youth receiving this type of assistance are required to work intensively with their IL counselor to resolve their need for emergency assistance and obtain safe and stable housing.

- ❑ If the agency **does not** provide youth with room and board, describe what services are used to meet housing needs.

CENTRE

- ❑ Describe how the costs to provide the activities are determined. During FY 11/12, it is anticipated that 8 youth will require Room and Board assistance of \$3,280 (rental assistance, utility assistance, household/furniture assistance and phone). One youth is expected to require Emergency Room and Board assistance (\$300) and one youth will utilize Room and Board assistance during semester breaks (\$1,200).

I. Retreats/Camps

- ❑ Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Retreats/Camps		0	0	0	0
Total	\$0	20	0	20	40

* Enter unduplicated youth count only.

- ❑ Estimate the percentage of the delivery method for this service area.

0%	100%
Individualized Svcs.	Group or Classroom Svcs.

- ❑ Describe how retreats/camps will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth. Retreat/Camp services are provided by IL staff, however the costs are not included in the IL Grant request for FY 11/12 , These costs are included in the Wardell and Associates budget for FY 11/12.
- ❑ Describe how the costs to provide the activities are determined.

J. Indirect Services

- ❑ Complete the table and breakout the costs for these activities. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Indirect Service Type	Budget Request \$
Staff, Foster/Adoptive and other Residential Child Care Providers	\$0
Community Outreach and Educational Efforts	\$8,191
Interagency coordination to support IL activities and services at the local level	\$11,535
System change efforts	\$0
Other (describe:)	\$0

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Indirect Service Type	Budget Request \$
Total	\$19,726

- ❑ Describe the indirect services provided by the county.
 IL provider staff provide indirect services through their participation in monthly reviews with the CYS IL Services Coordinator, the CYS caseworker and/or the JPO caseworker, reunification case review meetings, and placement review meetings. These meetings allow for strong collaboration between IL and the various providers involved with each youth. In addition to these regularly scheduled meetings, IL staff participate in IEP meetings, transition meetings, Family Group Decision Making transition conferences, school meetings, the Centre County Children’s Roundtable, the Centre County Community Alliance for Healthy Relationships, and have contact with provider staff (therapist, employer and counselor, etc.) and resource parent(s).

- ❑ Describe any additional indirect services provided by the county and who will provide those services.
 IL provider staff participate in a significant amount of outreach to various community organizations in order to gain support and awareness for the many needs of transitional aged youth. IL staff rely on community support to aid in the success of the program’s groups, team-building activities, Adopt-A-Highway work and annual Christmas gift program.

- ❑ Describe how the costs to provide the activities are determined.
 Prior usage trends were utilized to determine the amount necessary for Indirect Services in FY 11/12. On average, 10% of the total IL budget has been spent on Indirect. It is anticipated that this trend will remain consistent for FY 11/12.

K. Program Administration

- ❑ Complete the table and breakout the costs for these activities. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Indirect Service Type	Budget Request \$
Staff providing direct services	\$11,668
Program reporting costs	\$0
Equipment, training materials, supplies, postage, facility expenses	\$2,320
IL and Youth Advisory Board related travel	\$1,540
Other (describe: report writing, vehicle)	\$46,581

- ❑ Explain the administrative costs of providing IL services and the drivers of these costs.
 Program administration costs include program supervision, weekly IL staff meetings, IL report writing, IL case plan writing, IL filing and necessary supplies. These costs also account for travel for IL and Youth Advisory Board activities. The FY 10/11 approved

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budget allowed for the lease of a vehicle for IL related travel. The costs for the leasing of this vehicle remain included in the costs for Program Administration during FY 11/12.

- Describe any additional administrative costs of providing IL services that are not listed above and the drivers of these costs.

- Describe how the costs to provide the activities are determined.

Prior usage trends were utilized to determine the amount necessary for Program Administration in FY 11/12. On average, 34% of the total IL program budget has been spent on Program Administration. This expense is relatively consistent, therefore Program Administration is anticipated to account for 34% of the total IL budget in FY11/12.

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6-4. Accurint Search Tool

The following information must be provided for the Accurint Search Tool for the Implementation Year 2010-11 and to request and justify the number of users needed for FY 2011-12.

Column Instructions

Column 1

Provide the number of Accurint users that your county was allotted in FY 2009-10. If you do not know the number of users your county was allotted, please contact the DPW/OCYF Accurint Manager listed in Appendix 8.

Column 2

Provide the number of Accurint users that your county was allotted in the tentative or final allocations for July 1, 2010 by DPW/OCYF. If the final FY 2010-11 allocations have not been provided by the submission deadline, counties should not create more user ID's than originally assigned in FY 2009-10. If you do not know the number of tentative or final users your county was allocated, please contact the DPW/OCYF Accurint Manager.

Column 3

Provide the number of additional Accurint users your county needs for FY 2011-12. Before requesting additional users, counties should analyze their current usage. Justification for additional users must include the following:

- The type of staff selected to use Accurint and the reasons why. Examples of the types of staff may include County Administrator, LSI paralegal, supervisor, JPO, etc.
- The average monthly number of users who did searches in FY 2009-10.
- The average monthly number of searches completed by users in FY 2009-10.
- The total number of searches completed by your county for FY 2009-10.

For assistance with an analysis of your county's usage, contact the DPW/OCYF Accurint Manager.

Column 4

Provide the total number of Accurint users your county would like for FY 2011-12. This number is calculated by adding columns 2 and 3 together.

Column 1	Column 2	Column 3	Column 4
Number of users assigned by DPW for FY 2009-10	Number of users assigned by DPW for FY 2010-11	Number of additional users requested for FY 2011-12	Total number of users requested for FY 2011-12
3	3	0	3

Provide Justification for Column 2:

Provide Justification for Column 3:

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6-???. Information Technology

Submit a detailed description of the county's current Information Technology Plan. The description should provide answers to the following questions and should include what the county is doing in FY 2010-2011 and planning for FY 2011-2012

1. Does the county currently have an automated case management system that is sustainable? No.
 - a. If yes, describe the system and its functionality.
 - b. If no, describe how the county plans to transfer an already existing case management system from another county.

Centre County CYS currently uses Childnet, an automated case management system. Childnet does not align with the goals of the Statewide Child Welfare Information System Strategic Plan. Plans are being made to implement a new system that will align with the Statewide Strategic Plan. CYS has selected the Child Accounting and Profile System (CAPS). In discussions with Avanco, vendor for the CAPS system, they have provided an estimate of \$26,750 annually to cover the basic cost of hosting and maintaining the program. The estimate for system implementation is \$50,000. This includes training, conversion and support in setting up the system. The total amount we are requesting is \$76,750. If approved, Avanco has indicated that the system could be implemented in Centre County by July 1, 2011.

2. How does the county's current system or transfer system align with the goals of the Statewide Child Welfare Information System Strategic Plan (Statewide Plan)?
 - a. Interoperability – The system uses technology that is web-based and allows the efficient and secure exchange of information with other systems or components.
 - b. Real-Time Information – The system is accessible to all workers, allows the direct input of real time information and will be capable of exchanging real time information with a statewide database. Information is not first tracked on paper and then entered into the system by data entry staff.
 - c. Standardized Data – the system accurately collects and reports data associated with federal and state reporting, such as AFCARS; and can be enhanced to exchange data with a statewide database using a standard data schema.
 - d. Case Management System – the system is a true case management system that is used by all caseworkers and supervisors to manage day to day caseload activities. The system adequately supports the following functional areas: Case Management (Intake/Investigation, In-Home Services, Placement Services, Adoption, etc.); Eligibility; and Resource/Provider Management.
 - e. The system is compliant with DPW and/or Commonwealth Enterprise Standards and the system software code is public domain.
3. How does the county's current system or transfer system support other critical business areas such as Financial Management and Administrative Functions?
4. How does the county's current system or transfer system support the evaluation of child welfare outcomes in the areas of child safety, permanency and well-being?
5. How does the county plan support the reuse of existing IT assets?

If the county is requesting funding for ongoing or new development in their FY 2011-2012 ITG, the county must provide the following information.

1. Business Need - describe the business need for the ongoing or new development;
2. High Level Requirements – provide a description of the high level business and technical requirements;

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3. Project Cost Proposal – provide the total costs for the development as well as the total estimated project costs if the development is part of a larger project; and
4. Cost/Benefit Analysis – provide a cost/benefit analysis that demonstrates the ongoing or new development provides a better return on investment than transfer of an already existing system or component.

Section 7: Required & Additional Language

7-1. Assurances

The following pages include assurance forms to be completed by counties. These forms are included:

- Assurance of Compliance/Participation
- Documentation of Participation by the Judiciary
- Assurance of Financial Commitment and Participation

The following forms must be signed and submitted in hard copy to:

Mr. Cliff Crowe
Office of Children, Youth and Families
Health and Welfare Building Annex
Seventh and Forster Streets
P.O. Box 2675
Harrisburg, Pennsylvania 17105-2675

and

Mr. James Anderson, Executive Director
Juvenile Court Judges' Commission
401 Finance Building
Harrisburg, Pennsylvania 17102-0018

**ASSURANCE OF COMPLIANCE/PARTICIPATION FORM
DOCUMENTATION OF PARTICIPATION BY THE JUVENILE COURT**

The Assurance of Compliance/Participation Form

The Assurance of Compliance/Review Form provided in this bulletin must be signed by the County Executive or a majority of the County Commissioners, the Juvenile Court Judge(s) or his/her designee, the County Human Services Director, the County Children and Youth Administrator, and the County Chief Juvenile Probation Officer and submitted with the FY2011-2012 Needs Based Plan and Budget submission.

The Assurance of Compliance/Review Form has two signatory pages. The first page is for the County Human Services Director, the County Children and Youth Administrator, the County Chief Juvenile Probation Officer and the Juvenile Court Judge(s) or his/her designee. This page must be submitted at the time of the county's implementation plan and needs based plan submissions. The second page is for the signatures of the County Executive or a majority of the County Commissioners. This page must be submitted at the time of the county's financial budget submission and must contain the financial commitment of the county.

COUNTY: _____

These assurances are applicable as indicated below.

_____ Fiscal Year 2011 - 2012 Children and Youth Needs Based Plan and Budget Estimate and/or the

_____ Fiscal Year 2010 - 2011 Children and Youth Implementation Plan

Note: A separate, signed Assurance of Compliance/Participation form must accompany the Children and Youth Implementation Plan and the Needs Based Plan and Budget when they are submitted separately. This Assurance of Compliance/Participation form cannot be modified or altered in any manner or the Children and Youth Implementation Plan and the Needs Based Plan and Budget will not be accepted.

COMMON ASSURANCES

I/We hereby expressly, and as a condition precedent to the receipt of state and federal funds, assure that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990; the Pennsylvania Human Relations Act of 1955, as amended, and 16 PA Code, Chapter 49 (Contract Compliance Regulations):

1. I/We do not and will not discriminate against any person because of race, color, religious creed, ancestry, national origin, age, sex, sexual orientation or disability:
 - a. in providing services or employment, or in our relationship with other providers;
 - b. in providing access to services and employment for handicapped individuals.
2. I/We will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

I/We assure that these documents shall constitute the agreement required by Title IV-E of the Social Security Act 42 U.S.C. § 672 (a)(2) for foster care maintenance and adoption assistance payments.

I/We assure:

- the County Children and Youth Agency and Juvenile Probation Office has the responsibility for placement and care of the children for whom Title IV-E foster care maintenance and adoption assistance payments are claimed;
- the County Children and Youth Agency/Juvenile Probation Office will provide each child all of the statutory and regulatory protections required under the Title IV-E agency, including permanency hearings, case plans etc.;
- the agreement between the Office of Children, Youth and Families and the County Children and Youth Agency/Juvenile Probation Office shall be binding on both parties; and
- the State Title IV-E agency shall have access to case records, reports or other informational materials that may be needed to monitor Title IV-E compliance.

I/We understand that any Administration for Children and Families (ACF) disallowance incurred as a result of county noncompliance with Title IV-E foster care maintenance, adoption assistance or Title IV-E administrative claim requirements will be the responsibility of the county.

I/We assure that all information herein is true to the best of my/our knowledge and belief, based on my/our thorough review of the information submitted.

EXECUTIVE ASSURANCES

In addition to the Common Assurances,

I/We assure that I/we have participated in the development of the Plan, are in agreement with the Plan as submitted and that all mandated services if funded by the Plan will be delivered.

I/We assure that these Plans comply with the "Planning and Financial Reimbursement Requirements for County Children and Youth Social Services Programs" as found in 55 PA Code Chapter 3140.

I/We assure that, when approved by the Department of Public Welfare, the attached Children and Youth Implementation Plan and Needs Based Plan and Budget, including any new initiatives, additional staff and/or increased services and special grants that are approved, shall be the basis for administration of public child welfare services for all children in need under Article VII of the Public Welfare Code, 62 P.S. § 701 et seq., as amended.

I/We assure that, where possible, the county will cooperate with state efforts to maximize the use of federal funds for the services in this Plan.

I/We assure that all contracts for the provision of services addressed herein will require the providers to comply with the Chapter 49 provisions (contract compliance regulations).

I/We assure that expenditure of funds shall be in accordance with these Plans and estimates and Department of Public Welfare regulations.

I/We assure that services required by 55 PA code 3130.34 through 3130.38 will be made available as required by 55 PA code 3140.17 (b)(2);

I/We assure that the capacity of both the county and the providers has been assessed and it is my/our judgment that it will be adequate to implement the Plan as presented;

I/We assure all Title IV-E foster care maintenance and adoption assistance payment eligibility requirements are met for the specified children, not merely addressed by the agreement;

I/We assure that the County Children and Youth Advisory Committee has participated in the development of this Plan and has reviewed the Plan as submitted; and

I/We assure that representatives of the community, providers and consumers have been given the opportunity to participate in the development of this Plan; and

I/We assure that the county programs that affect children (e.g., Mental Health, Mental Retardation, and Drug and Alcohol) have participated in the development and review of this Plan.

I/We understand that the accompanying budget projections are based on estimates and that the amounts may change when the state budget is adopted and final allocations are made.

I/We understand that substantial changes to the Plans subsequent to Departmental approval must be submitted to the Regional Office of Children, Youth and Families for approval.

NEW ASSUARANCE in FY 2011-2012 NBB Bulletin

I/We assure that all new Guardians Ad Litem have/will complete the pre-service training prior to being appointed to represent a child. If the GAL has not completed the pre-service training, costs incurred for representation of children by this GAL will not be claimed.

**COUNTY ASSURANCE OF COMPLIANCE AND PARTICIPATION
DOCUMENTATION OF PARTICIPATION BY THE JUVENILE COURT**

**THE SIGNATURES OF THESE COUNTY OFFICIALS REPRESENTS AN ACKNOWLEDGEMENT OF
COUNTY COMMITMENT TO ADHERE TO THE COMMON AND EXECUTIVE ASSURANCES
CONTAINED IN THE PRECEEDING PARAGRAPHS**

County Human Services Director

Name Signature Date

County Children and Youth Administrator

Name Signature Date

County Chief Juvenile Probation Officer

Name Signature Date

DOCUMENTATION OF PARTICIPATION BY THE JUDICIARY

In addition to the Common Assurances:

I/We assure that I/we had the opportunity to review, comment and/or participate to the level desired in the development of the Children, Youth and Families Needs Based Plan and Budget.

I/We assure that the plan accurately reflects the needs of children and youth served by the juvenile court.

I/We assure that the Juvenile Probation Office has actively participated in the development of the Children, Youth and Families Needs Based Plan and Budget.

Judicial Comments:

Juvenile Court Judge(s)/ Designee

Name Signature Date

Name Signature Date

COUNTY ASSURANCE OF FINACIAL COMMITMENT AND PARTICIPATION

THE SIGNATURES OF THESE COUNTY OFFICIALS REPRESENTS AN ACKNOWLEDGEMENT OF COUNTY COMMITMENT TO ADHERE TO THE COMMON AND EXECUTIVE ASSURANCES CONTAINED IN THE PRECEEDING PARAGRAPHS AS WELL AS COUNTY COMMITMENT TO PROVIDE THE LOCAL FUNDS SPECIFIED IN THE PLAN AS NECESSARY TO OBTAIN THE MATCHING STATE AND FEDERAL FUNDS BASED ON THE COUNTY'S PROPOSAL. THE LOCAL FUND COMMITMENT AS PROVIDED IN THE COUNTY'S PROPOSAL TOTAL
\$ _____.

Signature(s)

County Executive/Mayor

_____	_____	_____
Name	Signature	Date

County Commissioners

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date