

FY 2011-12 NBPB

Commonwealth of
Pennsylvania

Office of Children,
Youth and Families



**NEEDS BASED PLAN AND BUDGET
NARRATIVE TEMPLATE**

Budget Narrative Template

The following pages provide a template for counties to use to complete the narrative piece of the 2011-2012 Needs Based Plan and Budget. All narrative pieces should be included in this template; no additional narrative is necessary. Detailed instructions for completing each section are in the Needs Based Plan and Budget Bulletin, Instructions & Appendices.

The budget narrative is limited to a MAXIMUM of 50 pages, excluding charts, Special Grants Request Forms, and IL Documentation. All text must be in either 11-point Arial or 12-point Times New Roman font, and all margins (bottom, top, left, and right) must be 1 inch.

Note: On the following page, once the county inserts its name in the gray shaded text, headers throughout the document will automatically populate with the county name. Enter the county name by clicking on the gray shaded area and typing in the name.

BEDFORD COUNTY

Needs Based Plan and Budget FYs 2009/10, 2010/11, and 2011/12

Version Control	
Original Submission Date:	8/16/10
Version 2 Submission Date:	
Version 3 Submission Date:	
Version 4 Submission Date:	

Section 2: NBPB Development

2-1: Executive Summary

- Submit an executive summary highlighting the major priorities, challenges, and successes identified by the county since its most recent NBPB submission. The summary should include any widespread trends or staffing challenges which affect the county, particularly those which impact all outcome indicators.

It is the overall mission of Bedford County Children and Youth Services (BCCYS) to utilize existing resources in an effective and efficient manner in the identification, investigations and prevention of abuse and neglect of children and Bedford County. The agency holds that the prevention of child abuse and neglect is a community responsibility and is committed to providing services that are community-based and focused on children and families.

In addition, BCCYS strives to ensure the safety of the child (children) and their respective families, within the family structure, where possible. If that is not feasible, BCCYS strives to ensure the child's (children's) safety in the least restrictive environment, within a setting that is a reasonable distance to the family structure and which still maintains the services necessary to meet the needs of the child (children) and/or their respective families.

Overall trends among families within Bedford County, as with many others, is the double-digit unemployment rate, drug and alcohol abuses/influences, housing issues, deterioration of the fiber of the family, educational deficiencies, among other demographic concerns. This creates major issues in reunification, permanency and stability in overall Child welfare issues.

Staff retention is an ongoing concern at BCCYS. As in all county children and youth agencies across the country Bedford County has a difficulty in retaining caseworkers. To date, the agency has been fairly stable in its retention efforts; however, this is a cyclical issue that requires a higher-pay, lower caseloads and more opportunity for advancement. It is understood that this is a very difficult situation for the state and counties in these economic times. Yet, it is hoped that the future may yield some promising changes in this area. Possibly a state mandated minimum wage and mandated caseload of 20 cases as opposed to 30 would possibly help alleviate the situation.

In view of the agency's mission and priorities as well as current demographics and trends, Bedford County Children & Youth Services has attempted to provide a greater array of services and specialized grants through its youth advocacy program, family group decision making, supervised independent living among other successful community collaboration efforts such as family centers and fatherhood initiatives/prevention programs. BCCYS is also involved in promoting healthy youth and academic success through the Raising Healthy Children and Skills for Life Programs offered by United Family Services and Systems.

These programs have an immense impact on high school graduation rates, college success, stronger preventive programs and mental-health awareness initiatives, among others. The effectiveness nationwide and locally of these programs have resulted in an 87% reduction in tobacco use, 60% reduction and alcohol use, and 75% reduction in marijuana use, along with reductions in violent behavior and risky driving behaviors.

We are working very closely with the Juvenile Probation Office (JPO), not only in current programs such as Family Group Decision Making, but also through new policies such as the

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Shared Case Responsibility to help strengthen child permanency and substantially reduced costs in high placement categories. Additionally, we are working closely with our Family Court judge in crafting better ways to enhance family engagement and other partnerships to enable us to keep families together. We are also working with local and statewide judicial roundtables and the advocacy officer for Pennsylvania courts.

BCCYS has established a its first set of quarterly Providers Meetings to not only offer more appropriate Outcome Based data, but also to have stronger accountability and monitoring among Service Providers.

In addition, a Bedford County Children's Roundtable has met for the first time to grapple with such areas as reducing placements, reunification efforts, etc. and initially bringing together the Judicial System and community organizations to benefit the child and family as a whole. A good relationship has begun with BCCYS and the new President Judge who is also Bedford County's Family Court Judge as well.

The hope and vision of BCCYS is to utilize more fully many of the newly developed child welfare initiatives/programs, community and collaborative programs as well as the courts and satisfying the substantive needs of children, youth and families and our County.

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2-2a. Collaboration

Entity	County Engagement
County Children and Youth Agency Staff	The agency enjoys very positive engagements with all county entities.
Juvenile Probation Staff	BCCYS and the JPO work very closely with evidenced-based program and policies such as Family Group Decision Making, Shared Case Responsibility, and day-to-day operations with probation staff related to placement issues, among others.
Juvenile Court and Family Court Judges and Legal Counsel for Parties	<p>Judge Thomas Ling and Barry Scatton, Esq.</p> <p>On a regular basis, JPO and BCCYS are in constant and closer communication regarding cases and investigations pursuant to appropriate dispositions. JPO and the BCCYS conduct trainings and updates on such areas as drug testing, Megan’s Law, FGDM, Shared Case Responsibility among others.</p> <p>BCCYS and the juvenile court system are becoming more familiar with new evidence based programs to avoid placement and engaging families in order to keep them together and functioning. The Judge and members of the judicial system meets formally and informally on a regular basis with United Families Service System (UFSS), a countywide community collaborative board, that is made up of all segments of the community to address any health and human services needs to include child welfare.</p> <p>Bedford County Children’s Roundtable will be meeting for the first time to grapple with such areas as reducing placements, reunification efforts, etc. and initially bringing together the Judicial System and community organizations to benefit the child and family as a whole. A good relationship has begun with BCCYS and the new President Judge who is also Bedford County’s Family Court Judge as well.</p>
Family Members and Youth, especially those who are or who have received services	There was no surveying, focus groups or exit interview for the current fiscal year. This will change in the next program year in order that we receive consumer input/feedback regarding the service delivery system. Family members and youth are encouraged to participate in various parental classes and other services to include the Supervised Independent Living Program.
Child, Parent, and Family Advocates	Bedford County Children and Youth Advisory Council. The Bedford/Somerset counties and MH/MR system is fully engaged in the operation of the BCCYS and meets

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Entity	County Engagement
	periodically to address issues among supervisory staffs of both agencies. In addition, both agencies adhere to the Integrated Child Service Plan (ICSP) in working with children within the system.
Mental Health and Mental Retardation service system	Bedford/Somerset Counties MH/MR System The Bedford/Somerset counties and MH/MR system is fully engaged in the operation of the BCCYS and meets periodically to address issues among supervisory staffs of both agencies. In addition, both agencies adhere to the Integrated Child Service Plan (ICSP) in working with children within the system
Drug and Alcohol Service System	BCCSY administrator and staff works very closely with the county's drug and alcohol service system Personal Solutions, Inc. (SCA) attending at least four meetings during the year with the Bedford County Drug and Alcohol Prevention Partnership, a select group of community representatives from various organizations who support drug and alcohol initiatives, prevention programs, among others. The groups sets goals and objectives for staff and volunteers, participates in trainings, seminars and community-wide events, set policies for staff and programs, along with other functions
Early Intervention System	Bedford/Somerset Counties MH/MR System and Ages and Stages Program.
Local Education System	Bedford County School District Everett County School District Northern Bedford County School District Chestnut Ridge School District Tussey Mountain School District BCCYS have established strong relationships with the five school districts the county. From work with school officials and counselors to UFSS Collaborative Board with their various school prevention programs and the use of ICSP, very good relationships with school districts and other supportive community organizations have developed. A major push this year will be structuring Mandated Reporter training among the school districts.
Community Organizations which provide support and services to children and families	Personal Solutions, Inc. UPMC Bedford County Memorial Hospital Local Churches Bedford/Somerset Counties MH/MR System Bedford County Children and Youth Advisory Council All Local School Districts

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Entity	County Engagement
	<p>BCCYS Citizens Advisory Board Individuals and Community Organizations were given the opportunity for input into the FY 2011-12 Needs Based Plan and Budget through the a public hearing.</p> <p>Furthermore, BCCYS has maintained strong alliances with all of the community organizations throughout the county. As mentioned before, UFSS has been extremely helpful in having all these organizations meet and formulate plans of action through ICSP as well as an opportunity for all to participate in BCCYS Public Hearings for the NBP&B. Program examples include the Fatherhood initiative as well as the Family Centers which have been strongly supported by BCCYS both by referrals and financially by CYS to help the various community organizations in Bedford County.</p>
<p>Current Service Providers</p>	<p>Adelphoi Village Allegheny Lutheran Social Ministries Alternative Living Solutions Alternative Community Resource Program Appalachian Youth Services Cambria County Juvenile Detention Center Cambria County Emergency Shelter Community Specialists Corporation (d/b/a: The Academy) Cornell Abraxas Dennis M. Kashurba Grafton Eliason (Counselor) George Junior Republic in PA Jeff Samide (Counselor) Northwestern Youth Services, Inc. Northwestern Human Services of PA Outside in School Professional Family Care Services Project Point of Lights of Dubois (William G. Allenbaugh) Pyramid Healthcare, Inc. The Christian Home of Johnstown The Bradley Center The Bair Foundation The Summit Academy The Children's Aid Home of Somerset Youth Advocate Programs, Inc. Youth Services Bureau Attorney Leslie Childers Attorney Dwight Diehl Attorneys Nelson & Zang Attorney Carol Rose Attorney Barry Scatton Attorney Anthony Zaroni Attorney Mark Zearfaus</p>

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Entity	County Engagement
	<ul style="list-style-type: none"> • Throughout this whole process, service providers are constantly monitored, updated on OCYF regulations and measured in order to ensure that proper goals and objectives are being met for BCCYS. This involvement between the service providers and BCCYS is being further enhanced during the implementation and planning years to provide greater quarterly and yearly indicators and outcome based information through Quarter Provider Meetings. This also provides for stronger accountability by all providers. Coordination is further enhanced through the Integrated Child Service Plan among all providers and monitored by BCCYS and a collaborative body of UFSS. Information is also disseminated and documented through the annual public hearing. • Furthermore, a Bedford County Children’s Roundtable will be meeting this year for the first time to grapple with such areas as reducing placements, reunification efforts, etc. and initially bringing together the Judicial System and community organizations to benefit the child and family as a whole. A good relationship has begun with BCCYS and the new President Judge who is also Bedford County’s Family Court Judge as well.

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2-2b. Data Collection Details

Resource	Data Collected	Date of Data
Ex.: US Census	Population; poverty statistics	2008
Hornby Zellar Associates	Outcome Measures as well as Performance Indicators	September 2005 – March 2010
United Families Service System	County Statistical Data	2000, 2005

2-3: Meeting Mandates

2-3a. PA Rules of Juvenile Court Procedure

- What steps are the county taking to address this mandate?

BCCYS is following the mandates and recommendations provided by the Juvenile Justice Commission.

2-3b. Truancy

- What steps are the county taking to address this mandate?

Overall, BCCYS works with schools, parents, in-home services, schools, community resources, among others to help the child to be re-introduced back into the school setting. This takes strong commitments from all parties involved and recently the agency has been using Family Group Decision Making in some cases with success.

In truancy issues, BCCYS conducts an assessment of the family, parents, extended family of a school-aged child and based on outcomes the child referrals could be made to Family Group Decision Making, Mentoring Program, Family Preservation, MH/MR or other community organization or resources.

2-3c. Quality Assurance Process

- What steps are the county taking to address this mandate?

The agency has developed newer and more applicable policies and procedures to address the ever increasing demand for Children and Youth Services - to include better monitoring of intake along with in-home placement services. In addition, all state and federal policies and procedures are constantly monitored by supervisory and administrative staff to ensure that CFRS and QRS are met and being adhered to. Performance evaluations are critical in the quality of service provided by all staff as well as updating staff on the latest training modules for Child Welfare.

Bedford County Children and Youth Services is committed to the following process documentation taught to our random moment Times study Coordinator and Alternate by the state and published Random Moment Times study compliance directives the agency does quarterly for quality assurance check.

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BCCYS has begun quarterly Provider meetings to evaluate service outcomes through measureable and quantifiable methods to ensure BCCYS and the providers are achieving prescribed goals and objectives.

This will not only hold providers accountable, but also identify problems and concerns before they become unmanageable. In addition, this data will provide comprehensive and yearlong information to help in further planning and the NBP&B process.

2-3d. Fostering Connections

- What steps are the county taking to address this mandate?

BCCYS is adhering to the Act by improving outcomes for children at risk through the expansion and use of extended families and others as well as the use of community resources, various funding streams to benefit the welfare of the child.

How are you adhering to Fostering Connections Act? Need to include schools, providers and families in your response. What steps is the county taking to address this mandate?

BCCYS has a number of practices and policies in place to insure compliance with this mandate:

- When possible, siblings are placed together. If siblings cannot be placed together, documentation as to why they are separated needs to be entered into the case record. Sibling visits must take place a minimum of once a month if siblings are separated due to placement.
- Whenever possible, a child will stay in his/her home school.
- A viable transition plan must be written, presented in court and adhered to if a child is aging out of the foster care system.
- When placement of a child, adult relatives are made aware of the placement.
- When the court enters an order of Permanent Legal Custodianship (PLC), school attendance is followed and verified.
- When the court entering an order of PLC, the caretaker(s) is notified of the Chafee Foster Care Independence Program, Education, and Training Grant Program.
- When the court entering an order of PLC, the child's continued medical and dental treatment must be verified and documented on a yearly basis.
- When a family adopts a child, the adoptive parent(s) are notified of available tax credits.
- BCCYS advises persons who are interested in adopting children with special needs that increased financial support is available through federal funding for these children.

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-In addition, the Accurint System is used whenever possible for locating relatives who might be able to lend support for permanency.

BCCYS is also in the process of working to develop forms for the implementing Fostering Connections. The Agency is working with other CYS agencies across the state in this effort as well to ensure standardization.

2-3e. Safety Assessment

- What steps are the county taking to address this mandate?

All measures of have been taken by BCCYS to ensure that staff have been trained for the new safety assessment and that it has been properly implemented.

All new hires are trained on the completion and use of the Safety Assessment as well as provide ongoing refresher training to casework staff on its completion and use.

CYS staff and supervisors are responsible for assessments and evaluations regarding all safety assessments. Daily and on-call intake workers take the intake and initially process the screening. In many cases, the Intake Supervisor will assign cases during the day. Depending on whether it is a CPS, GPS or referral in some cases, especially CPS, caseworkers confer with a supervisor or back up supervisor to ensure proper procedures are being met. Disposition ensues with each situation taken to the next appropriate level.

2-3f. Children & Family Services Act of 2006

- What steps are the county taking to address this mandate?

As a major priority, BCCYS holds visitation of children active in the system. Children are regularly monitored by caseworkers and their respective supervisors to ensure that they are visited in their place of residence a minimum of once a month. The information and data is reported as required.

2-3g. Development Evaluation & Early Intervention Referral

- What steps are the county taking to address this mandate?

BCCYS uses Ages and Stages to evaluate children along with the local MH/MR Unit. All children 0-3 years of age who enter placement are evaluated. Children 0-5 years of age who are victims on indicated or substantiated ChildLine Reports are evaluated. In addition, children who display signs of having developmental disabilities or delays are referred to the local MH/MR Unit for further evaluation and follow-up.

2-3h. CFSR Outcomes and Continuous Quality Improvement

- What steps will the county take to develop or enhance a continuous quality improvement process related to the CFSR outcomes and themes?

BCCYS adheres to the seven outcomes and performance items indicated in the case rating summary for CFSR. Those outcomes and performance items include

- children's protection from abuse and neglect
- children's safety in their homes whenever possible and appropriate
- children having permanency and stability in their living situations
- continuity of family relationships/connections is preserved for children in care
- families have enhanced capability to provide for children's needs
- children receiving agency services to meet their educational needs and
- children receiving adequate services to meet their physical and mental-health needs.

Bedford County Children and Youth Services address agency assessment, family engagement, timely permanence and transition planning within the framework of CRSR.

Our plan includes the following:

- agency-wide training and implementation of new DPW approved safety assessment protocols;
- monitoring compliance with agency policy and procedures and state mandates;
- a stronger utilization of Kinship Care and Family Group Decision Making
- stronger in-home services...
- working with the Family Court Judges and local roundtable through stronger ties between BCCYS and Judicial System.

2-3i. Shared Case Responsibility

- What steps are the county taking to address this mandate?

To date, a Preliminary Planning Document has been written and submitted to the State for review. In addition, BCCYS will have the full Policy developed on Shared Case Responsibility by October 1, 2010. This initial procedure has been developed with consultation with the Judicial System, JPO and BCCYS. Action steps, responsible person, due dates and resources needed are clearly indicated. All preliminary and joint considerations with JPO have been examined with more detail to follow in the Policy Statement. BCCYS looks forward to state technical training, services provided, reaching certain children on both sides (BCCYS and JPO), barriers to implementation, shared documentation to help the child in both settings, transfer of learning, among others.

2-3j. The Child Abuse Prevention and Treatment Act (CAPTA) – Guardian Ad Litem training

- What steps are the county taking to address this mandate?

BCCYS's Guardian Ad Litem (GAL) attends updated trainings in State College on a yearly basis and has been a GAL for a number of years with the agency. Any further training with the GAL will be arranged based on State mandates.

2-3k. Chafee Foster Care Independence Program (CFCIP) - National Youth in Transition Database (NYTD) – Baseline Survey

- What steps are the county taking to prepare to address this mandate?

BCCYS IL Program will meet all requirements of the National Youth in Transition Database and Baseline Survey to be effective October 1, 2010. Appropriate data collection will be exchanged to the proper sources to maximize positive outcomes for the IL Program.

2-3l. Emergency and Disaster Planning

- What steps are the county taking to address this mandate?

In the event of the disaster or disease outbreak, Bedford County Children and Youth Services will ensure and maintain to the best of its ability the continuity of services for children under State care regardless of the type of facility or home environment. BCCYS will respond through its ongoing network of on-call and backup either through the office setting, home communication or any needs at the agency's disposal to ensure that children are properly accounted for, monitored and offered treatment, if necessary.

If warranted, emergency plans will be implemented with the County's Emergency Management System should breakdowns occur with communications and or on safety issues.

The preservation of the essential program records are backed up through the agency's secure files or by the county's computer server (pcworks) located in Altoona, Pennsylvania. To ensure the safety of all children under care, if necessary, coordination of services will take place with other agencies and programs in an effort to share information throughout the state and country.

2-3m. Time Limited Family Reunification (TLFR)

- What steps are the county taking to address this mandate?

BCCYS continues to use all tools at its disposal to create an atmosphere for reunification. Through the courts, families and kin, among other internal community resources a constant and deliberate effort is made to address reunification. This will become even stronger with the new policy dealing with Kinship Care and the new Paralegal who can provide support in many areas especially reunification with Kin.

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If your county is currently receiving Federal IV-B TLFR grant funds and you are requesting a continuation of TLFR program with state funds please answer the following questions:

N/A

- 1) The desired outcomes for the TLFR program may include a combination of the following:
 - a. Reduce the length of time that children spend in foster care.
 - b. Reduce the re-entry rates for children returning to county custody.
 - c. Reduce the number of placement moves for children in foster care.
 - d. Increase the stabilization of families who have a child in foster care in order to facilitate reunification with the family within 15 months.
 - e. Increase the rates and timeliness of reunification of children with their families.
 - f. Increase the success in locating absent parents as permanent resources for their children.
 - g. Enhance the working relationships between the CCYA and other agencies and service providers at the county and community levels to support families.
 - h. Enhance the CCYA's use of child profiles and child preparation for children in placement with a goal of reunification.

Each CCYA must select a minimum of three outcomes. Identify and describe the outcome goals for your grant program from SFY 2008-2009 to SFY 2010-2011. Identify and describe if you plan to make any changes to your goals for SFY 2011-2012.

If applicable, the three outcomes for 2011 – 2012 fiscal years are:

1. To increase the success in locating absent parents as permanent resources for their children.
2. To increase the rates and timeliness of reunification of children with their families.
3. To enhance the CCYA's use of child profiles and child preparation for children in placement with a goal of reunification.

- 2) Identify and describe the results of the program during the grant funding period. i.e. How many children were reunified within 15 months? How many placements did the children experience?

N/A

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3) What services and activities do you plan for SFY 2011-2012?

BCCYS has a host of quality in-home services such as:

- Counseling Efforts,
- Family Group Decision Making,
- Family Preservation,
- Strong Mentoring Program,
- Independent Living Program, when appropriate,
- MST – possibly offered through Health Choices/CBHNP for 2010/11,
- along with the execution of the newly developed Kinship Policy and Paralegal services, among others.

4) What changes, if any, will you be making to the program at the conclusion of the grant funding?

BCCYS would be examining strong Outcome Based data to quantify and support reunification efforts among families serviced by the agency. This would look at actual Outcomes mentioned above either through TLFR or those identified by BCCYS.

5) Did you realize any under spending of TLFR funds during any SFY?

- a. If yes, please explain what changes, both programmatic and administrative, that you have made to ensure that you do not have under spending for SFY 2011-2012.

N/A

Section 3: General Indicators

3-1: County Information/Background

□ Population and poverty trends

The population of Bedford County is 50,091 (grown by .2% since 2000) and ranks 45th of 67 in the state.

Bedford County's Poverty Statistics:

- Between 1995 --2005 the percentage of all persons in the county living in poverty increased by 7.8% (12.7% -- 13.7%)
- Children ages 0 --17 living in poverty increased by 6.9% (18.8% -- 20.1%)

Bedford County's economic conditions are deteriorating with major layoffs among the county's major industrial employers during the past year. This is having a severe impact on the county's demographic profile.

□ Issues in Annual Licensing Review and/or the Quality Services Review

During past reporting, the Pennsylvania Department of Public Welfare conducted an annual licensing inspection of BCCYS on February 9 and 10th, 2009 for the licensing year extending from March 20, 2008 to March 20, 2009. Bedford County Children and Youth has responded to any corrections or responses made through the inspection and appropriate plan of action which had been approved on the regional level by the OCYF staff. The agency has been approved for licensing of by the Pennsylvania Department of Public Welfare.

□ Other Changes or Important Trends

In viewing the general demographics, Bedford County is rural with a static population; its largely homogeneous population tends to have slightly older residents than similar counties. Bedford County residents are more likely to be married in the state as a whole; and children are much more likely to be in two-parent households than elsewhere in the state.

- Population --50,091 (grown by .2% since 2000) ranks 45th in the state
- population density --49.4 per square mile (Pennsylvania --277.3 per square mile)
- 1014.5 square miles population is 95.5% white; .4% black; 1.1% close "other"
- In 2000: Ages 0-4: 6%; 5 to 17: 17.5%; 18 --59: the 54.8%; 60 --64: 5.2%; 65% plus 16.5% (population is slightly older than elsewhere in the state)
- Of the 2542 families in the county -- 35.2% or married with children; 49.2% or married with no children; percentage of male and female single head of household with children is significantly lower than the state average.
- In Bedford County, 61.5% of the population is married with a spouse present; in Pennsylvania, 51.6% of population is married with a spouse present.

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❑ Issues in annual licensing review and/or the Quality Services Review

A concerted effort is being made through case management meetings, to review all placements and to review “best practices” and Kinship Policy to keep our placement number lower while maintaining strong safety practices. This is a major agenda item for the Bedford County Children’s Roundtable. Overall, the agency is identifying ways (stronger kinship searches, use of Accurint even more fully and a new Paralegal, increase in casework staff, more intense family ties, FGDM, etc.) to prevent and lessen the time children are in placement. The agency is currently participating in a placement case review meetings with OCYF staff that started in February 2010 to discuss options for placement reduction and reducing length of placement stays

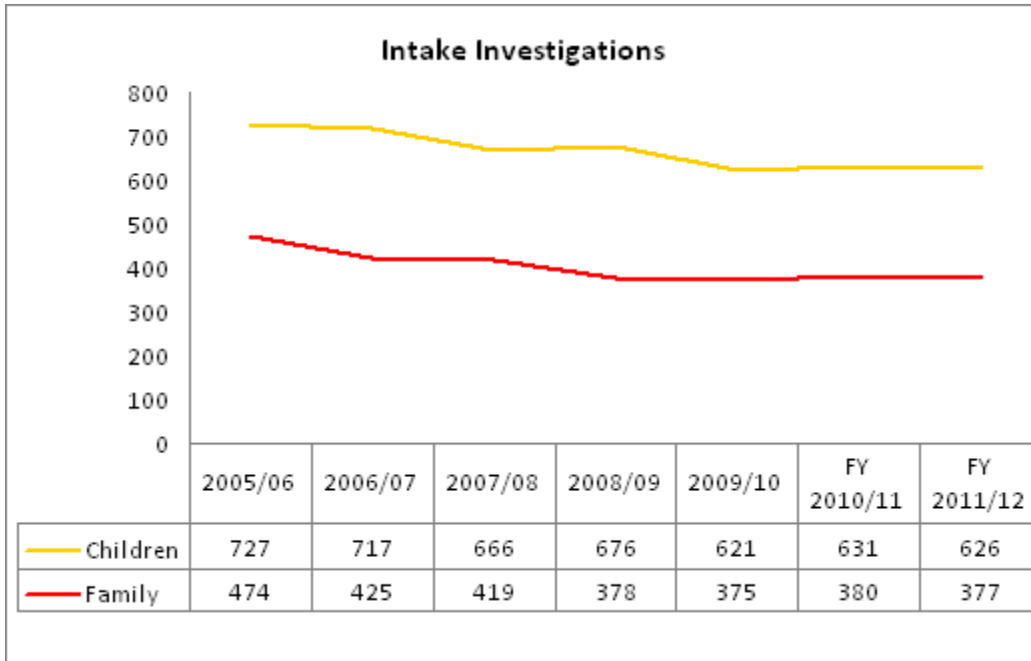
In addition, the agency is making a major effort to increased effort in securing financial information for foster parent applicants, and documenting searches for relatives and kin of children needing placement.

❑ Other Changes or Important Trends

The hopeful arrival of a Paralegal and acquisition of one more field worker along with a possible starting salary competitive to the region in early 2011. A stronger Provider Organization helping to provide outcome based information and provider accountability along with a new structured Children’s Roundtable that can foster stronger and more intense efforts in for the safety of Bedford County’s Children.

3-2a. Intake Investigations

Insert the Intake Investigations Chart (Chart 1) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



Overall, BCCYS has made significant progress and presented fewer numbers children and families entering the intake system since the last reporting period.

In viewing the chart for Children and Youth under intake investigations, we see the total number of children and families has dropped consistently during the last five reporting periods and leveled off. There are a number of reasons for this leveling off of intake investigations.

These reasons are:

- Intakes are being processed more efficiently to ensure less redundancy and making sure that the phone call or visit truly rises to the threshold of intake. This determination is made many times through the collaboration of senior management and the intake supervisor.
- Also, various community resources are being utilized more by potential clients prior to an episode rising to the level of the true intake. This is being done through more community awareness, advertising, public service announcements, and word-of-mouth, among others.

BCCYS is still predicting that during the county's implementation year, 2010 – 2011, it is estimated that there will be a slight increase of a few percentage points from 2009 – 2010 FY in view of the county's economic picture and other trends that have been occurring throughout the county and nation. Overall, still some good numbers are predicted in the Intake area.

One of the major reasons is greater community awareness of what constitutes child abuse. During the past few years, staff has been active in the community by educating the importance of mandated reporters as well, as the general public, about what child abuse really is from a reporting standpoint.

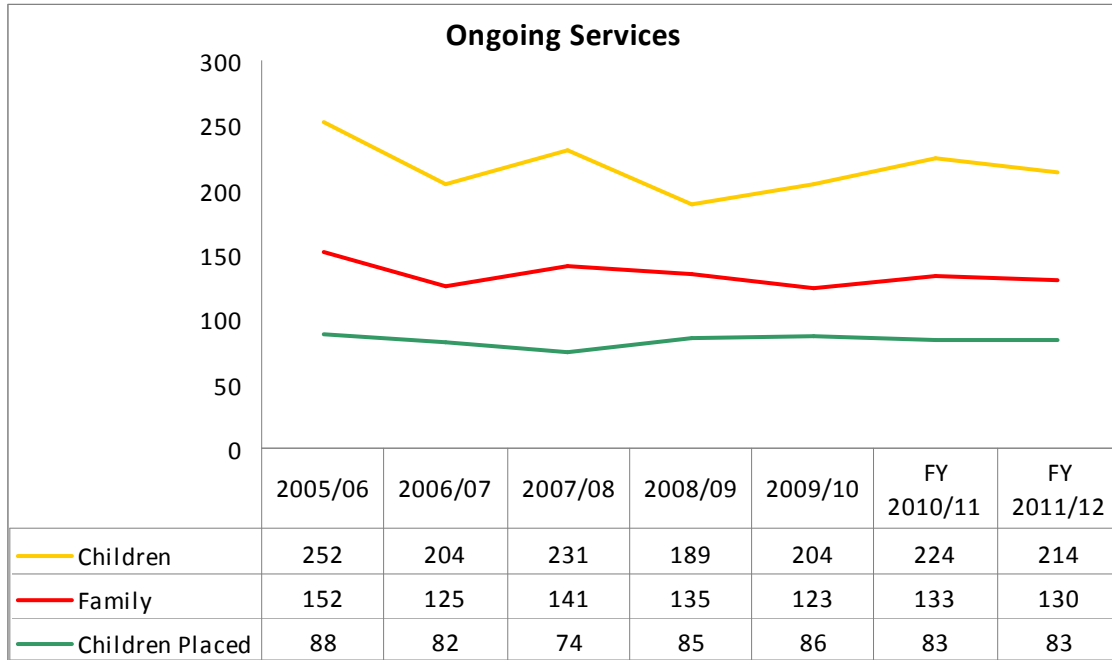
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In addition, more in-home services have strengthened the family unit thereby decreasing the number of repeat cases throughout system.

Although our numbers are decreasing in these areas, we still need to consider the economic climate of the region and what that may mean during the coming years with regard to BCCYS.

3-2a. Ongoing Services

- Insert the Ongoing Services Chart (Chart 2) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



BCCYS has experienced a modest increase of 7% in Ongoing Services among children placed from program year 2008-2009 to 2009-2010. Conversely, there has also been a 9% decrease in overall family services. Equally positive is the 1% increase in placement during the last two reporting periods. Projections during the next two years indicate a reduction in placements along with either modest increase or decrease projected among other services to families and children.

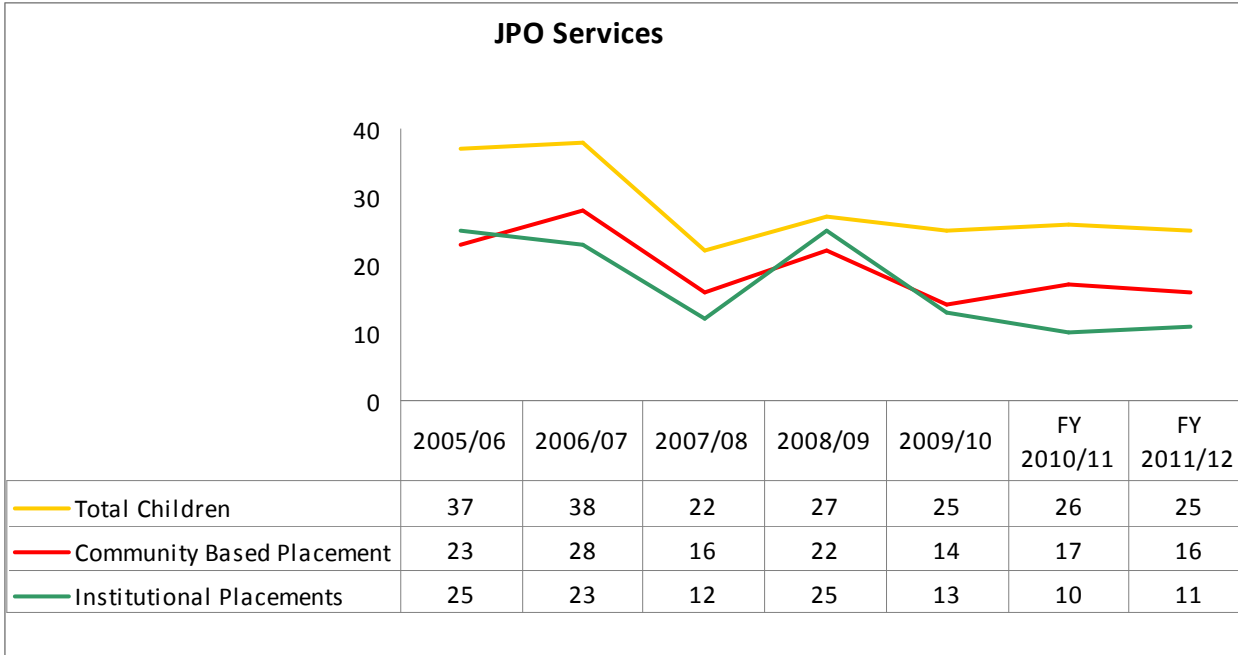
Overall, services are stabilizing due to more intense case management efforts, FGDM, kinship searches, stronger and more targeted in-home and counseling services among all divisions within this generic system.

As a separate issue, children placed during these measuring periods have seemed and remained fairly consistent. Yet with new programs in place and new ones to follow, we hope this figure can be reduced even further for the benefit of children and families in Bedford County.

Yet with more targeted actions using Family Group Decision Making, In-Home Services, new Kinship and Shared Case Responsibility Policies, BCCYS hopes to be able dramatically slow down any increases of services. (notwithstanding the economic picture of the County that will probably carry us into the next year or two).

3-2a. JPO Services

- Insert the JPO Services Chart (Chart 3) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



Basically, BCCYS, along with JPO, has been carrying over a number of youth from one reporting cycle to another. However, it seems that this number is beginning to slightly trend downward with those children are either aging out of the system or are satisfying court orders regarding time spent within the system.

The agency is working much closer and has established stronger ties with JPO on new programs such a Family Group Decision Making and the new policy dealing with Shared Case Responsibility (SCR), among others to help lessen the burden these particular placements make on the system.

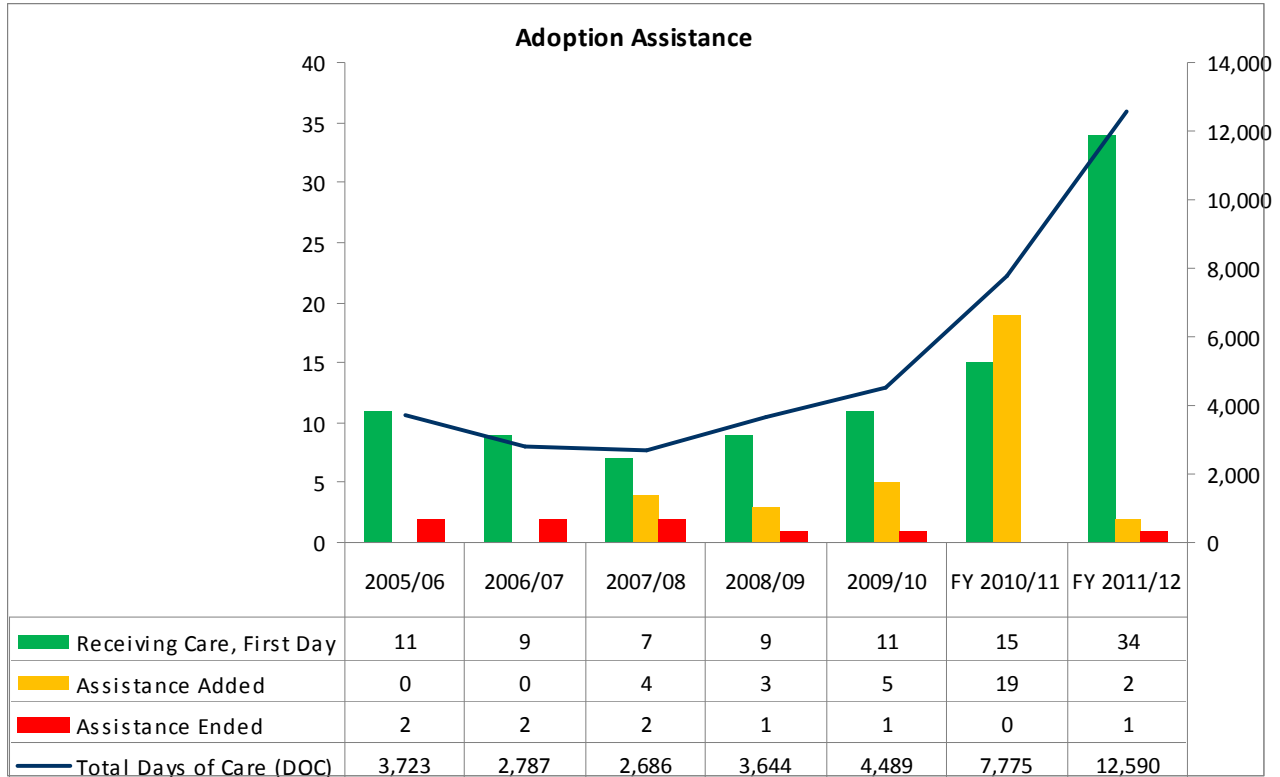
In addition, more options are being considered with the collaboration of the new Bedford County Children’s Roundtable and the President Judge, who serves as Bedford County’s Family Court Judge as well. The Roundtable will offer to BCCYS a myriad of options for these children to include BCCYS services, JPO and community services along with a new perspective regarding the Juvenile Justice System

Furthermore, with the addition of the Shared Case Responsibility Policy, this dual case review process will enable both BCCYS and JPO in providing stronger and more structured attempts to add services and programs to help children and families involved with both agencies in a more unified approach and possibly in a more preventative manner.

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3-2b. Adoption Assistance

- Insert the Adoption Assistance Chart (Chart 4) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlight



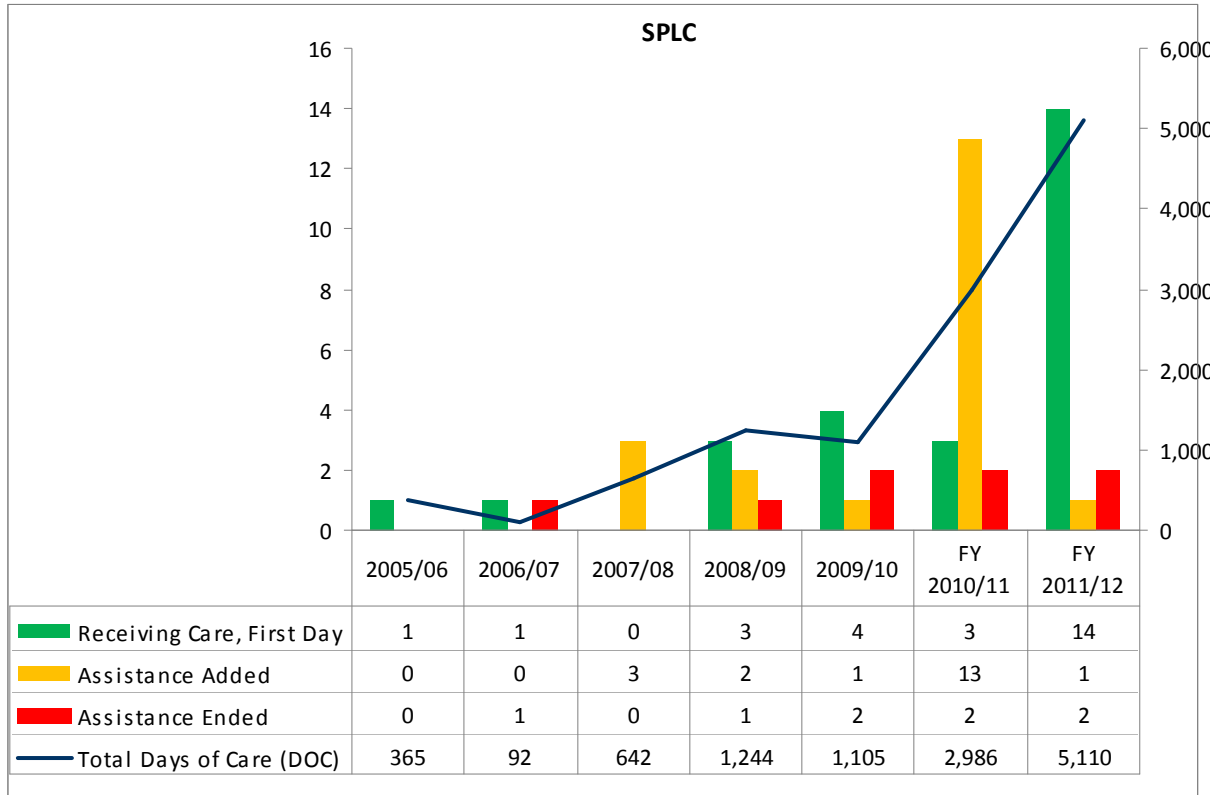
Those receiving care for the first day has increased about 18% with Assistance Added increasing by 40% with total days of care have increased by 19%, during the last two reporting periods. Increases are a major result of BCCYS continued initiatives to both help increase the numbers of adoptions and to create a smoother process for adoption. Stronger Fostering Connections, Concurrent Planning efforts, swifter Termination of Parental Rights (TPR) and Judicial Actions (based on solid and verifiable information from BCCYS Staff) have produced these position efforts. Based upon current numbers the next two years should have a good chance of yielding even better positive results. Allot of increases are due to current Children in foster care transitioning to a more permanent setting. The Kinship Policy that has been recently designed will help utilize more fully the informal and formal support systems, among others, within the family unit to ultimately increase permanency and possibly adoption. The new Paralegal will also be a great asset in this area.

BEDFORD COUNTY

BEDFORD COUNTY

3-2c. Subsidized Permanent Legal Custody (SPLC)

- Insert the SPLC Chart (Chart 5) and discuss any highlighted trends. Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



Generally, when one views the chart on Subsidized Permanent Legal Custody (SPLC) within BCCYS it demonstrates a steady increase from years 2006-10. This is extremely important when one looks at the issue of permanency and well-being along with the reduction in related costs associated with it. Notwithstanding the huge increase in days that are projected, these events are critical when considering the major importance of permanency in a child's life and how SPLC plays an important part.

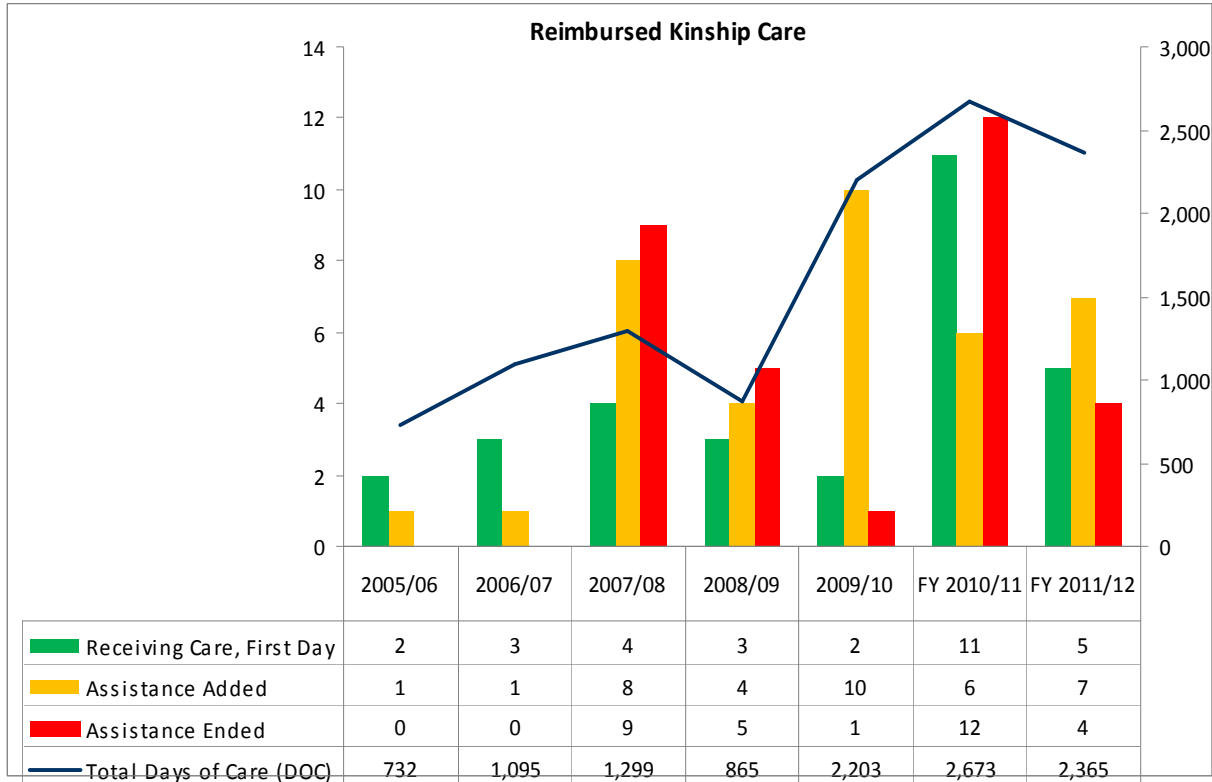
Overall, much of the increase is due to current children in foster care transitioning to a more permanent setting. A newly developed Kinship Policy has been designed to utilize more fully the informal and formal support systems, among others services, within the family unit. Also, the new Paralegal will be a great asset in this area.

BEDFORD COUNTY

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3-2d. Out-of-Home Placements: County Selected Indicator

- ❑ Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



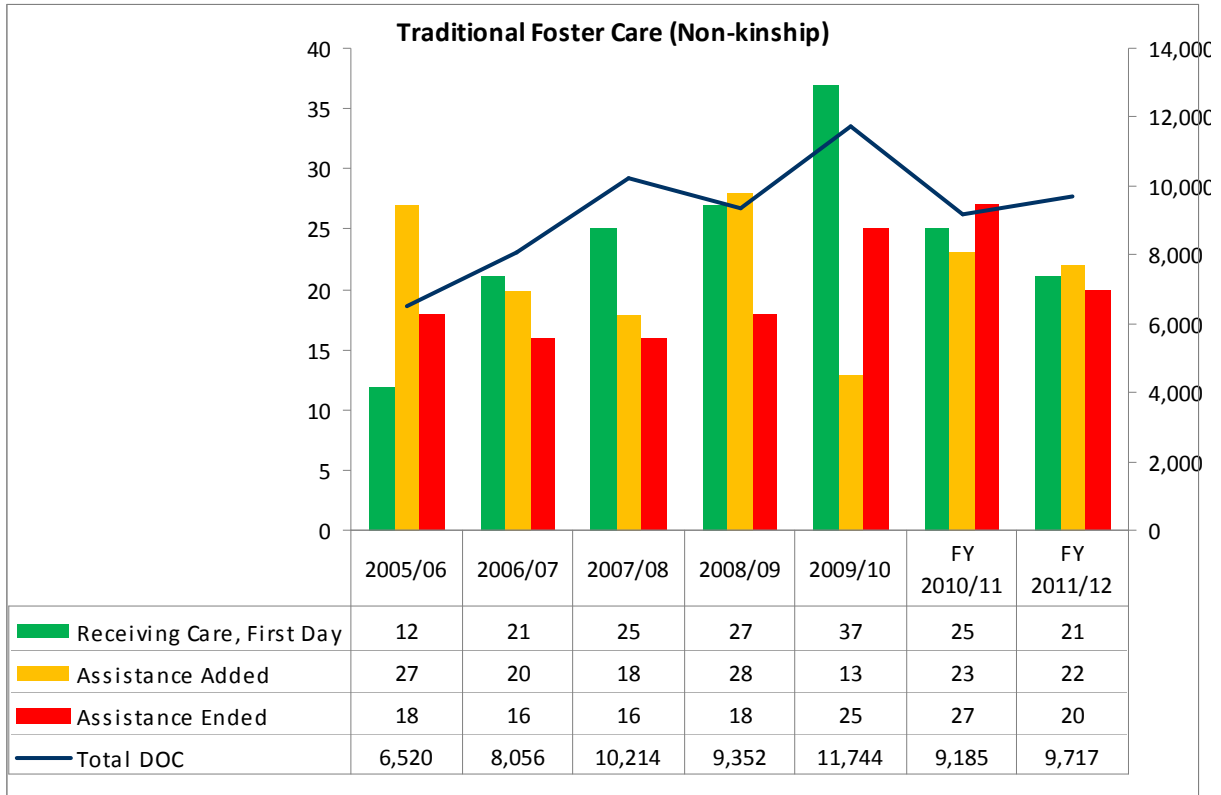
In viewing the actual numbers of children in Reimbursed Kinship Receiving Care the First Day, it appears that the data has not appreciably changed throughout most of the reporting periods. The carry over from year-to-year children seems to be fairly consistent; yet in the BCCYS system it only takes one or two clients to have a major variation statistically. The major shift seems to be trending upward in the Assistant Added Category. In this category alone, it has jumped appreciably for an increase of 60% from 2008/09 to 2009/10. With the use of the Accurint System and more improved case management efforts/processes, it is hoped that more approved relatives of these children can be located in a timely manner to increase the use of Reimbursed Kinship Care.

With the newly developed Kinship Policy that has been designed, a more fully utilization of the informal and formal support systems, among others, within the family unit should be realized. In addition, the new Paralegal will be a tremendous addition to those receiving care in this area.

BEDFORD COUNTY

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



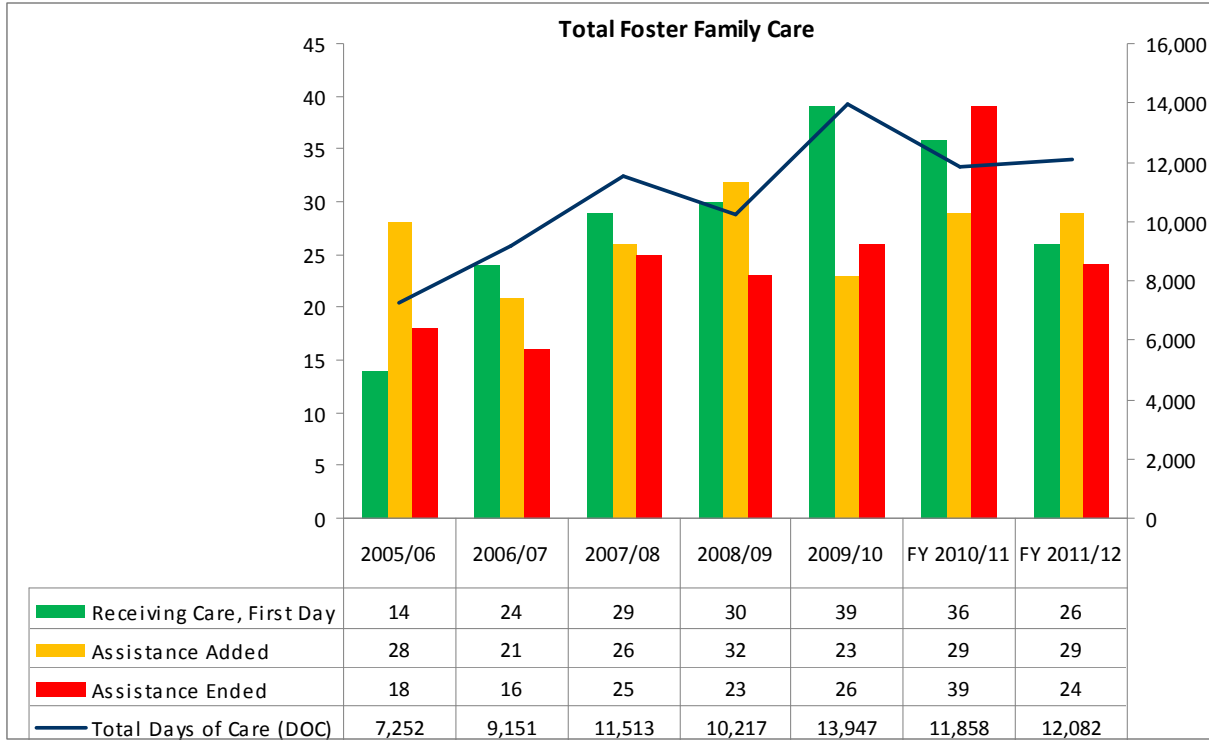
Generally, the numbers receiving first day care have increased and assistance added has decreased in 2009 – 2010 compared to 2008—2009 fiscal years. It is hoped that the data that depicts a decrease within the last year continues to trend downward especially with more structured case management staffings, Accurint Searches, use of community resources, among others. The Assistance Ended have been increasing, during the past several reporting periods, which should assist out-of-home placements in going down. Proportionately, the 2009-2010 year has mirrored similar years except the numbers are a bit different in their make-up. In many cases, more case management efforts and in-home services will hopefully help to steady these numbers and continue to lessen the out-of-home burden in the near future.

With the new Primary Providers Quarterly Meetings and a new Bedford County Children’s Roundtable, innovative ideas and directions are beginning proposed to improve communication and hopefully significantly drop out-of-home placements figures. The Bedford County Children’s Roundtable has set a 10% reduction figure to safely reduce placements for the 2010/11 fiscal year. In addition, the newly developed Kinship Policy which has been designed will utilize more fully the informal and formal supports, among others, within the family unit. Furthermore, the new Paralegal will be a great asset in this curtailing out of home placements.

BEDFORD COUNTY

3-2d. Out-of-Home Placements: County Selected Indicator

- ❑ Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



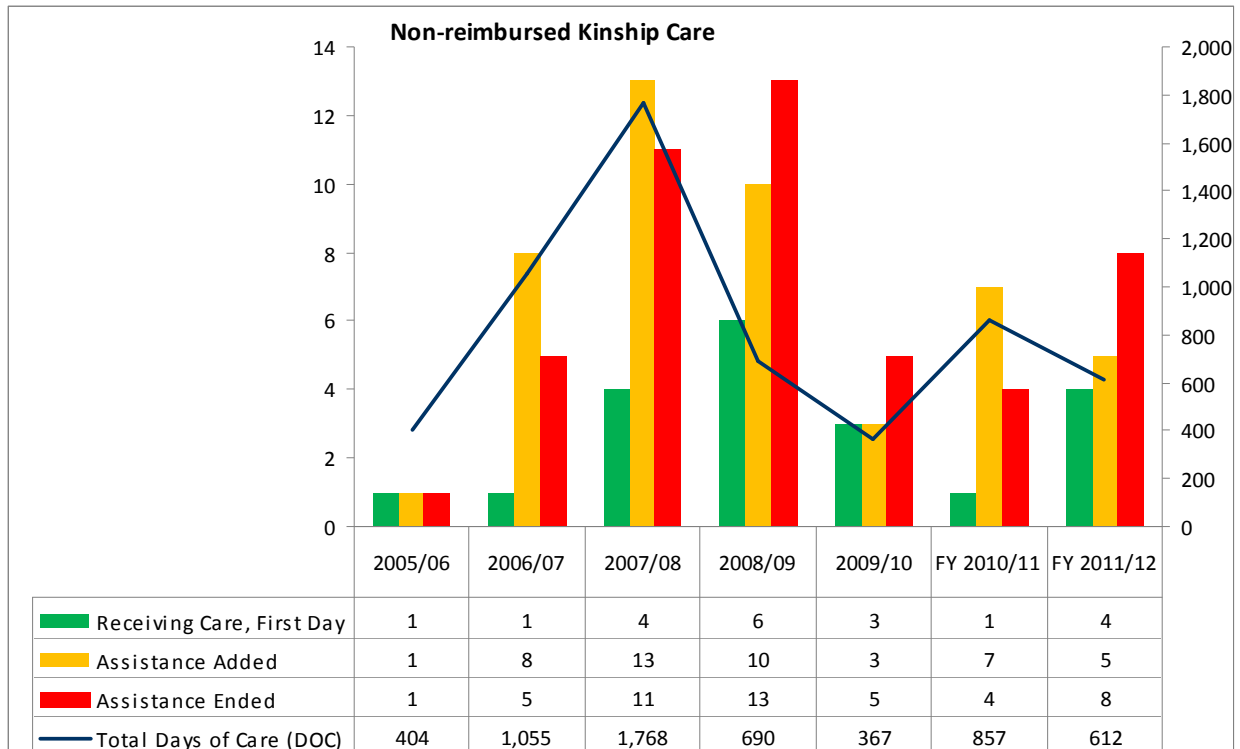
Within this graph, it can be seen that BCCYS is still experiencing a consistent carry over of children from one year to the next in the Foster Care setting. The Assistance Added category demonstrates this year one of the lowest figures seen in several reporting periods. Currently, we are working more with family engagement, establishing solid ties with courts, using best practices in our case management process and in its safety plan and risk assessment, and using more Family Group Decision Making, Children’s Roundtable Discussions, use of the agency’s new Paralegal in Kinship Searches and other areas, along with in-home services to stem the tide further. Also it needs to be emphasized that a newly developed Kinship Policy utilizing more fully the informal and formal supports structures will have a strong positive influence in foster care reduction.

In addition, these projections into FY 2010/11 and 2011/12 are based on experiential data of children in the system and reasonable assumptions as to individual cases and disposition. When one looks at the strong emphasis on the delivery of current and new services it appears favorable that BCCYS can reach the goal of 10% decrease in placements this new fiscal year. This 10% goal of safely reducing placements was mentioned in previous narratives based upon the Bedford County Children’s Roundtable and other support services mentioned in the first paragraph.

BEDFORD COUNTY

3-2d. Out-of-Home Placements: County Selected Indicator

- ❑ Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



Overall, BCCYS continues to realize how critical non-reimbursed kinship care is to the Children and Youth system. While experiencing strong total days of care during the 2006 to the 2008 fiscal years -- the current fiscal years have witnessed a significant drop in this type of care -- that is Assistance Added has dropped. As stated earlier, this is one of those particular instances where one or two children in a small sample can again drive data upward or downward.

Yet projections are showing upswings in this trend during the next two years with more enhanced case management, added staff, new Kinship Policy and Paralegal search assistance, among others will help in this effort. Furthermore, the new Bedford County Children's Roundtable can also add more community resources and insights into this area.

Within the various processes, it is believed that more relatives of these children can be located in a timely manner to help increase the use of Non-Reimbursed Kinship Care. Staff and Senior Management are working stronger than ever to strengthen this provision and delivery of care.

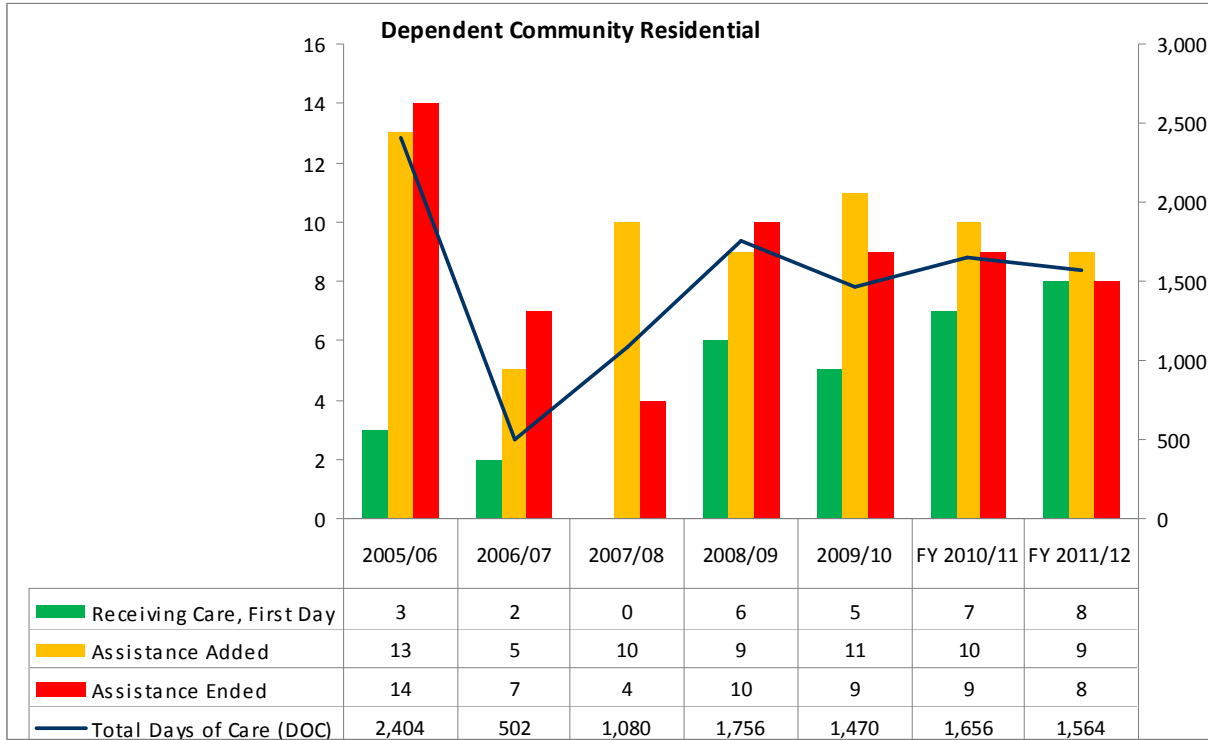
The newly developed Kinship Policy has been designed to utilize more fully the informal and formal supports and other services within the family unit. This along with a new Paralegal will be a great asset in this arena.

BEDFORD COUNTY

BEDFORD COUNTY

3-2d. Out-of-Home Placements: County Selected Indicator

- ❑ Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



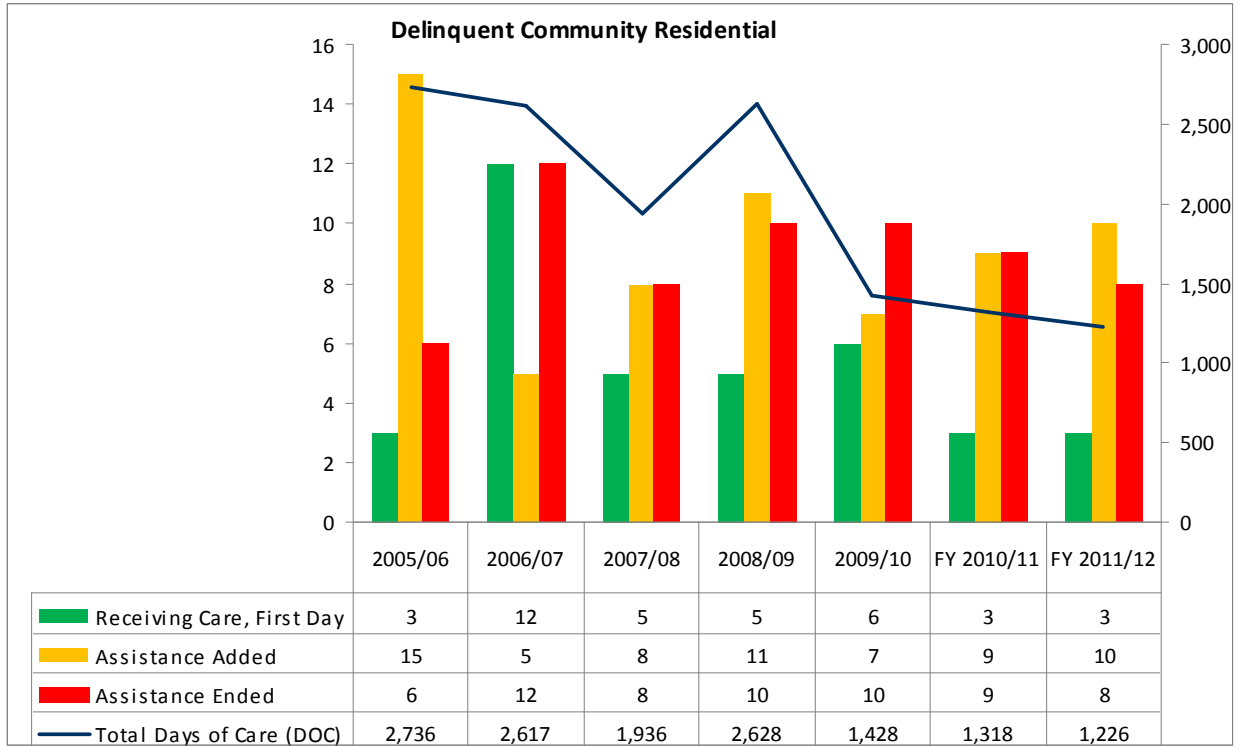
When reviewing this graph, Dependent Community Residential Care has dropped off in the number of Days of Care from 2008/09 to 2009/10. Attempts to transition these children from group homes, shelters, etc are to other less intense facilities or family is vital concern to BCCYS. More focus on kinship and foster care when placement is needed will help decrease the number of these Community Residential Placements. More emphasis is being placed on as short a term nature/duration or seeking other alternatives to move children out of these environments, when possible.

BCCYS's newly developed Kinship Policy has been designed to utilize more fully the informal and formal supports to help move children further away from these intense facilities; and along with a new Paralegal will be of great assistance in this area of care.

BEDFORD COUNTY

3-2d. Out-of-Home Placements: County Selected Indicator

- Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.



During the fiscal year of 2009/10 numbers are beginning to significantly decrease in the Assistance Added category. The decrease is a 36% downward trend than from the previous year. These averages and projections are also seen when one looks at the implementation and planning years as well. This trend is further supported in a decline of the Total Days of Care throughout this period.

With stronger ties and programming efforts between BCCYS and JPO and the use of programs such as Family Group Decision Making and Shared Case Responsibility policy efforts, we may be able to find more viable supports to other less intense facilities. Overall, it is imperative that we hold these numbers down for the well-being of the child and to reduce the major costs associated with this type of care. A look toward alternative options for Community Residential care can be examined much more closely and perhaps earlier on before residential treatment is necessary.

It is important to note, that in reviewing the numbers of those reentering the system, the JPO Chief has indicated that many of these relatively small number are mainly repeat offenders. This obviously causes much of the recidivism back to the juvenile system and increases the total number of Days of Care. Also, In dealing with such small numbers and averages during this reporting period, the predictors may be obviously not as high as indicated.

BEDFORD COUNTY

However, to further decrease placement, more focus on the kinship policy efforts and foster care are needed and should help cause a decline in Community Residential Placements

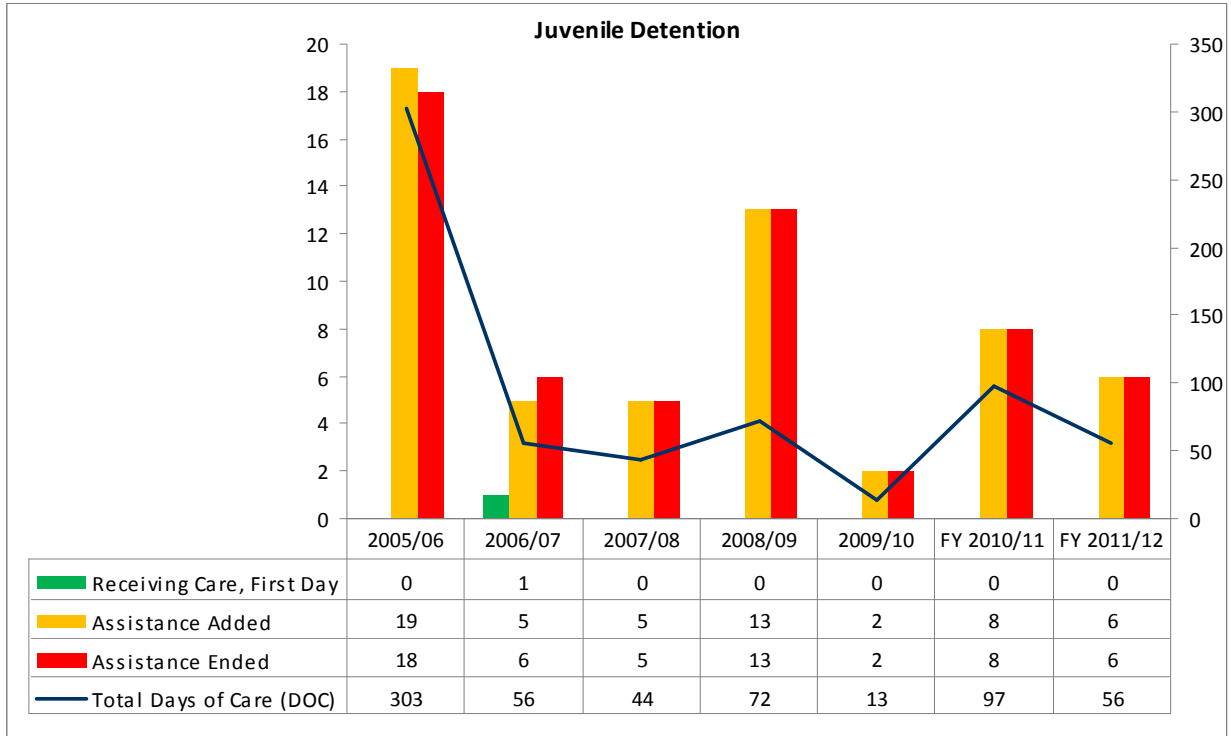
With the addition of the Shared Case Responsibility Policy, this dual case review will help with both BCCYS and JPO in providing stronger and more structured attempts to add services and programs to help children and families involved with both agencies with a more unified approach and possibly in a more proactive and preventative manner.

Finally, it is true that there are still many socioeconomic factors that play into this set of figures. Many of these issues have caused an upswing in this delinquent behavior and is due to the significant rise in unemployment with families, substance abuse, general economic factors, housing issues, just to name a few.

BEDFORD COUNTY

3-2d. Out-of-Home Placements: County Selected Indicator

- ❑ Insert charts related to out-of-home placements where trends are highlighted (Charts 6-13), and discuss the trend(s). Describe factors contributing to the trend. Discuss any important trends that may not be highlighted.

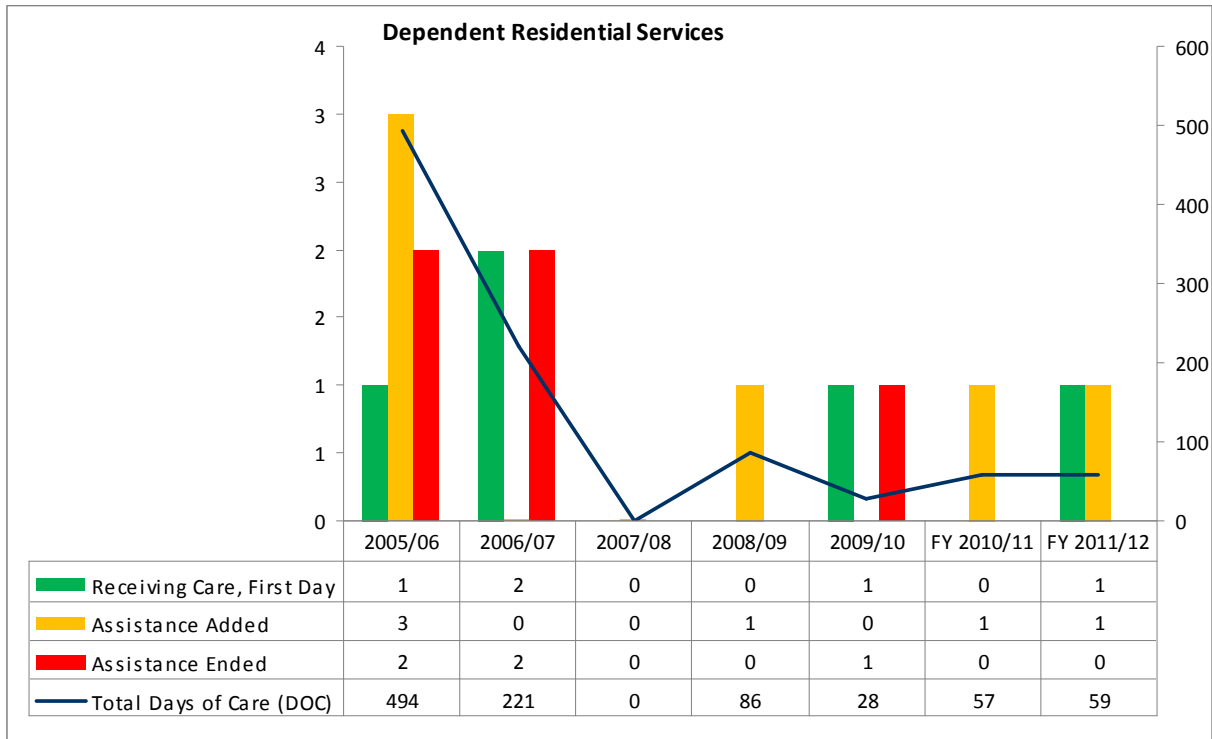


In reviewing this chart the most recent year of 2009/10, the numbers for Assistance Added from the previous program year decreased by approximately 85% and assistance ended decreased similarly and corresponded to an obvious dramatic decrease in total days of care as well. Perhaps this is an anomaly; however, one can see some positive outcomes through the Independent Living Program, in-home services, FGDM, among others that could account for some of this change.

One of the interesting points to this data is that in many of the reporting periods that is Assistance added and Assistance Ended were almost all at approximately 100%. Only in a few cases did the children carry over directly into the next fiscal year. In addition, as stated earlier, one or two individuals being added or subtracted can skew dramatically the influences that percentages and measurements have on that sample size.

As stated earlier, with the addition of the Shared Case Responsibility Policy, this dual case review with both BCCYS and JPO acting together in a more structured and unified attempt to add services and programs can truly help children and families involved with both agencies. Attempts to look at alternative options prior to juvenile detention can be examined much more closely and perhaps earlier on before residential treatment is necessary.

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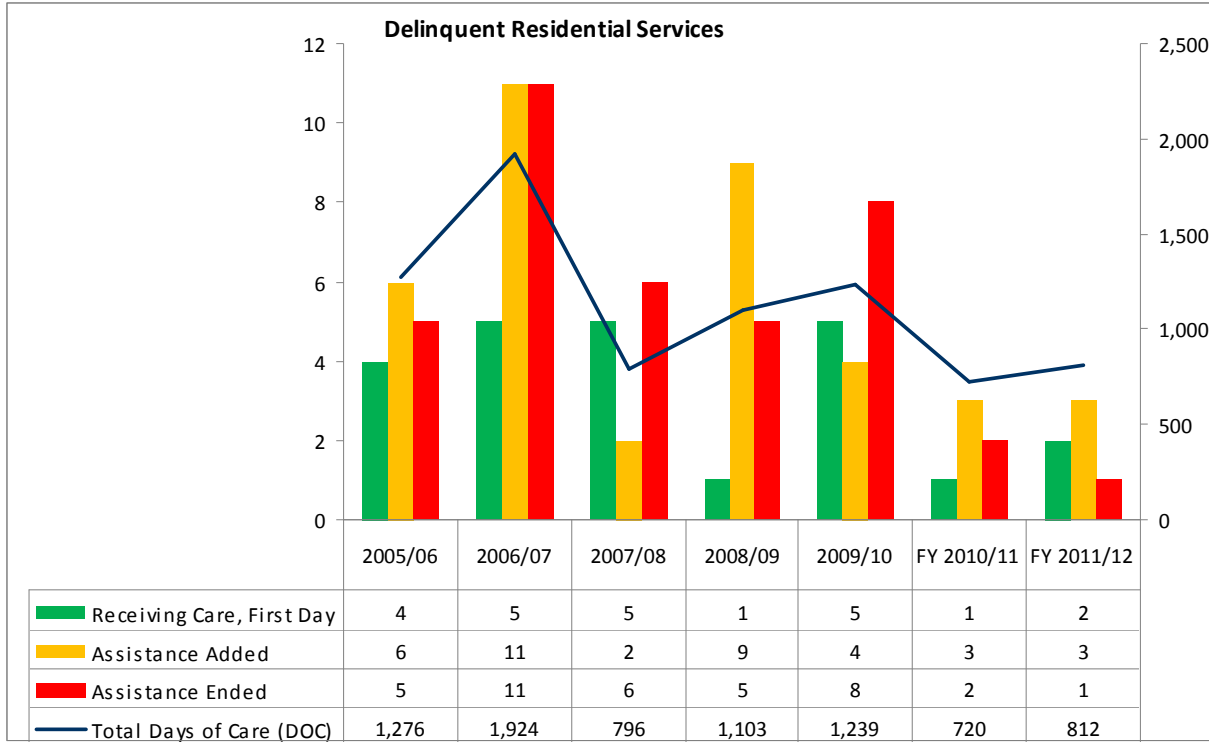


The figures and chart is showing a decrease in total days of care of children in care. In 2009-2010, BCCYS only had one child in care that has recently aged out in the new fiscal year. Through in-home services and other community resources, the agency has made an intense effort to reduce the number of dependent residential services.

Through solid cooperation, providers, in-home services, Family Group Decision Making, Family Preservation, Mentoring Program and BCCYS the Total Days of Care have been drastically reduced. BCCYS will continue to work with all of these entities to keep the numbers as low as possible.

With the assistance of the new Kinship Policy, Paralegal and BCCYS support services, these dependent individuals are moving on in some cases to more permanent environments.

BEDFORD COUNTY



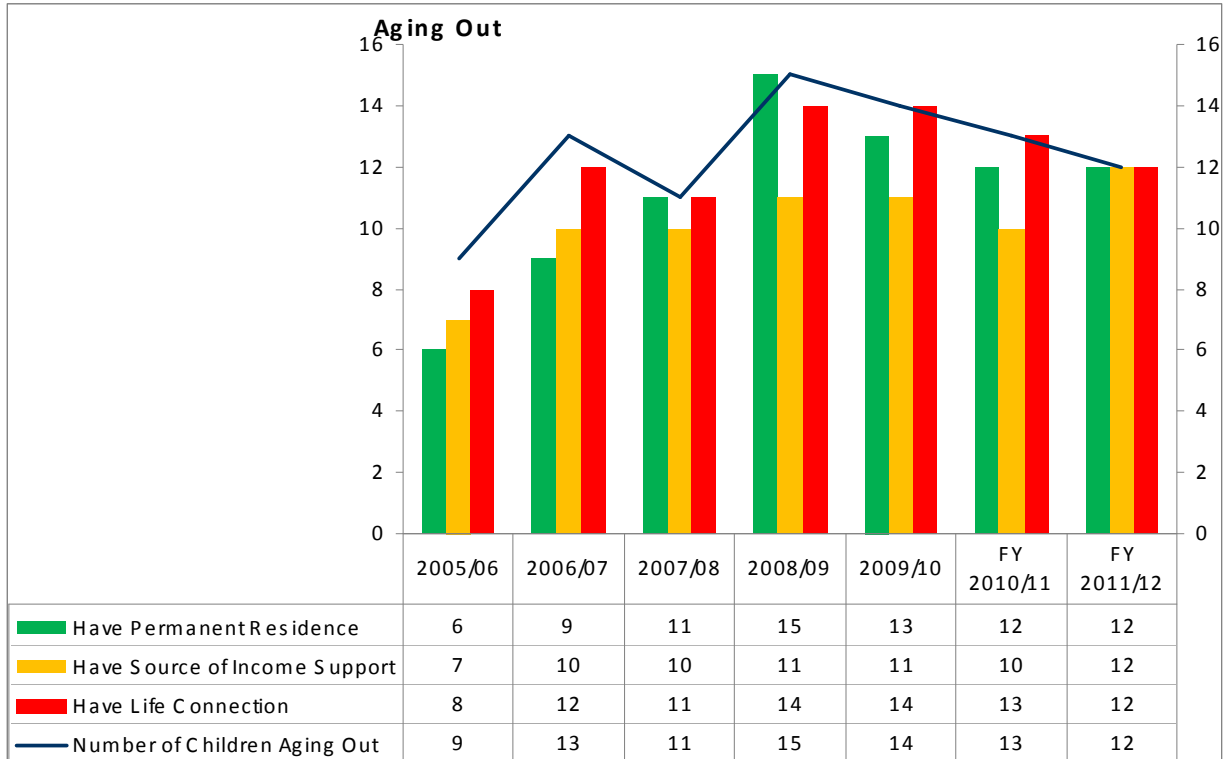
This year has been consistent with past year's cases across the board. Various measures have been taken with JPO and courts to avoid these Residential Service use; yet in some of these cases, it was inevitable. BCCYS foresees in its projections and averages the next two years to be more successful. Based on last year's examination, it was expected to decline somewhat. With the new President Judge, who is the new Family Court Judge, the new Bedford County Children's Roundtable, a new Paralegal, added staff, among others, it is felt many significant changes are close at hand.

As stated earlier, with the addition of the Shared Case Responsibility Policy, this dual case review with both BCCYS and JPO acting together in a more structured and unified way to attempt to add services and programs that can truly help children and families involved with both agencies. Attempts to look at alternative preventative options prior to juvenile residential services can be examined much more closely and perhaps earlier on before residential treatment is necessary.

BEDFORD COUNTY

3-2e. Aging Out

- Insert the Aging Out Chart (Chart 14). If the county does not have sufficient data to analyze trends, describe how the county plans to track this data in the future.



BCCYS will continue to track this data as it has on a monthly basis from its various sources. The pattern throughout the past five years has been fairly consistent.

BEDFORD COUNTY

3-2f. General Indicators

Insert the complete table from the *General Indicators* tab. No narrative is required in this section.

3-2: General Indicators								
Type in PURPLE boxes only (blue for Excel 2007 users)								
County Number:	5	Class	6					
Bedford County								
Copy Part 1 for Narrative insertion	Copy Part 2 for Narrative insertion	Print						
3-2a. Service Trends								
Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Intake Investigations								
Children	727	717	666	676	621	631	626	-14.6%
Family	474	425	419	378	375	380	377	-20.9%
Ongoing Services								
Children	252	204	231	189	204	224	214	-19.0%
Family	152	125	141	135	123	133	130	-19.1%
Children Placed	88	82	74	85	86	83	83	-2.3%
JPO Services								
Total Children	37	38	22	27	25	26	25	-32.4%
Community Based Placement	23	28	16	22	14	17	16	-39.1%
Institutional Placements	25	23	12	25	13	10	11	-48.0%
3-2b. Adoption Assistance								
Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Adoption Assistance								
Receiving Care, First Day	11	9	7	9	11	15	34	0.0%
Assistance Added	0	0	4	3	5	19	2	49900.0%
Assistance Ended	2	2	2	1	1	0	1	-50.0%
Total Days of Care (DOC)	3,723	2,787	2,686	3,644	4,489	7,775	12,590	20.6%
3-2c. SPLC								
Indicator	FY 2005/06	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	Projected FY 2010/11	FY 2011/12	2005-09 % Change
Subsidized Permanent Legal Custodianship								
Receiving Care, First Day	1	1	0	3	4	3	14	300.0%
Assistance Added	0	0	3	2	1	13	1	9900.0%
Assistance Ended	0	1	0	1	2	2	2	19900.0%
Total Days of Care (DOC)	365	92	642	1,244	1,105	2,986	5,110	202.7%
3-2d. Placement Data								
	FY	FY	FY	FY	FY	Projected		2005-09

BEDFORD COUNTY

[Click to Insert Part 2 from General Indicators Sheet](#)

3-2d. Placement Data									
Indicator	FY	FY	FY	FY	FY	Projected	FY	2005-09	
	2005/06	2006/07	2007/08	2008/09	2009/10	FY	2011/12	%	
								Change	
Traditional Foster Care (non-kinship)									
Receiving Care, First Day	12	21	25	27	37	25	21	208.3%	View Chart
Assistance Added	27	20	18	28	13	23	22	-51.9%	
Assistance Ended	18	16	16	18	25	27	20	38.9%	
Total DOC	6,520	8,056	10,214	9,352	11,744	9,185	9,717	80.1%	
Reimbursed Kinship Care									
Receiving Care, First Day	2	3	4	3	2	11	5	0.0%	View Chart
Assistance Added	1	1	8	4	10	6	7	900.0%	
Assistance Ended	0	0	9	5	1	12	4	9900.0%	
Total Days of Care (DOC)	732	1,095	1,299	865	2,203	2,673	2,365	201.0%	
Foster Family Care (Total of 2 above)									
Receiving Care, First Day	14	24	29	30	39	36	26	178.6%	View Chart
Assistance Added	28	21	26	32	23	29	29	-17.9%	
Assistance Ended	18	16	25	23	26	39	24	44.4%	
Total Days of Care (DOC)	7,252	9,151	11,513	10,217	13,947	11,858	12,082	92.3%	
Non-reimbursed Kinship Care									
Receiving Care, First Day	1	1	4	6	3	1	4	200.0%	View Chart
Assistance Added	1	8	13	10	3	7	5	200.0%	
Assistance Ended	1	5	11	13	5	4	8	400.0%	
Total Days of Care (DOC)	404	1,055	1,768	690	367	857	612	-9.2%	
Dependent Community Residential									
Receiving Care, First Day	3	2	0	6	5	7	8	66.7%	View Chart
Assistance Added	13	5	10	9	11	10	9	-15.4%	
Assistance Ended	14	7	4	10	9	9	8	-35.7%	
Total Days of Care (DOC)	2,404	502	1,080	1,756	1,470	1,656	1,564	-38.9%	
Delinquent Community Residential									
Receiving Care, First Day	3	12	5	5	6	3	3	100.0%	View Chart
Assistance Added	15	5	8	11	7	9	10	-53.3%	
Assistance Ended	6	12	8	10	10	9	8	66.7%	
Total Days of Care (DOC)	2,736	2,617	1,936	2,628	1,428	1,318	1,226	-47.8%	
Juvenile Detention									
Receiving Care, First Day	0	1	0	0	0	0	0	-100.0%	View Chart
Assistance Added	19	5	5	13	2	8	6	-89.5%	
Assistance Ended	18	6	5	13	2	8	6	-88.9%	
Total Days of Care (DOC)	303	56	44	72	13	97	56	-95.7%	

Section 4: County Programs & Services

↻ 4-1: Children/Families not Accepted for Service

- How does the county determine a child/family is not accepted for service?

When a child is referred to BCCYS, following the initial intake and appropriate screening information it is determined through the CPS Division as to safety and risk issues as well as other measures as to the accurate disposition and how to proceed.

When a ChildLine call comes in follow-up takes place within 24 hours (sooner if necessary) to determine whether imminent risk is at hand.

Children and families proceed through rigorous determining factors in compliance with child welfare regulations and policy to ensure that a particular child or family member does or does not need children and youth services.

The decision for accepted for service is normally accomplished through Intake Supervisor in concert and collaboration with supervisory and administrative staff to determine the appropriate service disposition.

If not accepted for services, in many cases, staff will survey an array of outside human service agencies and organizations that would be best suited for the individual(s) needs and concerns.

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➤ 4-2: New/Enhanced Programs

- ❑ Briefly explain requests for funding of new programs or enhancements to existing programs. The explanation must include why the county is seeking funding for the new/enhanced program and how it relates to needs identified in the county.

N/A

- ❑ In the specific budget adjustment forms for new initiatives or services, identify cost savings and reduced rates, and provide evidence that the new program is less expensive or more effective than the current service.

N/A

- ❑ For enhanced programs, describe how the program is effective.

N/A

- ❑ For enhanced programs, discuss the expected level of program improvement, and describe how the program will reduce costs or the rate of future cost increases.

N/A

BEDFORD COUNTY

Section 5: Outcome Indicators

**5-1a. Foster Care Population Flow
(See HZA Data Package)**

On the following pages, paste up to three charts from the HZA data. Each chart should be pasted on a separate page.

Population Flow Graphs:

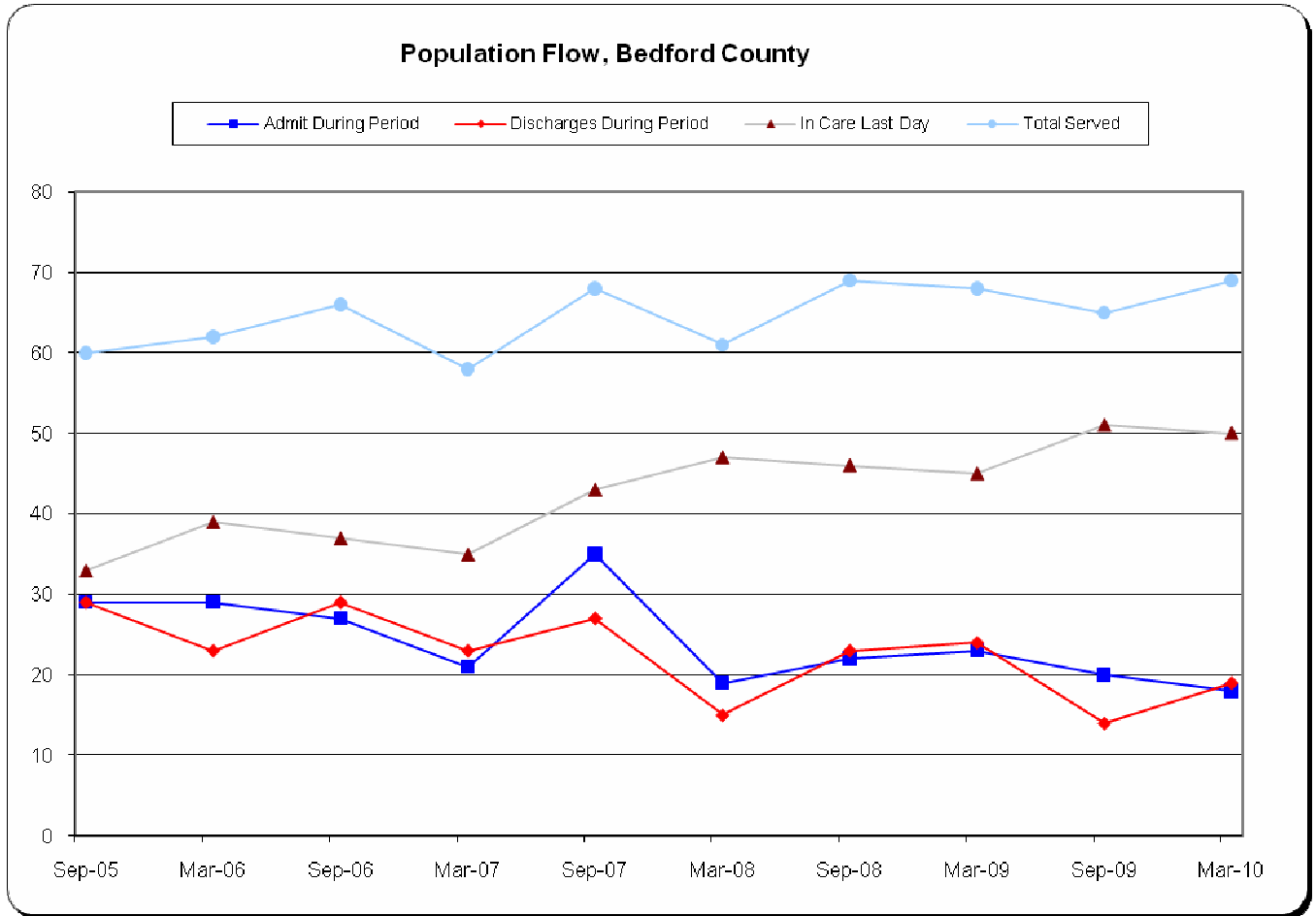


Figure 1a: Population Flow, Bedford County

BEDFORD COUNTY

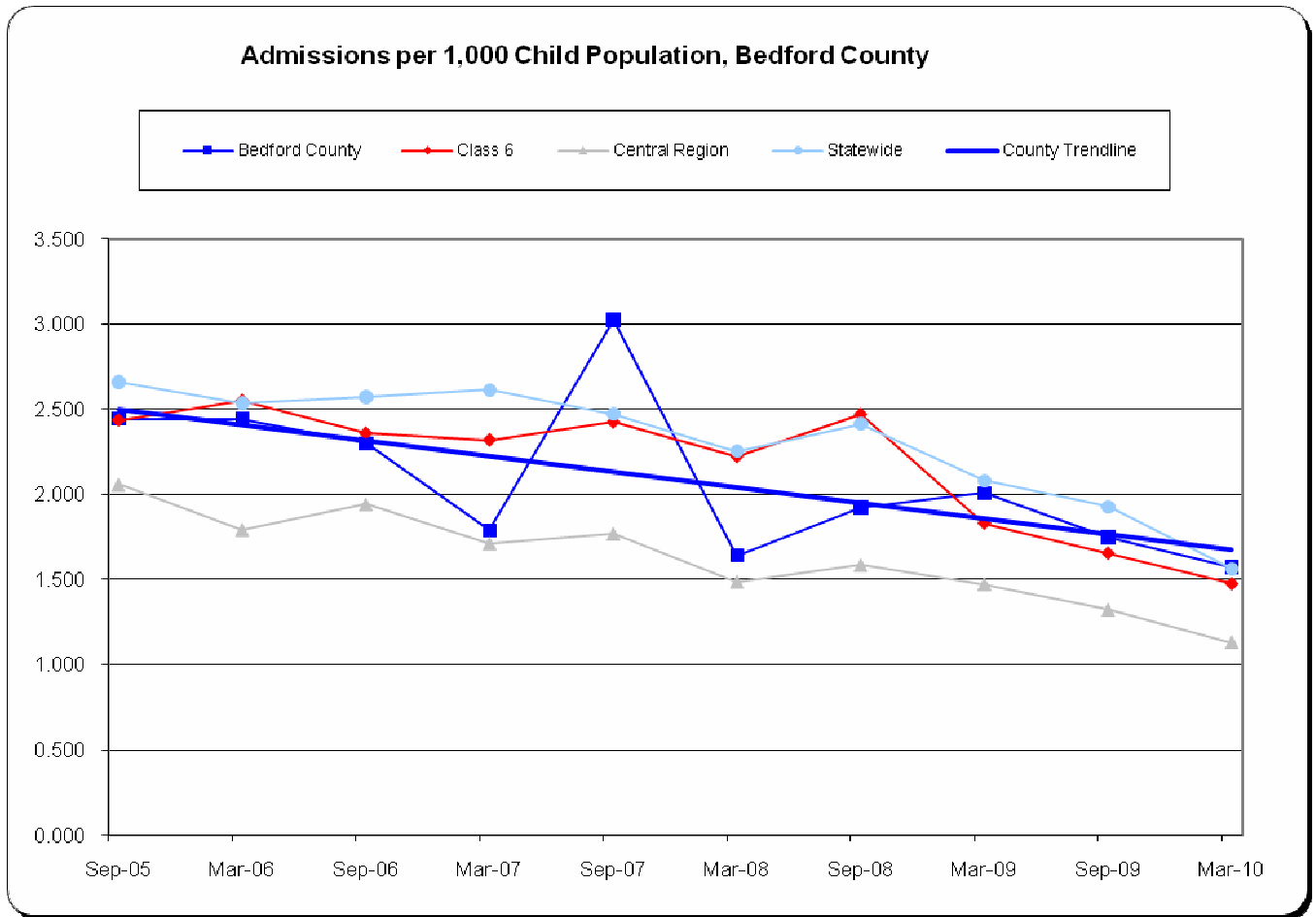


Figure 1b: Admissions, Bedford County

BEDFORD COUNTY

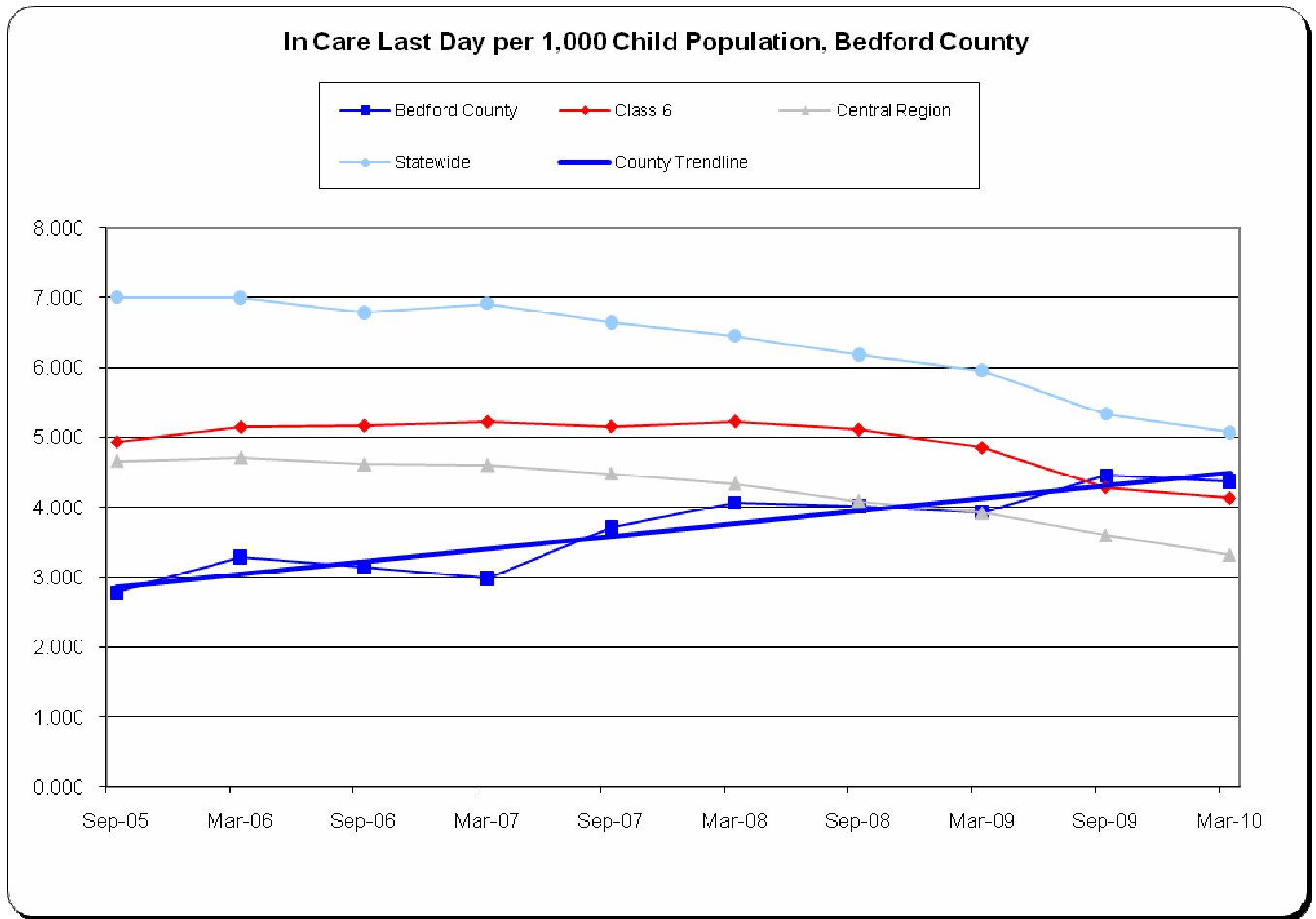


Figure 1c: In Care, Bedford County

- Is the overall trend in the number of children being served or in care in the county different than that in the state as a whole? In counties of the same class?

Overall, it seems that the trend for the BCCYS and the Class 6 counties show very similar trends within the last year and dropping off slightly during the past several months. However, in previous reporting periods the State and BCCSY seem to take different courses in trending. There seems to be a difference in drop off of BCCYS and Class 6 counties than the state; however somewhat higher with BCCYS and the Central Region. The rationale may be difficulties in securing adequate and suitable kinship placements, mental health/drug and alcohol issues along with judicial continuances for a number of reasons, among others. Also, BCCYS is working toward increasing staffing to help lessen the caseload and speed up the process of permanency as well.

A strong Children's Roundtable has been developed to assist BCCYS in understanding how the judicial system, community organizations and other key organizations work together to assist children and youth issues. In addition a new Kinship Policy has been developed to strengthen permanency, among many other concerns along with a stronger staff complement and a Paralegal to help with an array of kinship and general service issues.

BEDFORD COUNTY

- Please describe what demographic factors, if any, have contributed to changes in the number of children being served or in care.

Family and socio-economic factor have caused a steady rise in increases of children in care through March of 2008. However, within the last year the agency is experiencing a decline in this area of approximately 25% in admissions and approximately 40% increase in discharges. In the last year BCCYS is making a stronger effort to use FGDM, in-home services, kinship care, Accurint Searches, among others to dramatically reduce this trend, which seems to be making an impact in this area. More efforts will continue in these areas to continue this trend.

Unlike other parts of the state, the socioeconomic and demographic factors that influence Bedford County are in many cases a bit more disconcerting. Among the factors include an unemployment rate of 10.1%, under educational attainment that is less than state averages, a poverty rate that has increased by a percent and growing, a substantial increase in drug and alcohol usage, second largest suicide rate in the state (i.e., mental health issues & concerns), second highest firearm death rate behind Philadelphia and the per capita income rate is overall \$10,000 less than the state average. With these numbers, one can view the major contributors as to why many children are very often abused and seen within BCCYS delivery system.

- Please describe what changes in agency priorities or programs, if any, have contributed to changes in the number of children served or in care and/or the rate at which children are discharged from care.

During the last year, many agency priorities centered on a strong increase in Family Group Decision Making (one-third more than last year) conferences, more emphasis on in-home services, a steady use of reimbursable kinship care, stronger dialogue of evaluative measures with providers as well as more provider accountability, and more case management related to placements. In many cases children are being discharged back to their home, relatives, kinship care, adoption, which cultivates further well-being and permanency among the children served by BCCYS.

- Are there any demographic shifts which impact the proportions of children in care (for example, are younger children making up a larger proportion of admissions than in years past)?

In reviewing many of cases at BCCYS, it appears that children are placement longer in many cases due in large part to mental health/drug and alcohol abuse of the parents, mass unemployment and economic downturn, which often makes the child's permanency oftentimes much more difficult and obviously time consuming. In addition, increased Court Continuances and Appeals add to the extended placement periods.

BEDFORD COUNTY

- How has the county adjusted staff ratios and/or resource allocations (both financial and staffing, including vacancies, hiring, turnover, etc.) in response to a change in the foster care population? Is the county's current resource allocation appropriate to address projected needs?

Staffing has been adequate in response to direct care of foster care. Yet, it is important to note that even though the resource allocation is adequate, it is the reluctance of the County Commissioners to bring BCCYS up to full casework staffing. There are many reasons the Commissioners attribute their reluctance – many deal with the match of Act 148 monies and tight county budgets. We will be acquiring an eighth caseworker: yet various creative measures needed to be addressed to accomplish this. We are earmarked for eleven caseworkers. This has been very difficult with at times staff to client ratios climbing to 1:30. This is being closely monitored and monitored/adjusted with Administrative and Senior Management Staff to ensure the best delivery of services possible.

BCCYS is looking at new avenues of funding/programming along with various creative ways to supplement the counties ability to match and meet the many needs of the County's needs.

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5-1b. Reunification Survival Analysis (See HZA Data Package)

Reunification Graph:

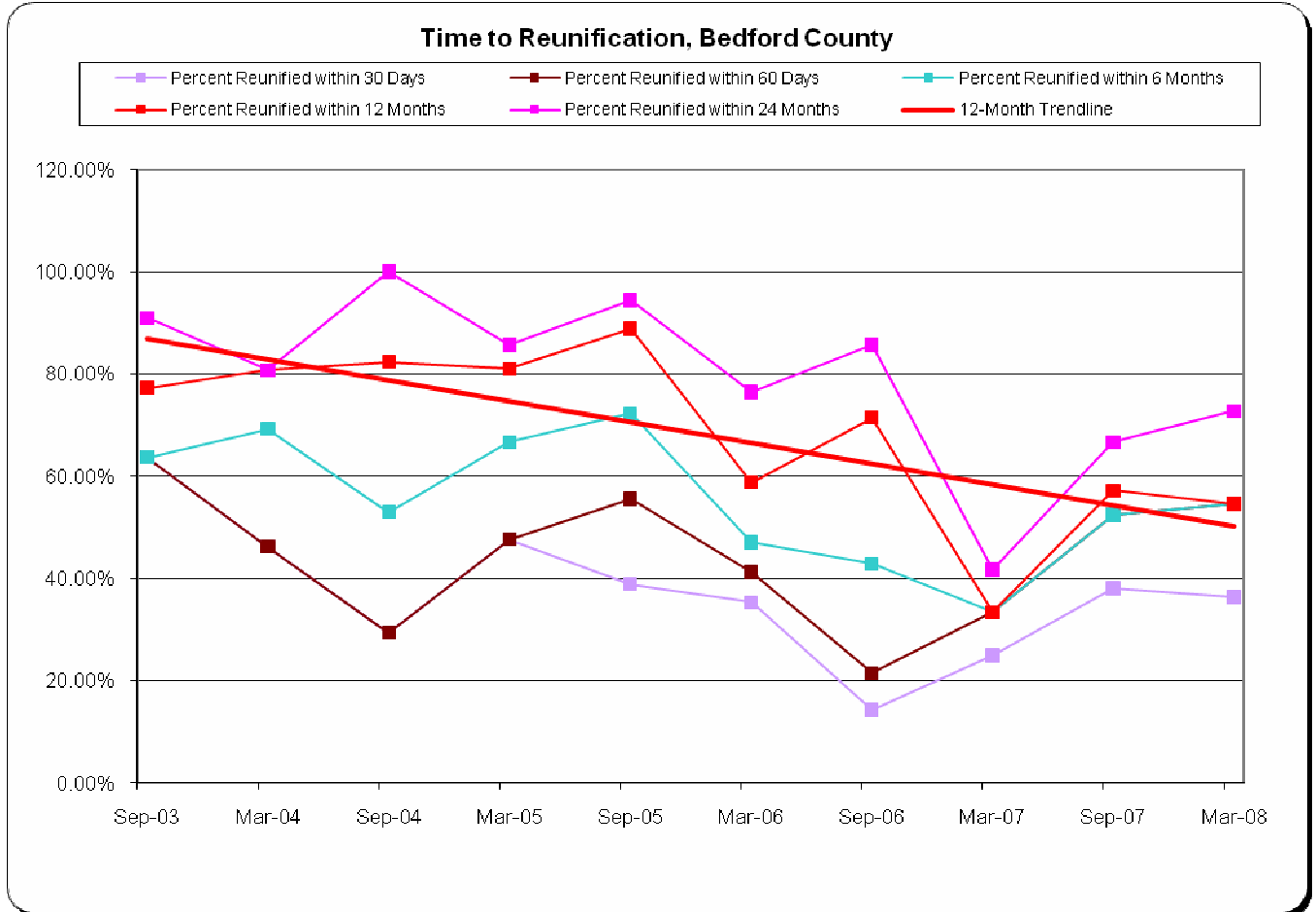


Figure 2: Time to Reunification

- ❑ Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

BCCYS seems to be increasing its reunification efforts among all markers since March, 2007. Much of this can be attributed to more active case management and the sense of urgency for permanency. The tools that have helped accomplish this are more intense staffings of case management process, more family involvement and work in the home, FGDM and counseling efforts.

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- If there are fewer reunifications within 12 months of the child's removal, what is happening to those children? Are they returning home later or eventually being discharged in some other way?

During the most recent reporting period, Bedford County has witnessed a greater increase in reunification due to a number of different factors. The current year demonstrates a significant rise in a twelve-month period that shows an approximate 10% rise or almost 60% being reunified sooner. Most children are being reunified with family, kin and a higher rate of adoption.

- Are children being reunified more quickly, or more slowly, than in past years? Does the timeliness of the reunifications reflect the changing needs of families in the county? Among children reunified in less than 30 days, were the services provided sufficiently to alleviate the concerns that led to the child's removal? What services could have prevented removal of children who were reunified within 30 days?

Among all the indicators, reunification within the most current year has gone from 8% of those reunifications occurring in 30 days to a 16% increase of those in care for 24 months. BCCYS hopes to continue this trend for the next year by working with families through increases in FGDM, In-Home Service, stronger case management involvement, family support through more thorough Accurant Searches, use of a new Paralegal for searches and other duties, a strong use of the new Kinship Policy and through the Courts, among others.

- How does the county's data compare to other counties of the same county class size? To the statewide data?

The statistics comparing BCCYS and other similar class size rank much better on most averages across the board – by County Size or Statewide. Also BCCYS is significantly higher in reunification data almost two to one in four of the five categories.

- If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

As stated earlier, BCCYS will continue to strengthen its reunification next year by working with families through increases in FGDM, In-Home Service, and stronger case management involvement, family support through more thorough Accurant Searches and through the Courts, among others.

Or

If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

N/A

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- Are there certain populations which are disproportionately represented in this measure? What actions is the county taking to address that population's needs?

This doesn't seem to be an issue for BCCYS. Specifically, based on current available data for the county, there is no measurable disproportionate information regarding clients in our care.

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5-1c. Adoption Rate, 17 Months (See HZA Data Package)

Prospective Adoption Graph:

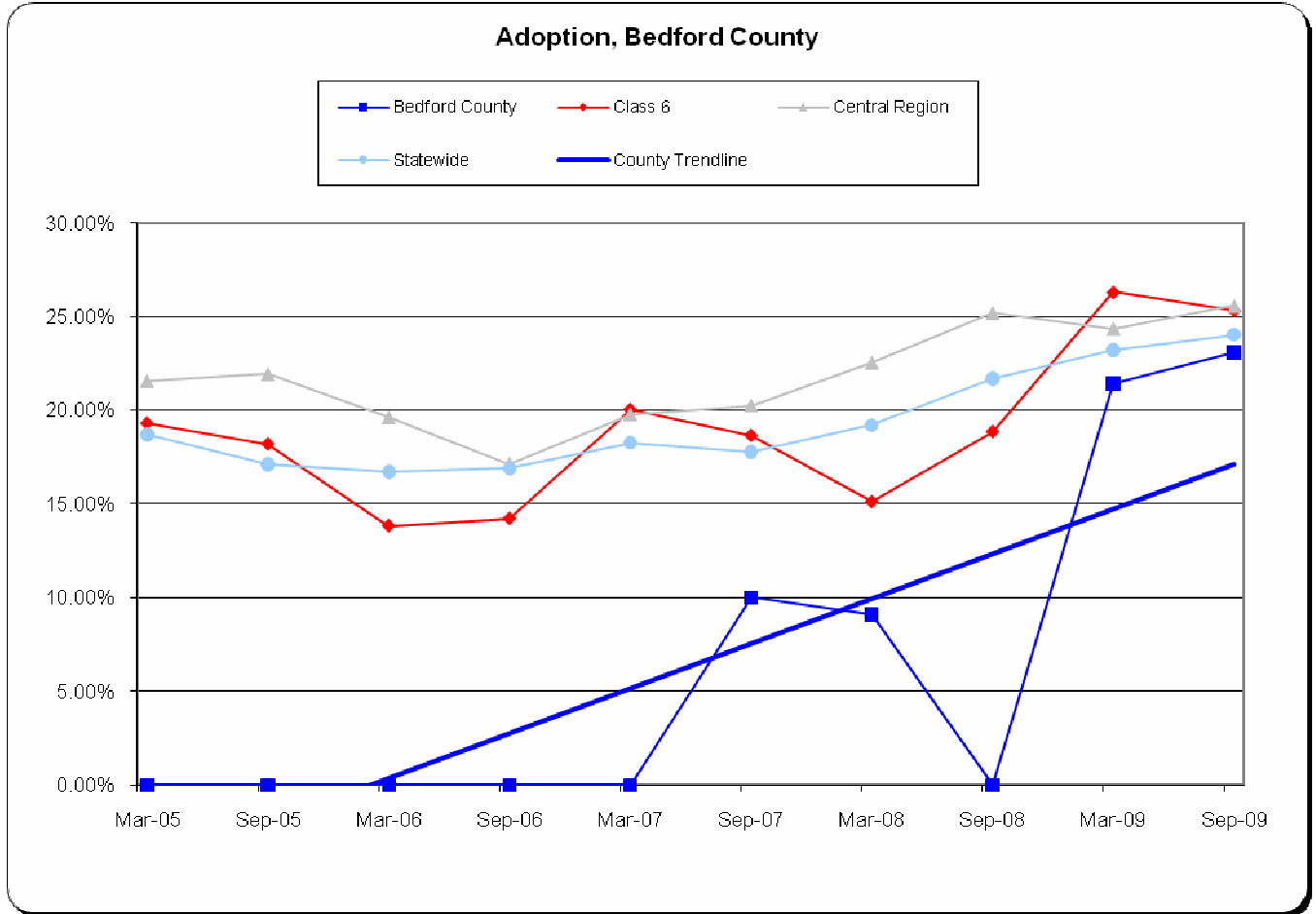


Figure 3: Prospective Adoption

- Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

Basically, BCCYS has experienced an approximate 16% increase in adoptions in the last reporting cycle. Among all age groups, during this reporting period, BCCYS is just short of the national standard of 22% in the Adoption Category. This dramatic rise can be attributable mainly to the Courts being more educated and in many cases expediting TPRs and lessening continuations in this area, along with awareness of the strong need for permanency by all parties involved. Generally, cases are being processed more effectively throughout the Judicial system. BCCYS is working with prospective parents, the children's'

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guardians and the judicial system in attempting to expedite the disposition of all adoption cases throughout the county. Also, SWAN Services are being utilized more frequently. The use of the new Paralegal and the newly developed Kinship Policy will prove extremely beneficial in continuing to further the Adoption Process.

The practice of promoting more timely permanency has given rise to this significant change, which puts BCCYS on par with other similar class counties, within the state and region.

One major issue is, at this time, is that Bedford County has only one Judge, who is also the Family Court Judge as of July 1, 2010. Prior to this, we had two Judges. To help with this concern, Bedford County has a new Children's Roundtable, which plans to create new avenues that can be explored to help alleviate case backlogs, etc.

- Do current policies of the agency or courts serve affect the timeliness of adoptions? Do the delays tend to occur between removal and TPR, between TPR and pre-adoptive placement, or between pre-adoptive placement and finalization?

Between removal and TPR, the reasons that affect the timeliness of adoptions vary on case-by-case basis. Children with mental health problems need more than one year to achieve stability to enable the return home. Often times, the parents with mental health or drug and alcohol problems also need more than one year to achieve stability. Also appeals play a part in slowing down this process. Furthermore the county's Family Court judge does not like to terminate parental rights without an adoptive home identified.

- Which group of children represent the largest proportion/share of children for whom performance is below the national standard? What actions is the county taking to address that population's needs?

We are looking into this issue and will be addressing it.

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5-1d. Permanency, 24 Months
(See HZA Data Package)

Prospective Permanency Graph:

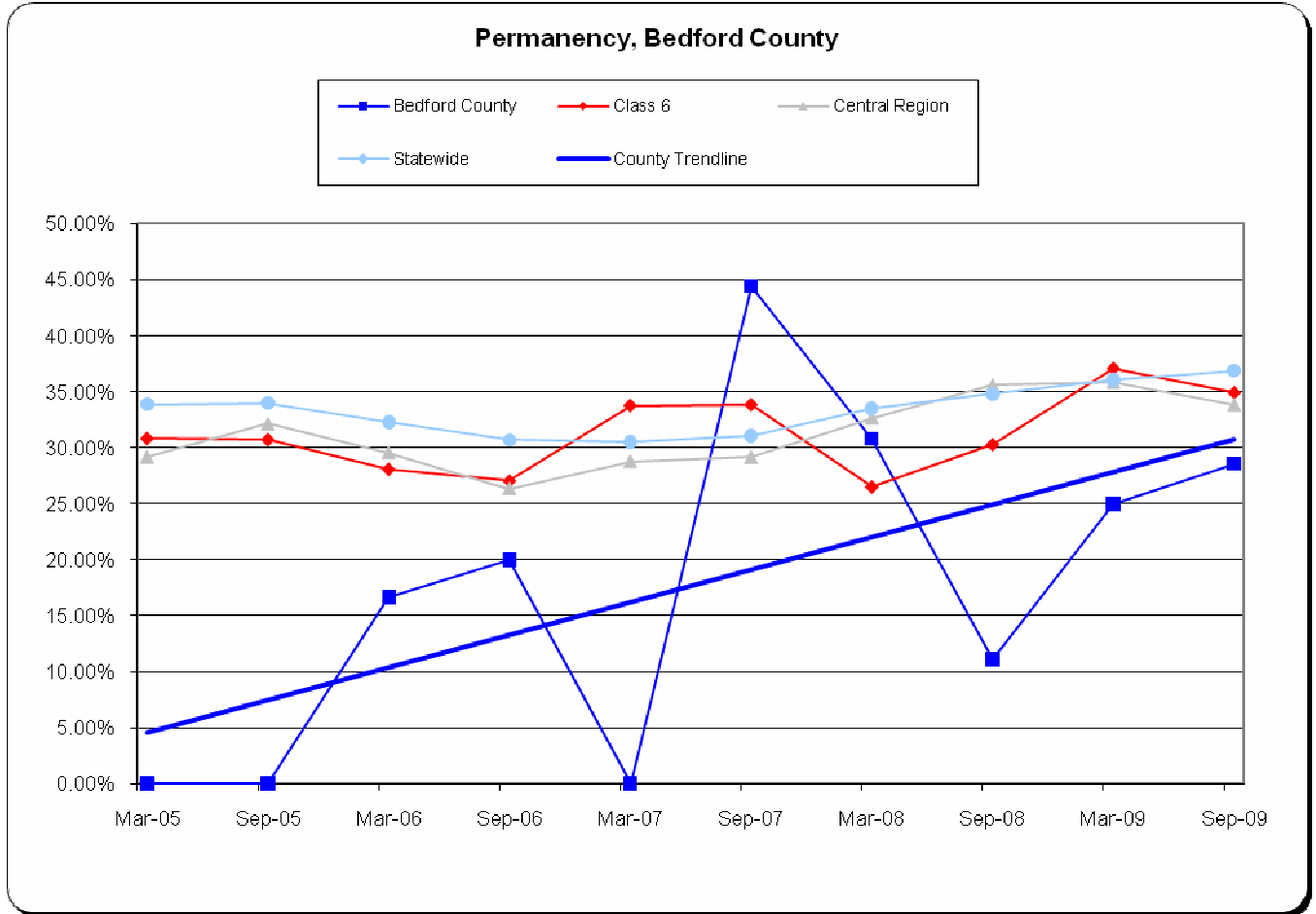


Figure 4: Prospective Permanency

- ❑ Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

BCCYS efforts to achieve permanency has significantly risen during the last reporting period. The agency has demonstrated almost a 20% increase in cases achieving permanency throughout this time. This is been accomplished through more intensive case management efforts, viewing all aspects of reunification endeavors, from adoption, to more stability of substitute care placement, and fostering better goal planning for permanency, among others.

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- ❑ Which group of children represent the largest proportion/share of children in care more than 24 months? What are the most frequent permanency goals for these children? What are the most frequent actual discharge destinations for these children?

Following a review of those children in care more than 24 months, the age group that seems to be most prominent is those children five years of a younger.

In addition, the largest group of children who represent this population are also children with mental or physical disabilities. Placing children with mental or physical disabilities is a top priority in our case management process. In some instances, reunification becomes a final realization. Adoption or guardianship also occurs. Unfortunately, aging out becomes the final option.

- ❑ What steps is the county taking to achieve permanency for these children? What are the barriers to achieving permanency?

There are arrays of barriers BCCYS has in dealing with placement. One area deals with structured placement facilities that don't offer real life experiences/activities to help the child reach his or her full potential. The various activities to create barriers in these situations do not provide social interaction thereby causing many to be "socially retarded" that consequently inhibit these children from gaining permanency through adoption, guardianship or family reunification.

To work towards helping to prevent and possibly overcome this issue, structured placement facilities need to provide children with more real life activities and situations as well as getting certain children involved in the Independent Living program.

BCCYS employs all the resources available in its efforts to find more appropriate permanent settings for all children in the county.

The use of the new Paralegal and the newly developed kinship policy will prove extremely beneficial in continuing to further Permanency efforts

Stronger in-home support programs and services will also help provide more stable family environments such as the use of more Family Preservation, a New Mentoring Program, Home Counseling, Family Group Decision Making, among others.

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5-2a. Placement Stability, Less than 12 Months (CF SR Measure 4.1)
 (See HZA Data Package)

Placement Stability Graphs:

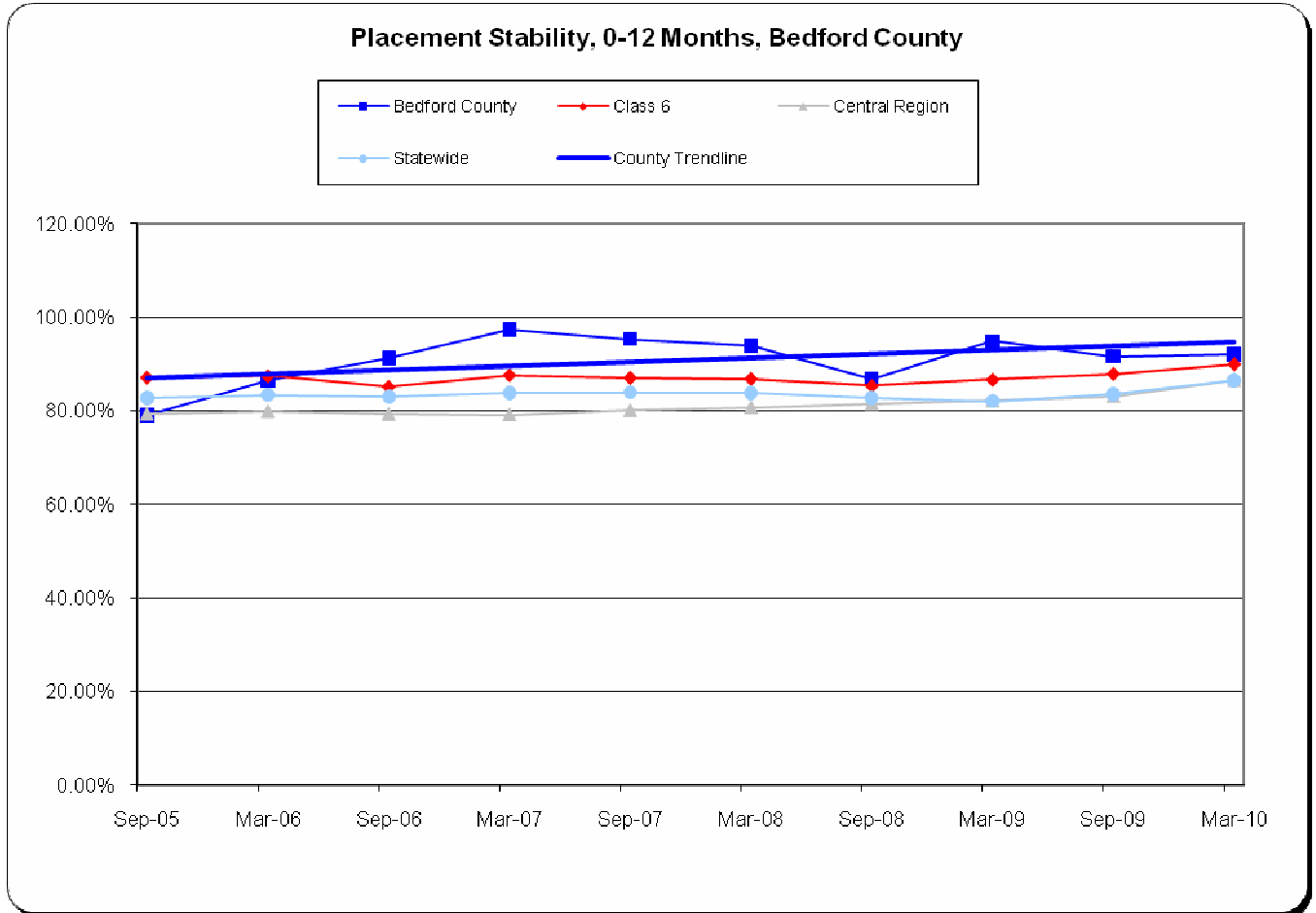


Figure 5a: Placement Stability, 0-12 Months

Is the county's performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

Overall, all indicators demonstrate a placement stability that is well within normal standards. Looking at outcome data, it does not appear that there have been major changes with placement stability during this five-year reporting period. Data supports a 92.11% placement stability rate at the end of the last reporting cycle ending March 2010. Currently the charts demonstrates 20% to 30% placement stability over all other indicators the state, region and county classification.

This chart displays a very positive outcome and good perspective of how our placements are being handled from a case management perspective.

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Staff support in reunification efforts helps families reintegrate more successfully following placement along with the use of various and appropriate in-home services along with other GPS services. Extra staff and a new Paralegal will help tremendously in aiding in reunification efforts and execution of new Kinship Policy.

- ❑ How does the county's data compare to other counties of the same size? To the statewide data?

By reviewing comparisons of data among counties of the same size and statewide for placement stability, our county trends are more positive overall.

- ❑ If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

This outcome is a direct result of continued strong relationships with providers of placement services, strong commitments among children placed and the placement home, and family involvement. As mention previous times throughout this document the new Kinship Policy, the acquisition of a new Paralegal and to a degree the Shared Case Responsibility Policy will be great assets.

Or

If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

N/A

- ❑ When compared to class and state performance on each of the measures, at what point does placement stability tend to break down– the first, second, or third year? What is the county doing differently than the class, region, or rest of the state?

Examining the last three years, the break down of placement stability seemed to occur during the second year. As mentioned earlier, BCCYS and its providers offer a level of care that has become stronger in its individual placement settings.

- ❑ Describe the relationship between actions taken in the first 24-72 hours of a child's removal and the on placement stability? How often does the child's first placement become the

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placement in which the child remains while in care? What steps is the county taking to increase that proportion?

Through strong case management planning in the initial hours of the child's removal, along with our generic management system of tracking children and families, placement stability has become a strong component in achieving success in this area. In addition, for most of the year BCCYS has enjoyed a low staff turnover that provides and offers children, families and placement services a strong continuum of service delivery.

In addition, BCCYS during the first few days of placement tries to ensure the child's needs are being met. This begins with choosing the correct placement facility/home, ensuring any physical needs for medications, doctor's appointments, etc. are adhered to, proper clothing and financial arrangements met, securing facility close to the child's school district, addressing any psychological needs and other services that BCCYS can help in supporting the best possible care during the placement period.

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5-2b. Placement Stability, 12 to 24 Months (CF SR Measure 4.2)
 (See HZA Data Package)

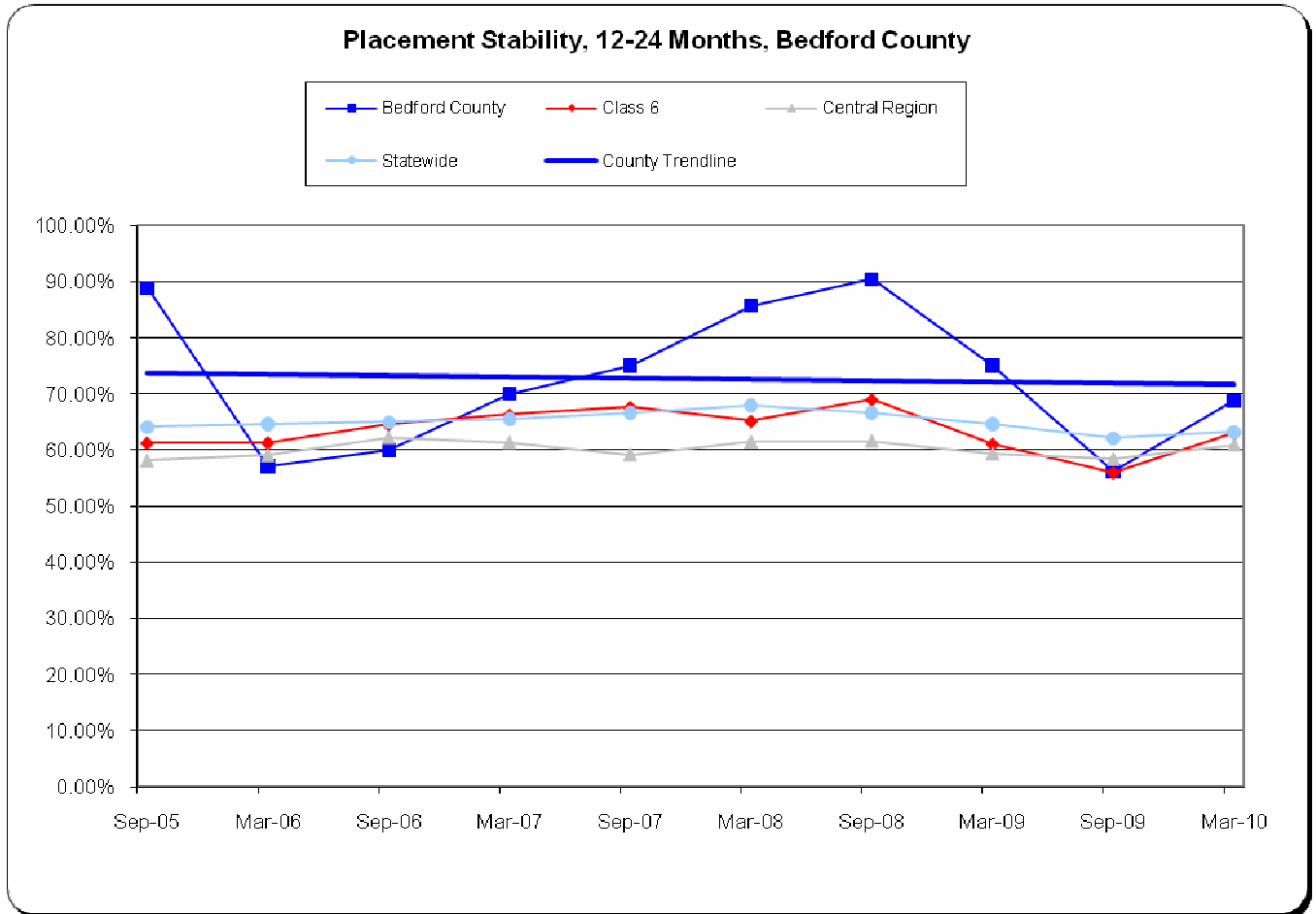


Figure 5b: Placement Stability, 12-24 Months

- ❑ Is the county’s performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

Bedford County has dropped in its placement stability during the past 12-24 months; however it seems to be recovering during the last half a year. This can be directly attributed to proximity of substitute care placement, placement with siblings’ parents visiting with siblings and substitute care, placement with relatives as well as connections with the relationship of child with parents. Also, within Bedford County the statistics in this category is small which often make the numbers fluctuate dramatically, at times. Also, some children have moved from a foster care setting to a Kinship arrangement which can alter the outlook.

The Kinship Policy and the new Paralegal can be of great benefit within this category.

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- ❑ How does the county's data compare to other counties of the same size? To the statewide data?

Throughout the reporting cycles, it appears that Bedford County outcomes have been fairly higher than the state and counties of similar size.

- ❑ If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

A generic case management process helps to provide optimum care to the family as a whole. New policies are beginning to be developed and enacted in an effort to ensure a smooth operation. Also, BCCYS continues to maintain a strong practice of case management and "Best Practices" related to the field of child welfare.

Or

If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

N/A

- ❑ When compared to class and state performance on each of the measures, at what point does placement stability tend to break down— the first, second, or third year? What is the county doing differently than the class, region, or rest of the state?

During the second year, the statistics have shown a drop which stops and begins a gradual positive increase of placement stability to date. As stated earlier, the generic management process helps to provide better care to the family as a whole. The new Kinship Policy is being enacted in an effort to ensure a smooth operation of moving these children to more permanency.

As stated earlier, the use of the new Paralegal and the newly developed Kinship Policy will prove extremely beneficial in continuing to further the Placement Stability Process.

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- Describe the relationship between actions taken in the first 24-72 hours of a child's removal and the on placement stability? How often does the child's first placement become the placement in which the child remains while in care? What steps is the county taking to increase that proportion?

During this time period, most children in the BCCYS system remain in a same care which correlates with data in the preceding chart. BCCYS continues to evolve, making changes as necessary to bring its care to families and children whom we serve.

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5-2c. Placement Stability, More than 24 Months (CF SR Measure 4.3)
 (See HZA Data Package)

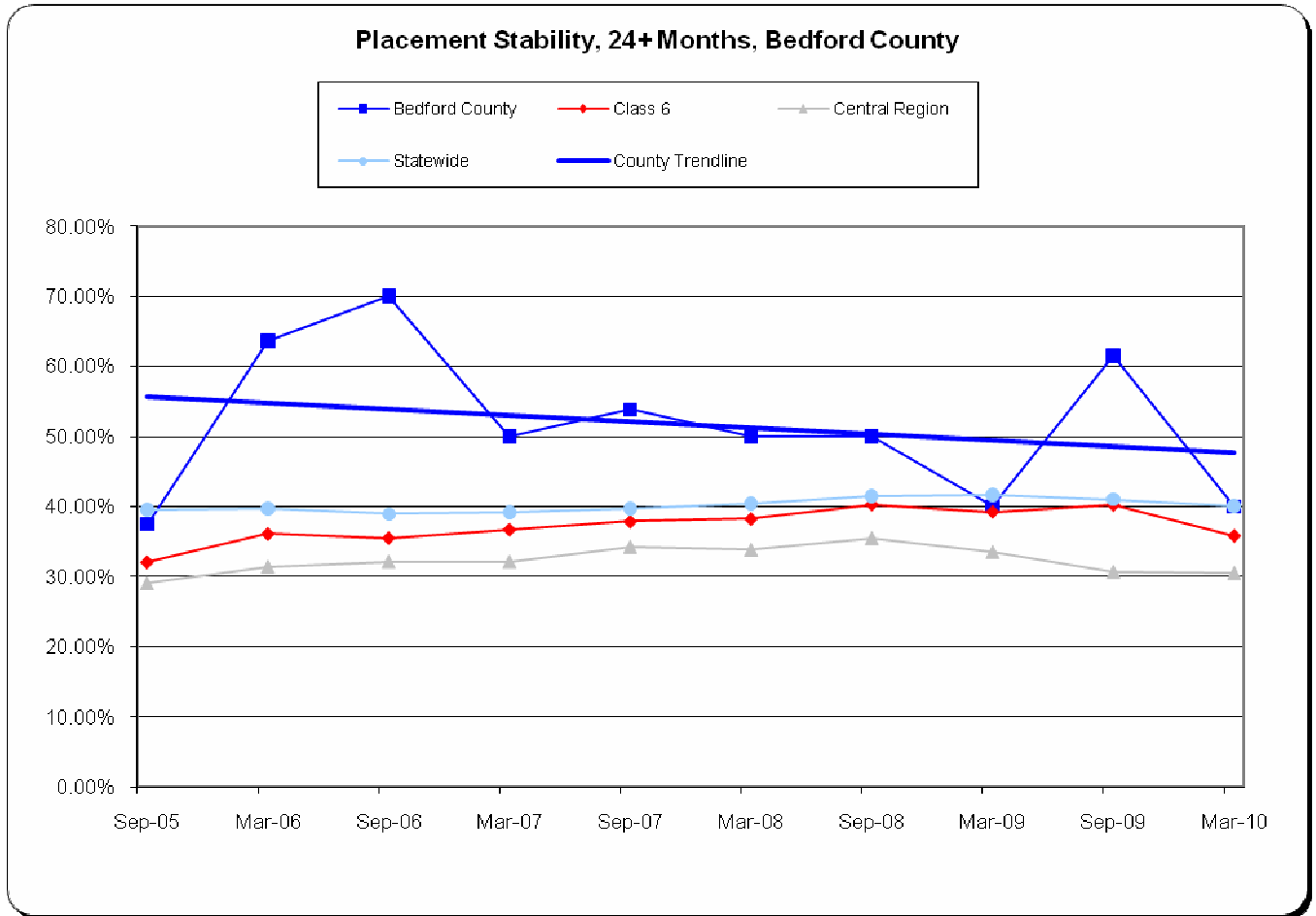


Figure 5c: Placement Stability, 24+ Months

- Is the county’s performance in each measure improving or declining over time? Please describe briefly any significant trends in the data. What policies or practices explain the trends?

On average, since the September 2005 report period, the placement stability rate for all timeframes is higher in Bedford County than the class, region and state. The county does especially well for children in care less than two years, but children in care longer than that are increasingly unlikely to have placement stability. The county’s stability rate for those children has steadily declined from 70 and 60 percent in the September 2006 and September 2009, respectively, to a 40 percent in the March 2010 reporting period. Overall, the stability rate has been consistently favorable during this 5 year period.

It is thought that the overall trend line will increase for placement stability and through more thorough evaluative staff visits and stronger dialogue with providers of various placement services, these figures will continue to improve.

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Generally, the trend line for placement stability for children in placement over 24 months shows a consistency over the past 10 reporting periods. However, except for significantly high percentages the averages on occasion, the BCCYS placement stability of 24 months—generally averages close to 40%.

- How does the county's data compare to other counties of the same size? To the statewide data?

Overall, the trend line illustrates that Bedford County outcomes have been fairly higher than the state and counties of similar size.

- If the county's performance exceeds comparable county and/or statewide performance, what policies or practices does the county believe have contributed to this result? What actions is the county taking to maintain or improve its performance?

The County continues to maintain a strong practice of case management and has trended higher overall than all other markers. In addition, a generic management process also helps to provide optimum care to the family as a whole. The new Kinship Policy is being enacted in an effort to ensure a smooth operation of moving these children to more permanency.

Or

If the county's performance lags behind comparable county and/or statewide performance, what factors does the county believe have contributed to this result? What actions is the county taking to improve its performance?

N/A

- When compared to class and state performance on each of the measures, at what point does placement stability tend to break down— the first, second, or third year? What is the county doing differently than the class, region, or rest of the state?

The data indicates a breakdown around the middle of the second and beginning of the fourth year. However, the overall trend line for BCCYS is still higher than the other markers

Again, the new Paralegal will prove extremely beneficial in continuing to further the Placement Stability Process.

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- Describe the relationship between actions taken in the first 24-72 hours of a child's removal and the on placement stability? How often does the child's first placement become the placement in which the child remains while in care? What steps is the county taking to increase that proportion?

In those cases, it has been observed that from the child's removal to placement stability, the most important factor in considering the child's welfare and emotional stability during this transition. In most cases, the child's first placement remains the same throughout their placement period and, in almost all cases, helping bonds develop. The main concern to a successful placement is to find a resource that meets the child's needs and is where the child wishes to go and with the ultimate goal of assisting the family in meeting their reunification goals and objectives.

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☞ 5-3a. Prevention Services

- ❑ Briefly describe prevention programs, including services to be provided and what will be prevented (i.e., child abuse, child neglect, truancy, delinquency).

Prevention services are offered in a number different ways. One is through a collaborative body known as United Families Service System (UFSS). This group pulls together BCCYS, local school districts, the judicial system, and other community resources to offer various preventive services that support our children and youth services.

Some of the programs include the following:

The Family Centers and Fatherhood Initiative programs which reaches more than 150 children ages birth to five and their families annually. Family Center families receive monthly visits by

family development specialists working with the Parents as Teachers curriculum, which, has been shown to:

- Increase parent knowledge of early childhood development and improve parenting practices.
- Provide early detection of developmental delays and health issues.
- Prevent child abuse and neglect.
- Increase children's school readiness and school success.

In addition, the Family Center and Fatherhood programs also provide family activities, socialization and parent education workshops. Both programs provide a critical safety net, reaching an at-risk population who typically falls just above the income eligibility guidelines for Head Start, but who have social, educational and financial deficits that make the services received a critical support for both children and parents.

In addition to these programs, UFSS provides various other programs in the community and school districts to include Raising Healthy Children and Skills for Life which help parents and children grow positive directions.

Furthermore, the judicial system through the District Attorney's Office offers school-age children and those that are at risk a dramatization with local actors depicting how a criminal process works culminating in jail time. This dramatization gives the children a true feel for the frightening aspect of the criminal scene as it is played out.

Through Personal Solutions, Inc. numerous prevention programs for youth are available in such areas as substance abuse, tobacco addiction, among others. These programs are offered throughout the county and school districts and other community resources. In Bedford County judicial system along with many community organizations and BCCYS support these programs actively not only the programs but also on serving on many of the Board or its advisory committees.

Recently, Personal Solutions, Inc. will begin working with BCCYS's Independent Living Program by providing drug & alcohol intervention and preventative services to this high-risk transitioning group.

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The new Kinship Policy, Shared Case Responsibility and local Roundtable can also help in prevention efforts within the county.

In addition, Providers Organization will help in supporting the aforementioned preventative efforts.

Finally, BCCYS also offers a number of parenting skills, home cleanliness and hygiene, responsibilities of parenthood, among others, to assist families in attending to the welfare their children.

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5-3b. Previously Introduced Outcomes

- ❑ For each outcome introduced by the county in past budgets, describe the activities, programs, or services implemented in order to achieve the outcome and results.

Following a review of the major providers, the following outcome based information has been determined:

- Alternative Community Resource Program (ACRP) who handles family preservation for BCCYS, is performing at a good level in working with all facets of Family Dynamics and working toward a more stable environment in most cases. BCCYS will attempt to acquire more quantitative and qualitative outcomes in their reports through BCCYS's Provider Meetings and other means.
- Independent Family Services, Inc. (IFS) has shown significant results in 98.4 average show rates by family and children. Also startling was of the 29 children served 90% either remained in their homes after IFS was initiated or returned home (of those in foster care) when discharged from IFS. Also, based on Global Assessment of Functionally (GAF) used by IFS averages a 48.26% score
- Professional Family Care Services had a total of 69 children in its care (Foster Care) through this fiscal period. The average length of stay was 19.53 months. A very positive outcome was of those being discharged: approximately 65% went to Parents/Relatives; approximately 24% went to Adoptive Homes with approximately 12% to County Agency or Guardianship.
- Cornell Abraxas met outcome goals with quality service plans serving juvenile clients.
- YAP is deficient in several program areas and continues to not meet the expectations from a parental involvement area, structured activities and clinical aspects. It also has not met the requirements established by BCCYC's outcome based initiatives set by its Primary Providers Group Therefore, it appears a new provider will be replacing YAP to fill in these vital areas for the children and parents/caregivers

- ❑ Describe whether the county will continue its efforts to improve outcomes, or if the county has analyzed needs and chosen to address different outcomes.

New outcomes measurements/indicators are being mandated by all providers/subcontractors on a quarterly and yearly comprehensive basis beginning with the 2009 --2010 fiscal year. These measurements are quantifiable to ensure the agencies/organizations are meeting goals and objectives determined by BCCYS an agreed-upon by all parties. This will not only force accountability by the agency on a quarterly and annual basis but also provide valuable data needed for BCCYS. Furthermore, this will

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enable BCCYS to identify problems and issues among agencies before they become unmanageable through a Primary Providers Meeting.

Lastly, Family Group Decision Making will be utilized across-the-board among the spectrum of services provided by BCCYS.

All of the above is in concert with statements already indicated in the original NBP&B.

- ❑ Discuss whether the outcome has been achieved, and reasons for that status. Provide specifics on the activities, programs, or services that affect the targeted outcome (county provided and/or purchased).

Of the primary provider agencies, most agencies are clearly affecting the targeted outcomes and prescribed measurements. For example, IFS (listed above) has a 98.4% show rate for counseling by families and children. Of those children who receive the IFS counseling service 90% remain in their homes or returned home (of those in foster care) when discharged from IFS. Obviously adoptive efforts have dramatically increased over last year along with stronger case management efforts to avoid placement or shorter days of care within BCCYS.

- ❑ For continuing or newly targeted outcomes for FY 2009-10:
- ❑ Identify specific activities [planned] and services to improve the outcomes.

Providers will provide quantifiable indicators on a quarterly basis to ensure goals and objectives are being met, accountability by each provider and monitoring providers to ascertain problems early before they become major concerns to both BCCYS and the Provider through the Primary Providers Meetings.

- ❑ Provide timeframes for measured improvement.

Provider outcomes will be provided on a quarterly basis to monitor the effectiveness and if necessary any improvements.

- ❑ Describe the process for data collection/measurement.

Each Provider has different measurement or quantifiable indicators to ensure they are meeting their intended goals and objectives.

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5-4a. Family Engagement in Case Planning

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

The Process of Family Group Decision Making has made a strong positive impact of family engagement in the Case Planning process. Families, friends, significant others and caseworkers have found the FGDM to be a tremendous tool in their arsenal to keep children and families together.

BCCYS engages families on many levels from initial casework involvement and follow-up through such areas as provider and in-home services/GPS services such as FGDM, Court Involvement/Dispositions and Family Preservation. In addition, staff is constantly being updated through case staffings with community preventative resources such as Family Centers and Fatherhood Initiatives, Drug and Alcohol Services, MH/MR to other community-wide programs to help engage families to their fullest.

In addition, BCCYS's new Mentoring Program, through Independent Family Services, Inc., will have a very strong family involvement in all aspects of the mentoring process with the children and parents.

5-4b. Youth Involvement in Case Planning

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

BCCYS promotes children to fully participate in the county's effort to formulate case planning among all parties.

Specifically in every instance, children are given the opportunity to help set goals and objectives, that are age-appropriate, especially in the GPS/In-Home service program areas. This could involve positive reinforcement efforts through such programs as the new Mentoring Program that grant children positive rewards for such things as stronger efforts at home and at school. These areas of improvement could be such things as better grades in school or better behavior adjustments. Furthermore, these similar positive reinforcements can be seen in foster care settings such as Counseling, Family Preservation, Family Group Decision Making and other community services.

5-4c. Transition Planning & Preparation

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

In most cases, children and families are assisted, when necessary, in their transition to various facilities, placement options or other settings through a variety of BCCYS services such as in-home assistance, independent living provisions or providing the necessary skills needed to help in parenting and home preparations to include cleanliness and hygiene.

The Independent Living Supervisor works with the child within the 90 day cycle of discharge to help the child with directions and goals setting prior to aging out.

5-4d. Implementation of Concurrent Planning

- Assess performance to determine if improvement in this area is needed in the county, describe previous efforts which the county believes have had a positive impact, and any new initiatives to improve this area.

BCCYS works very hard in a collaborative effort to ensure possible adoption and other avenues are available to increase the optimal potential for the child's permanency. This is done in conjunction with the child's goal along with parents, caretakers, etc. and the direction for safety, permanency and well being of the child.

On the whole, many efforts come into play in working with GPS/in-home services and outside providers along with community resources such as mental-health, drug and alcohol services, among others to help provide strong relationships and better outcomes for the welfare the child.

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Section 6: Administration

6-1b. Employee Benefit Detail

- ❑ Submit a detailed description of the county's employee benefit package for FY 2010-11. Include a description of each benefit included in the package and the methodology for calculating benefit costs.

BCCYS employee benefit package includes salary, worker's compensation, retirement, unemployment, hospitals/life insurance and FICA match.

Salaries are set for county by the Bedford County Salary Board. Workmen's Compensation is 4% of that salary. Retirement is calculated 9% of your salary.

Hospital/medical can be opted out by all county employees. If an employee opts out, employees receive a monthly stipend of \$48. The cost of the hospital/medical expenses are determined within the first six months and is \$359.50 per month. The county pays \$349.59 and the employee pays \$10. The county pays \$981.80 of family coverage and employee pays \$131.13 per month. For employee and children the county pays \$778.97 employee pays \$86.44.

Life insurance is paid by the county at a cost of \$182 per employee per year
FICA is calculated at 7% of employee's salary.

6-1d. Organizational Changes

- ❑ Note any changes to the county's organizational chart.

There are three new Caseworker I positions that are replacing Stephanie Rakoczy, Cyndy Keifman and Connie Thompson. They are Bobbi Howsare, Danielle Smith and Clifford Hays. In addition, Joe Hershberger has replaced Mike Kilcoin as a Transporter and Brady Plummer is the new Independent Living Program Caseworker.

6-1e. Staff Evaluations

- ❑ Describe the method for evaluating staff effectiveness.

All staff evaluations are conducted on a yearly basis and are measured on a qualitative and quantitative basis by a supervisory administrative staff. Probationary evaluations are conducted in the first six months of employment. Training and Staff Development is critical as well as continuing education credits for staff.

In addition, quality assurance is critical and can be viewed from a staff standpoint as well as programmatically. Quality assurance is monitored by supervisors and administrative staff by randomly selecting staff files and reviewing for appropriate information and documentation on a routine basis. During state and federal reviews and licensures, actions are taken to

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improve any concerns or issues that may arise. The training supervisor ensures that all necessary training requirements are met and that annual child welfare credit hours are adhered to by all staff. In addition, staff receive annual evaluations to correct and enhance professional performance. Furthermore, a well-established BCCYS Citizens Advisory Board monitors the agency on a monthly basis to ensure that the agency is meeting expectations and goals by assisting the county in meeting the children and family needs. Issues countywide are also involved in the Public Hearing Process. An annual Public Hearing is conducted to further assure quality services are being met within the BCCYS Service Delivery System.

6-1f. Contract Monitoring & Evaluation

- Note the employee/unit which oversees county contracts. Describe the evaluation process.

For the most part, the GPS/In Home Supervisor and the Senior Management Staff evaluate and monitor providers contracts throughout the year. In some cases, this monitoring has been done weekly or on a monthly basis to determine the effectiveness of the provider.

During the past fiscal year, providers will be monitored on a quarterly basis and individually to make sure that they provide sufficient outcome data serving our agency. These outcomes will, will be measurable and quantifiable in an effort to provide the highest possible quality service for children and families. Goals and objectives will be established for all providers. If goals and objectives fall short, the providers in concert with BCCYS will modify or adjust these indicators to ensure success and provide strong accountability.

If certain measures are not met the agency and provider will take all steps to mitigate the problem and should this fail a change in provider/subcontractor relationship, a new provider may need to be selected.

Also, the fiscal department monitors providers on a weekly and monthly basis.

Furthermore, the Primary Providers for BCCYS meet quarterly to assess outcomes and ensure accountability by all subcontractors.

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All providers/subcontractors have begun meeting on a quarterly and yearly comprehensive basis beginning with the 2009 --2010 fiscal year have mandated new outcomes measurements/indicators. These measurements are quantifiable to ensure the agencies/organizations are meeting goals and objectives determined by BCCYS an agreed-upon by all parties. This will not only force accountability by the agency on a quarterly and annual basis with the provider but also provide valuable data needed for BCCYS. Furthermore, this will enable BCCYS to identify problems and issues among agencies before they become unmanageable.

6-1g. Largest Providers Contract Review

Review the Schedule of Existing Purchased Services and identify the four largest providers (regardless of whether it is a CCYA or JPO provider) as follows:

- Two largest providers of In-Home Services. Include contact information.

Provider Name	Provider Address & Phone	Provider Contact Name	# of Children Served FY 2009-10	Total \$ Amount of Services
1: Alternative Community Resource Program	651 South Central Ave. Somerset, PA 15501 815-445-1717	Holly Shaffer	23	31,600
2: Jeff Samide, Ed. D	4430 Route 981 Latrobe, PA 15650 412-449-4494	Jeff Samide, Ed. D	10	17,213

- Largest provider of Community Based Placement services. Include contact information.

Provider Name	Provider Address & Phone	Provider Contact Name	# of Children Served FY 2009-10	Total \$ Amount of Services
1: Professional Family Care	937 Menoher Blvd. Johnstown, PA 15905 814-255-9559	James Hanley	37	\$389,037

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- The largest provider of Institutional Placement services (excluding Youth Development Center and Juvenile Detention Center placements) . Include contact information.

Provider Name	Provider Address & Phone	Provider Contact Name	# of Children Served FY 2009-10	Total \$ Amount of Services
1: Cornell Abraxas Group, Inc.	2840 Liberty Avenue Suite 300 Pittsburgh, PA 15222 412-408-4000	Joe Semulka	7	\$100,329

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Briefly summarize the services provided by these entities, the expected outcomes of those services, and how provider performance is monitored.

- The Alternative Community Resource Program is contracted by BCCYS to provide intensive in-home family preservation type services for the children and families to the county. There had 23 children that were at high-risk placement within the program. Alternative Community Resource Program (ACRP) who handles family preservation for BCCYS, is performing at a good level in working with all facets of Family Dynamics by creating a more stable environment in most cases.
- For Jeff Samide, provides general counseling services to children and families that are germane to BCCYS issues. As a professional counselor, Mr. Samide has done well with various clients and their issues/problems related to Children and Youth. Again as mentioned new outcome measures will be instituted also for this provider during the coming fiscal year.
- Professional Family Care, according to staff is done a very good job at administering the Family Group Decision-Making Program. Professional Family Care also administers foster home placements and does a good job in this regard. As mentioned, new outcome measures will be instituted for this community-based service for this provider during the coming fiscal year. The average length of stay was 19.53 months. A very positive outcome was of those being discharged: approximately 65% went to Parents/Relatives, approximately 24% went to Adoptive Homes with approximately 12% to County Agency or Guardianship.
- Cornell Abraxas, Inc., the largest provider of institutional placement, has seven children placed through the county Juvenile Probation. Cornell Abraxas juvenile operations include residential and community based settings that have been developed in customizing specific treatment plans for every juvenile client. Their monitoring efforts are based on key treatment areas regarding cognitive behavioral therapy and the balanced and restorative justice model. The children are also based on the seven key principles of care established by Cornell Abraxas. Monitoring and outcome-based information, at this time, show steady progress with these children but will be enhanced with the Primary Provider Meetings, which will demonstrate prescribed and measured outcomes.

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6-3a. Evidence Based Programs

Pertinent Submission Information

This subsection of the Narrative Template is for Special Grant Initiatives (SGI): Evidence-Based Programs (EBP), Pennsylvania Promising Practices (PaPP), Housing and Alternatives to Truancy (ATP) programs. Please review Appendix 9 of the FY 2011-12 NBPB prior to completing this section or the Budget Excel File worksheets.

To ensure proper evaluation of any special grant request, counties must provide brief and sufficient explanations and justifications to the questions in the Narrative Template. Counties are advised to prepare informative responses that offer a clear understanding to help the reviewer recommend approval, rather than a denial or reduction in funds because of missing or unclear information.

Additionally, if a county is requesting a renewal or an expansion of an existing special grant and there was under-utilization and/or under-spending of the grant in FY 2008-09 and/or FY 2009-10, the county must provide detailed explanations as to the cause(s) of the underperformance and must identify measures the county will utilize to prevent the underperformance in both FY 2010-11 as well as FY 2011-12.

If a county is requesting a new grant, it must provide succinct details as to the target population, planned utilization, realistic timeframes for implementing the special grant and outcomes expected to be achieved.

In addition to the Narrative Template, the county must enter SGI fiscal information for each fiscal year in the Budget Excel File. That file will be the primary source for fiscal information. Please ensure fiscal costs in the Narrative Template match the Budget Excel File. Instructions for completing the Excel files are included in Appendix 9 and in the Excel file.

The Special Grants Budget Form for FY 2010-11 requests FY 2008-09 and FY 2009-10 actual expenditures with Needs-Based Fund adjustments and line-item budget information for each SGI in Appendix 9 with the exception of State Reintegration. CCYAs are also required to enter fiscal information in the FY 2011-12 Special Grants Funding Request Form.

Counties are also required to complete the SGI Contact List in the Budget Excel file for all SG and IL programs.

Requests to Transfer/Shift Funds within Evidence-Based Programs and Pa Promising Practices

The following subsections provide counties the opportunity to transfer or shift funds within the EBP and PaPP for FY 2010-11. The requests may not exceed the total allocation of the EBP or PaPP and must include detailed justification for the proposed changes. This opportunity is available only for EBP and PaPP. It is not applicable for Housing, ATP or State Reintegration.

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6-3a. Evidence Based Programs: Multi-Systemic Therapy

- Please indicate which type of request this is: N/A

Request Type	Enter Y or N		
Renewal from 2009-10			
New implementation for 2010-11 (did not receive funds in 2009-10)			
Funded and delivered services in 2009-10 but not renewing in 2010-11			
Requesting funds for 2011-12 (new, continuing or expanding)	New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						
# of Non MA referrals						

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Name of provider						
------------------	--	--	--	--	--	--

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.
- FY 2010-11** (for counties with approved allocations or transfer/shift requests)

Response:

- FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3a. Evidence Based Programs: Functional Family Therapy

- Please indicate which type of request this is: N/A

Request Type	Enter Y or N			
Renewal from 2009-10				
New implementation for 2010-11 (did not receive funds in 2009-10)				
Funded and delivered services in 2009-10 but not renewing in 2010-11				
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

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# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3a. Evidence Based Programs: Multidimensional Treatment Foster Care

Please indicate which type of request this is:

Request Type	Enter Y or N		
Renewal from 2009-10		N	
New implementation for 2010-11 (did not receive funds in 2009-10)		N	
Funded and delivered services in 2009-10 but not renewing in 2010-11		N/A	
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing
			Expanding
			Y

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11	0	0	0
FY 2011-12			\$32,574

Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response: No

Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response: N/A

Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population				Ages 12 - 17	Ages 12 - 17	Ages 12 - 17
# of Referrals				3	0	3
# Successfully completing program						
Cost per year				0	0	3
Per Diem Cost/Program funded amount				1 non-MA / 120 days per child@		

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				\$92.68 per day 2 MA child for 180 days @ \$59.59 per day		
# of MA referrals				2	0	2
# of Non MA referrals				1	0	1
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: To date, BCCYS has not had the right fit for a child to enter the program. However, with much stronger relationships with the JPO Officer, a new President Judge who is also our Family Court Judge and a new Children’s Roundtable in Bedford County it is felt that referrals will be forthcoming in the 2011-12 fiscal year. BCCYS had one possible candidate for 2009-10; however the referral was not followed through on the Provider side. In addition at this time, a much stronger tie has developed with the Provider group as well.

What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response: During the first year of the program, it was truly a matter that BCCYS did not have the right fit for a child to enter the program. A stronger relationship needed to develop with JPO and ourselves in fostering more referrals. This will become stronger with the Shared Case Responsibility Policy with JPO. In addition, Canal Ways, were becoming a more amenable in their understanding of the referral process and follow-up.

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response: As earlier discussed, underspending with this grant occurred as a result of the need to create stronger ties with JPO during the year, having the right child for the program and better communication on referrals with the provider organization toward the end of the fiscal year.

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response: As previously stated, with much stronger relationships with the JPO Officer, a new President Judge who is also our Family Court Judge and a new Children’s Roundtable in

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Bedford County it is felt that referrals will be forthcoming and have a stronger established base for 2011-12 fiscal year. Also a stronger tie has developed with the Provider group as well.

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: N/A

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response: The target population is between 12 and 17 years of age. Each child needs to be evaluated closely to ensure that this positive form of reinforcements from a behavioral modification standpoint will provide maximum outcome for the child in this placement modality. Furthermore, BCCYS will make every attempt to keep the child in a regular school setting.

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: N/A

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: Outcomes for this program will be measured as to the successful adjustment of the child to the new system, finishing their requirements while examining placement and any recidivism or reentry back into the juvenile justice system will be closely monitored.

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- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency's experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: N/A

FY 2011-12 Renewing counties may reply with "same as above" unless expanding or decreasing the services, which requires further information and justification.

Response: Basically, the program will be implemented and operated initially from the identification of a child through JPO and BCCYS and will fulfill all mandates and challenges identified within the context of the program's outcome. BCCYS is keenly aware of the provider reputation, which seems to be a solid one and we are looking forward to this continued relationship. Medical assistance approvals and enrollment status will be examined at that time to enable a smooth transition.

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: N/A

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response: Costs are based on determination of need and/or projections. Invoicing is conducted on a monthly basis with MTFC. As stated earlier, during the first year of the program it was truly a matter that BCCYS did not have the right fit for a child to enter the program. Moreover, a stronger relationship needed to develop with JPO and ourselves in fostering more referrals. Along with some previously mentioned issues with the Provider that seemed to be resolved toward the end of the fiscal year.

MTFC = 3 Children (1 non-MA / 120 days per child @ 92.68 per day = \$11,121.60)
(2MA child for 180 days @ \$59.59 per day = \$21,452.40)

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- ❑ For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response: As one looks at placement as an option in the continuum of care, it is easy to see or possibly predict that the service's major cost savings over the long haul in the with BCCYS and the Juvenile Justice System. This program has the potential to strengthen a child's ability to succeed by understanding positive values and becoming productive citizens. At this time, it is difficult to estimate the total cost savings to be realized however; they are major compared to institutional care for these children. The placement will work well with a certain segment of children and as a result hard to identify at times and refer.

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: N/A

FY 2011-12 (for counties requesting funds for the first time)

Response: N/A

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6-3a. Evidence Based Programs: Family Group Decision Making

- Please indicate which type of request this is:

Request Type	Enter Y or N		
Renewal from 2009-10		Y	
New implementation for 2010-11 (did not receive funds in 2009-10)		N	
Funded and delivered services in 2009-10 but not renewing in 2010-11		N/A	
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing
			Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11	\$23,750	\$0	\$23,750
FY 2011-12			\$55,500

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response: No

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response: N/A

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target		All Ages	All Ages	All Ages	All Ages	All Ages

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Population						
# of Referrals		4	7	12	12	30
# Successfully completing program		4	7	12	11	30
Cost per year		\$5600	\$10550	\$15,950	\$23,750	\$55,500
Per Diem Cost/Program funded amount		\$1400 per	\$1500 per	\$1500 per	\$1850 per	\$1850
# of MA referrals		0	0	0	0	0
# of Non MA referrals		4	7	12	0	0
Name of provider		Professional Family Care Services, Inc.	Professional Family Care Services, Inc.	Professional Family Care Services, Inc.	Professional Family Care Services, Inc.	Professional Family Care Services, Inc.

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: FGDM has shown strong and steady increase in each year of operation. It is instituted as quickly as possible for many families who fit the criteria. It can also be a long term answer to children and adults in the system. Sometimes it take a while to develop to bring all on board and to settle the myriad of problems; especially for all to learn their roles as support family, friends and relatives, through this group dynamic. BCCYS has increased referrals approximately 30% over last year.

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response: Each year BCCYS has become more aware of the strengths of the program and the impact it has in the array of services provided by the agency. Overall, every year there has been fewer barriers and the results have demonstrated a positive movement. Turnover and training of staff has made it difficult to keep all up to speed on FGDM. Each year the program has found better fits for appropriate families.

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response: At the present time, we are experiencing less and less of underspending with the issues mentioned in the previous answer.

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this

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program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response: The plan is use FGDM in almost every instance, from the beginning of the intake through the case management process, is being offered in more and more cases. It is showing its effectiveness for children and families as a strong support mechanism. Under-utilization does not appear to be an issue. This is a strong supports to the families who in many cases have no other avenue to turn to. It has become a truly effective tool in many ways in helping the families deal with major issues in their lives.

Complete the following for each applicable year.

- ❑ Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

- ❑ **FY 2010-11** (for counties with approved allocations or transfer/shift requests)

Response: The target population for Family Group Decision Making involves children and those who are affected under critical disruptive family conditions within the spectrum of Children and Youth Services, MH/MR, drug and alcohol, adoption/post permanency services, juvenile probation, reunification and education. By utilizing this service, it is the intent of FGDM to reach as many at risk children and at risk adults affecting the lives of children. The philosophy of BCCYS is to effectively use FGDM on any member of the family to make a positive change in the safety of a child's life within that family unit. BCCYS plans on utilizing all resources to include obviously the family, school districts, and the juvenile justice system to help impede the out of home placement setting, among other issues.

FY 2011-12 Renewing counties may reply with "same as above" unless expanding or decreasing the services, which requires further information and justification. Describe the provider's capacity to serve additional youth.

Response: Same as above.

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: The outcomes are fairly simple, given the solid evidence of program; BCCYS hopes to make a substantial dent in decreasing placement numbers among the obvious safety issues of the child, permanency and well being. Larger numbers of families and children being served each year is demonstrating these outcomes. BCCYS has, as stated, approximately 30% increase over last year's number of cases under FGDM.

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FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: Same as above

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: Referrals are generated throughout the entire BCCYS system. This could be in case management staffings, at intake, in-home services, placement, through providers, JPO, providers, among others. When the program was properly implemented, there was heightened awareness by staff of the tremendous importance of how the entire extended family can truly help the child and the immediate family. This was noted many times in pre-conferences, conferences and throughout entire Family Group Decision Making process. Closing cases sooner and having child back into system with recidivism being appreciably lessened. In addition, identification through the implementation process and supplemented through GPS and other services provided by BCCYS and provider agencies. Medical Assistance has yet to be used with FGDM, at this time.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response: Same as above

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: FGDM invoicing doesn’t occur on a monthly basis. It is determined by a family’s need on a case by case basis and the cost is a one time fee by the provider. Following service, the provider is reimbursed accordingly. Based on current budget projections an average cost of placement per month is \$1631. If you take this figure and multiply it to at least 30 successful FGDM events the cost savings of obviously amounts to thousands of dollars in placement costs annually.

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FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response: N/A

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response: As stated earlier, when one looks at the placement and other provider costs this support structure in the continuum of care, has major cost savings.

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: N/A

FY 2011-12 (for counties requesting funds for the first time)

Response: N/A

BEDFORD COUNTY

6-3a. Evidence Based Programs: Family Development Credentialing

- Please indicate which type of request this is: N/A

Request Type	Enter Y or N			
Renewal from 2009-10				
New implementation for 2010-11 (did not receive funds in 2009-10)				
Funded and delivered services in 2009-10 but not renewing in 2010-11				
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.**

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

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# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

BEDFORD COUNTY

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3a. Evidence Based Programs: Family Finding

- Please indicate which type of request this is: N/A

Request Type	Enter Y or N			
Renewal from 2009-10				
New implementation for 2010-11 (did not receive funds in 2009-10)				
Funded and delivered services in 2009-10 but not renewing in 2010-11				

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011
Target Population					
# of Referrals					
# Successfully completing program					
Cost per year					
Per Diem Cost/Program funded amount					
# of MA referrals					
# of Non MA referrals					
Name of provider					

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If this is a renewal of services delivered in FY 2009-10, answer the following:

- ❑ Clearly describe the program's accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- ❑ What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- ❑ Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- ❑ If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in FY 2010-11.

Response:

Complete the following for each applicable year.

- ❑ Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency's experience with the provider agency, and their Medical

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Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

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6-3a. Evidence Based Programs: High-Fidelity Wrap Around

- Please indicate which type of request this is: N/A

Request Type	Enter Y or N			
Renewal from 2009-10				
New implementation for 2010-11 (did not receive funds in 2009-10)				
Funded and delivered services in 2009-10 but not renewing in 2010-11				
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within EBP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program(s) to another(s)? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						

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# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

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Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Do not describe the model. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

BEDFORD COUNTY

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3b. Pennsylvania Promising Practices

The following questions must be answered for the PaPP Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information.

PaPP Dependent

Program Name: Youth Advocacy Program (YAP)

Request Type	Enter Y or N		
Renewal from 2009-10		Y	
New implementation for 2010-11 (did not receive funds in 2009-10)		N	
Funded and delivered services in 2009-10 but not renewing in 2010-11		N/A	
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing
			Expanding
		Y	

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within PaPP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11	\$128,140	\$0	\$128,140
FY 2011-12			\$200,000

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response: No

- Explain why the change is requested. What are the deciding factors to move from the originally requested program to another? Was this change discussed with the regional office?

Response: N/A

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- ❑ **Complete the following table for each applicable year.**

	0607	0708	0809	0910	1011	1112
Target Population	10-18	10-18	10-18	10-18	10-18	10-18
# of Referrals	48	21	22	23	0	0
# Successfully completing program					0	0
Cost per year	\$363,189	\$106,548	\$106,781	\$103,704	0	0
Per Diem Cost/Program funded amount	\$23.33	\$23.33	\$23.33	\$23.33	0	0
# of MA referrals	0	0	0	0	0	0
# of Non MA referrals	0	0	0	0	0	0
Name of provider	Youth Advocacy Program	Youth Advocacy Program	Youth Advocacy Program	Youth Advocacy Program	Independent Family Services, Inc.	

If this is a renewal of services delivered in FY 2009-10, answer the following:

- ❑ Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response: The results of the Youth Advocacy Program (YAP) have been extremely disappointing during this program year. Although there have been repeated attempts to make changes to the program, most have failed. The data indicates 27 children receiving services; however many of these children have not received proper mentoring/quality of program dictated by program regulations. The program had been monitored closely and given chances to recover – to no avail. There has been some impact on children; but clearly not enough to continue relationship with this provider. Therefore, as of August 1, 2010, BCCYS has selected a new Provider for the mentoring proposal and its name is Independent Family Services, Inc.

- ❑ What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response: The program did not provide the appropriate mentoring activities, parent involvement or clinical expertise along with general oversight needed to provide a successful program. Complaints from internal BCCYS staff, counselors, and parents prompted a halt in referrals several months ago. Following an internal verification, many of these claims have been substantiated. Although YAP has proposed changes during the year, nothing has truly come to fruition.

Many of the children have been offered help and treated through other in-home services. A new Provider has been selected with strong hopes of better outcomes and responses from the many of the complainants.

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From 2006 to the present, the program operated adequately yet the changes were dramatically noticed in the operation of the 2009 --10 program year that have led to changes to a new the Provider agency.

- ❑ Describe the county's expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response: Due to the lack of program effectiveness, there have been less referrals to YAP in recent months, the program has experienced under utilization of grant funding.

- ❑ If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response: To address the under-utilization of this program, it had been determined by the BCCYS Senior Management Staff that a new Provider be selected. This Provider change will continue into fiscal year 2010 --11 and hopefully into fiscal 2011 --12.

Complete the following for each applicable year.

- ❑ Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc. The new Provider will offer expanded services to meet the appropriate needs will children referred to the program.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: The new program will be involved with high-risk children. The program is works with various community resources and school district countywide to achieve this and other benchmarks along with strong parental involvement and clinical expertise. Primarily, the client population will consist of children and adolescence ages averaging ages 10 to 18 that exhibit behavioral problems and that are at risk of out of home placement. Behavioral problems or children at risk will include but are not limited to the following:

- Delinquency
- Truancy
- Abuse
- Mental-health diagnoses
- Emotional instability
- Risk of out of home placement
- Poor social skills
- Need for basic living skills
- Children in need of aftercare services

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The new program will dramatically increase in such areas as intense parental involvement, a strong rationale for structured activities and strong clinical support for the entire family.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response: Same as above.

- ❑ Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: Outcomes will be measured by established goals and objectives that are quantifiable and demonstrate successful results. Through Primary Provider Meetings and reports that are generated on a quarterly basis established outcomes will be monitored throughout the year.

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response: Same as above.

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: Once the child is identified within the community, the referral process begins to develop. The program will be tailored to the needs of each individual child. Referrals are generally made by BCCYS caseworkers and supervisors. Each child will be monitored on a weekly basis with established benchmarks at six-month intervals or sooner, if necessary.

FY 2010-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response: Same as above.

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- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response: The per diem rate per child is determined based upon the number of hours each mentor/clinician works with the child on any given day and other support services. Providers submit invoices on a monthly basis per individual contacts. The invoicing process occurs on a monthly basis between BCCYS and from the Provider agency.

- ❑ **FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response: N/A

- ❑ **For FY 2011-12,** Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response: The new provider has a variety of ancillary services at its disposal and plans to utilize its own money in new start up costs, thus saving funds for BCCYS. Strong emphasis will be placed on kinship care both informally and formally.

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations)

Response: N/A

FY 2011-12 (for counties requesting funds for the first time)

Response: N/A

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PaPP Delinquent N/A

Program Name:	
---------------	--

Request Type	Enter Y or N			
Renewal from 2009-10				
New implementation for 2010-11 (did not receive funds in 2009-10)				
Funded and delivered services in 2009-10 but not renewing in 2010-11				
Requesting funds for 2011-12 (new, continuing or expanding)		New	Continuing	Expanding

Complete the following table if providing this service or requesting a **transfer, shift, or revision** only of funds for FY 2010-11; and/or requesting funds for FY 2011-12. Enter the total amount of state and matching local funds. (Transfer/shifting is allowable only within PaPP funds. Counties may not transfer/shift from or to other SGI categories.)

Total Budget Amount	Original/Approved Allocation (Amt requested and approved)	Revision Amount Change + or -	Requested Amount (enter this amount in fiscal worksheets)
FY 2010-11			
FY 2011-12			

- Did your county request and receive approval to transfer/shift funds during FY 2009-10? If YES, will the rationale for the change remain the same for FY 2010-11? Describe, briefly that rationale for the approved change and do not respond to the next question. If NO, please respond to the following question.

Response:

- Explain why the change is requested. What are the deciding factors to move from the originally requested program to another? Was this change discussed with the regional office?

Response:

- Complete the following table for each applicable year.**

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded						

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amount						
# of MA referrals						
# of Non MA referrals						
Name of provider						

If this is a renewal of services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

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FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- ❑ Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2010-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- ❑ **For FY 2011-12,** Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

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FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3c. Housing Initiative N/A

The following questions must be answered for the Housing Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information. N/A

Program Name:	
---------------	--

Request Type	Enter Y or N		
Renewal from 2009-10			
New implementation for 2010-11 (did not receive funds in 2009-10)			
Funded and delivered services in 2009-10 but not renewing in 2010-11			
Requesting funds for 2011-12 (new, continuing or expanding)	New	Continuing	Expanding

Budget	\$ amount
FY 2010-11 Approved Budget	
FY 2011-12 Budget Request	

If this is a renewal of Housing services delivered in FY 2009-10, answer the following:

- Clearly describe the program’s accomplishments or results; any challenges to implementation; and the impact on service delivery for FY 2010-11. Use data/statistics to show the impact of the program services.

Response:

- What are the barriers to the realization of your program outcomes? Identify each year and describe the barrier/challenge to reaching the program outcomes for that year.

Response:

- Describe the county’s expenditures history, if any, for the program/practice. What factors contributed to the successful or underspending or under-utilization of grant funds?

Response:

- If there were instances of underspending or under-utilization of prior years grant funds, describe what changes have occurred or will occur to ensure that grant funds for this program/service are maximized and effectively managed. Also, identify the measures the county will utilize in both FY 2010-11 and FY 2011-12.

Response:

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- Identify and describe the target population(s) for whom the county expects to provide these services.
- Describe the programs for dependent and delinquent youth which:
 - Prevent children from being placed, or
 - Facilitate the reunification of children with their families, or
 - Facilitate the successful transition of youth aging out, or who have aged out of placement. As of FY 2010-11, this includes all aging out youth with the exception of those who emancipate care on or after age 18, who will be funded through Appendix 8: IL Services, Room and Board.
- FY 2010-11** (for counties with approved allocations)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency, and their Medical Assistance approval and enrollment status. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations)

- Response:*

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

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- ❑ Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations)

Response:

- ❑ **FY 2011-12** For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county's successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

- ❑ **For FY 2011-12** Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

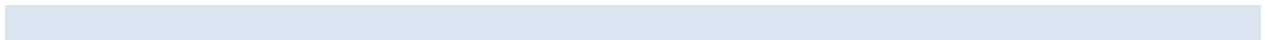
- ❑ Identify any technical assistance needs the county or provider agency has to provide effective services.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:



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6-3d. Alternatives to Truancy Prevention N/A

The following questions must be answered for the ATP Initiative by counties with an approved allocation for the Implementation Year 2010-2011 and to request funds for FY 2011-2012. Refer to the Needs Based Plan and Budget Instructions, Appendix 9 for more information.

Program Name:

Request Type	Enter Y or N		
New implementation for 2010-11			
Requesting funds for 2011-12 (new, continuing or expanding)	New	Continuing	Expanding

Budget	\$ amount
FY 2010-11 Approved Budget	
FY 2011-12 Budget Request	

Complete the following table for each applicable year.

	0607	0708	0809	0910	1011	1112
Target Population						
# of Referrals						
# Successfully completing program						
Cost per year						
Per Diem Cost/Program funded amount						
# of MA referrals						
# of Non MA referrals						
Name of provider						

Complete the following for each applicable year.

- Indicate and describe the target population for whom the county expects to provide these services. Describe how the target population was chosen and the internal and external factors influencing this decision. This may include age, location, type or reason for placement, whether it is county-wide, school district focused, etc.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification. Describe the provider’s capacity to serve additional youth.

Response:

- Identify the service outcomes the county expects to achieve as a result of providing these services. Explain how service outcomes will be measured and the frequency of measurement.

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FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services or revising prior outcomes, which requires further information and justification.

Response:

- Describe how the program will be implemented or operated for services from the identification and referral process through program completion. Discuss the agency’s experience with the provider agency. Provide a timeline for any changes or new program implementation.

FY 2010-11 (for counties with approved allocations)

Response:

FY 2010-12 Renewing counties may reply with “same as above” unless expanding or decreasing the services, which requires further information and justification.

Response:

- Clearly explain the implementation year budget of FY 2010-11. Identify and discuss how the cost of services (per diem/unit or program funded) is determined and included in the budget, and provide a brief narrative description of each budget line item. Also describe the invoicing process and any requirements between the county and provider agencies.

FY 2010-11 (for counties with approved allocations or transfer/shift requests)

Response:

FY 2011-12 For new funding requests or renewing counties requesting an increase or expansion of funds, clearly describe the process used to calculate the county request for funding and the rationale. Provide historical information as to the county’s successes or barriers to new program/practice implementation, including provider contracting and participation. Refer to the county timeline (requested above) as part of the rationale.

Response:

For FY 2011-12 Explain the potential cost savings/offsets and impact of increased use. When is it predicted that the cost savings will be realized? What type of placement will be utilized?

Response:

- Identify any technical assistance needs the county or provider agency has to provide effective services.

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FY 2010-11 (for counties with approved allocations)

Response:

FY 2011-12 (for counties requesting funds for the first time)

Response:

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6-3d. State Reintegration Plan

The following questions must be answered for the SRP Initiative by counties requesting funds for FY 2011-2012. Once determined, enter the amount in the “10-11 SGI BDGT RQST” tab in the **Budget Excel file**.

☞ Number of Youth	☞ Cost per youth	☞ \$ amount
☞	☞ 0	☞

- ☞ ☐ Describe the how the number of youth was determined.

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6-3e. Independent Living Service Grant

- In the table below, place an “X” for the services that will be provided by CCYA (regardless of funding source). Check as many boxes as apply.

Mark “X” in this column	Services
X	A. Needs Assessment/Case Planning
X	B. Life Skills Training
	C. Prevention Services
X	Dental/Health
X	Drug Abuse Prevention
X	Alcohol/Tobacco/Substance
X	Safe Sex/Pregnancy
	D. Education
X	Vocational Training
X	High School Support and Retention
X	Preparation for GED
X	Assistance in Obtaining Higher Education
	E. Support
X	Individual and Group Counseling
X	Stipends
X	Services for Teen Parents
X	Mentoring
	F. Employment
X	Job Placement
X	Subsidized Employment
X	G. Location of Housing
X	H. Room and Board
X	I. Retreats/Camps
X	J. Indirect Services
x	K. Program Administration

- In the following forms, complete the form **for services marked with an “X” in the above table only**. Provide the requested information pertaining to each specific IL service to be provided by the CCYA. Enter all county IL services information in this template. In each service area table, list the estimated requested grant amount to be used for IL services. Include the following in the estimate: staff costs to perform these services, the cost of materials and supplies and the cost to develop, implement and monitor implementation of these services unless adding in Indirect Services or Program Administration.
- For each IL service **marked with an “X” in the above table**, estimate the number of in care; delinquent, discharged and total youth (unduplicated counts) who will receive IL services.

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IL Services (federal, state, local)	\$ amount
FY 2010-11 Approved Budget *	79,430
FY 2011-12 Budget Request *	89,359

* These amounts must match the amounts on the county's budget worksheets.

- ❑ Describe the county's expenditures history for IL Services for FY 2006-07, 2007-08, 2008-09 and 2009-10. What factors contributed to the successful or unsuccessful spending of grant funds for each year?

In the subsequent Fiscal Years, 2006-07, 2007-08, and 2008-09 the Bedford County Independent Living program was successful in spending the grant funds provided for each year. The Bedford County Independent Living program found success in the spending of grant funds in each of these years with thorough case planning and program administration of funding. The Bedford County Independent living program successfully utilized grant funds through Needs Assessments of each case, through life skills training in both one on one and group settings, through preventive services for medical issues and substance abuse, through educative services for high school and GED completion as well as vocational training and assistance for higher education, through supportive services in the forms of mentoring as well as teen parent supports and stipends for important needs, through employment services in the form of job placement and referral, through assistance in finding appropriate housing, through support for room and board, through retreats and camps which provide education and connections, through indirect services which provide for staff trainings and new resources, and through program administration to properly administer the Bedford County Independent Living program.

- ❑ If there were instances of under spending of prior years grant funds, describe what changes have occurred to ensure that grant funds for this program/service are maximized and effectively managed.

In the Fiscal Year 2009-10 the Bedford County Independent Living program was incapable of completely expending all grant funding. This unsuccessful spending of funding was a result of a State Budget impasse, which left the program unable to expend monies in all of the programs categories to the fullest extent, as well as prevented the hiring of a new Program Coordinator. The Bedford County Independent Living program was capable of meeting the most serious needs and obligations of youth through the efforts of the Program Supervisor, while the Administrator worked with County Commissioners to resolve the vacancy of a Program Coordinator. The program has a new coordinator and the successful spending of all grant funds is expected to return for the next fiscal year.

A. Needs Assessment/Case Planning

- ❑ Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

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Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Needs Assessment/Case Planning	\$2,671	15	5	25	45
Total	\$2,671	15	5	25	45

* Enter unduplicated youth count only.

- Describe how the needs assessment/case planning process will be delivered; who will deliver the activities (provider or agency staff); what tool(s) will be used; and the frequency of the activity for or with youth.

Once a participant has reached age 16, is in substitute care, and eligible for services, they are referred to the Bedford County Independent Living Coordinator by county caseworkers. The Bedford County Independent Living Program Coordinator administers individual assessments based on needs and strengths to each program participant. These assessments include the Ansel-Casey Life-Skills test, Bedford County’s Independent Living Needs Assessment survey, Self- Assessment tests including a life-skills checklist and education interest test, and Career interest inventory tests – Personality Pro and CareerScope. Assessments are administered at the beginning of the youth’s entry into the Independent Living program and in three month intervals to measure progress and provide re-assessment as well as feedback from the participant. These individual assessments are necessary in developing a written plan for services. The written individual plan is called the Independent Living Service Plan. The Service Plan targets the specific needs of each participant as they move toward a state of independence.

The Bedford County Independent Living Program Coordinator also administers a Graduation Checklist to track participant outcomes regarding services and transitions, as well as a 90 day Transition plan which is developed with the participant. The transition plan is necessary to plan for housing, education, employment and medical plans after discharge. All assessments and plans are important to ensure that appropriate services are provided to each program participant.

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the cost of needs assessment and case planning by estimating how many participants will be entering and continuing services through the Fiscal Year. The Program Coordinator will ensure each participant is offered each available assessment that is needed and that each participant is fully involved in Service and Transition plans.

B. Life Skills Training

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
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Life Skills Training	\$8,588		15	5	25	45
Total	\$8,588		15	5	25	45

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

50%	50%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how life skills training will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program Coordinator will implement life skills training services to each participant of the program. Life Skills instruction through the Bedford County Independent Living Program is intended to aid participants in becoming independent and productive members of the community. Life Skills training is facilitated through both individual training and group workshops. The Program Coordinator works with participants on an individual basis on hands on life skill experience as well as comprehensive understanding based on theory. The Program Coordinator also educates through workshops and group meetings which include: locating and using community resources such as police, fire, clergy, lawyer, insurance, banking, and medical care and coverage, as well as obtaining identification, managing important documents and money, home management, driving skills and transportation, nutrition, parenting, and healthy relationship building. The Program Coordinator also implements the use of field trips to banks, grocery stores, fire houses, drivers centers, medical offices, etc. The use of individual coaching along with workshop and group education and field trips allows many opportunities for participants to gain the knowledge and skills require to live independent and productive lives. Such activities and trainings will take place on a monthly and, where required, weekly basis to meet each participants individual needs.

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the costs to provide life-skills training by estimating how many youth will utilize life skills training services throughout the Fiscal Year, with the understanding that all participants will be offered all life skills services but may choose not to participate in all activities. The Bedford County Independent Living Program also determines costs for life skills by how many workshops, field trips, and teaching supplies will be required for implementation of the program throughout the Fiscal Year.

C. Prevention

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
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Dental/Health	\$667.75		15	5	25	45
Drug Abuse Prevention	\$667.75		15	5	25	45
Alcohol/Tobacco Substances	\$667.75		15	5	25	45
Safe Sex/Pregnancy	\$667.75		15	5	25	45
Total	\$2,671		15	5	25	45

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

50%	50%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how prevention services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program will provide Prevention services to all participants of the program. The Program Coordinator will provide awareness and assistance in finding medical and dental care, as well as prevention services for drug and alcohol abuse prevention, tobacco use prevention, and pregnancy prevention/ family planning. The Program Coordinator will implement several different methods for services. These methods include individual counseling, group education through community organizations and prevention services, and also individualized services provided through prevention agencies based on the needs of the referred participant being served. Prevention activities will be implemented on a monthly basis, and in some cases a weekly basis to ensure participants needs are met.

- Describe any additional prevention services provided to the youth that are not listed above and who will provide those services.

N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the costs for prevention services with the understanding that all participants in the Independent Living Program will be able to receive any or all forms of prevention initiatives. The Program also takes into account the costs for prevention resources within the program and transport to outside organizations and providers and their outside costs as required.

D. Education

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

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Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Vocational	\$1,380	7	2	6	15
High School Support and Retention	\$1,776	12	3	5	20
GED	\$1,380	7	2	6	15
Assistance in Obtaining Higher Education	\$4,833	6	2	22	30
Education and Training Grant (ETG) Provision and Retention	\$495	6	2	22	30
Total	\$9,864	15	5	25	45

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

60%	40%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how education services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program will offer High School retention and support services, tutoring, career assessments and counseling, working with job shadowing and school to work programs, job coaching and placement, and providing GED preparation and remediation services. The Bedford County Independent Living Program will also provide assistance in obtaining higher education which includes: career planning, admissions assistance, financial aid and scholarships, room and board funding, and ETG vouchers. The program will also award two \$1000 Independent Living educational scholarships to two participants with the greatest need. The Independent Living education services will be offered on a monthly and weekly basis depending on the participants' needs and goals. Educational services will provided in a collaborative effort between the Independent Living Coordinator and public school systems, alternative school systems, GED programs, vocational schools, the higher education system, PHEAA, and community and state partners to provide educational information and aid to program participants.

- Describe any additional services provided to the youth that are not listed above and who will provide those services.

N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the cost for educational services by estimating the number of participants and what categories of educational

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services these participants will receive. The program also takes into account the cost of educational scholarships and higher education events and services.

E. Support Services

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Individual and/or Group Counseling	\$2,541	15	5	25	45
Stipends	\$10,504	15	5	25	45
Services for Teen Parents	\$2,711	2	1	7	10
Mentoring	\$1,186	7	2	16	25
Total	\$16,942	15	5	25	45

* Enter unduplicated youth count only.

- Estimate the number of youth who the county will refer to the SWAN prime contractor for the following services related to permanent connections.

SWAN	
	No. of Youths
Child Profile:	17
Child Preparation:	17
Child Specific Recruitment:	17

- Estimate the percentage of the delivery method for this service area.

60%	40%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how support services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program will offer support services to the participants including: individual and group counseling activities, stipends to participants who qualify, services for teen parents, and mentoring. Supportive services will be offered in both individual and group basis and on a monthly or weekly schedule as determined by participant and Program Coordinator. The program will also utilize any outside programs and providers which offer the highest quality support services in the area.

- Describe any additional services provided to the youth that are not listed above and who will provide those services.

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N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the cost for support services By estimating the number of participants receiving support services, and the amount of services each individual will receive.

F. Employment

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Job Placement	\$3,701	15	5	25	45
Subsidized Employment	\$3,029	7	2	11	20
Total	\$6,730	15	5	25	45

* Enter unduplicated youth count only.

- Mark with an "X" the types of subsidized employment services which will be offered, and whether the subsidy will be full or partial.

Subsidy Type	Offered	Full	Partial
Summer Employment	X		X
Agency Operated Only			
Tax Credits			
Other (describe:)			

- Estimate the percentage of the delivery method for this service area.

60%	40%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how employment services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program provides employment services which Include: aptitude and interest assessments, job application preparation, resume writing practice, interview and work ethic practice, business and organizational training, skills training, job shadowing, paid work experiences, internships, service learning, and partnerships with community agencies and employment and training programs. The Program Coordinator in partnership with community resources and employment agencies aims to continue to offer sustainable weekly employment for eligible program participants.

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- ❑ Describe any additional services provided to the youth that are not listed above and who will provide those services.

N/A

- ❑ Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the cost for employment Services by determining how many program participants are eligible and seeking employment during the fiscal year.

G. Location of Housing

- ❑ Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file. **Do not request placement costs in this service area or grant.**

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Location of Housing	\$4,760	12	0	13	25
Total	\$4,760	15	5	25	45

* Enter unduplicated youth count only.

- ❑ Mark with an "X" the types of assistance which will be offered.

Assistance Type	Offered
Referral to public housing agency	X
Interview preparation	X
Application assistance	x
Accompany on inspection	x
Use local realtors as a housing resource	x
Other (describe:)	x

- ❑ Estimate the percentage of the delivery method for this service area.

70%	30%
Individualized Svcs.	Group or Classroom Svcs.

- ❑ Describe how location of housing services will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program provides housing services which include:

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Housing interview preparation, assistance with housing applications, housing referrals, housing inspection visits, and connections to local housing authorities and realtors. The Program Coordinator provides housing search assistance as needed and continued housing support as often as participant requires. The Program Coordinator utilizes all community housing resources to ensure safe, secure, and manageable housing situation for program participants.

- Describe any additional services provided to the youth that are not listed above and who will provide those services.

N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the costs for housing services by estimating how many participants will be utilizing the services and to what degree for each situation.

H. Room & Board

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Room and Board	\$17,755	0	0	23	23
Total	\$17,755	15	5	25	45

* Enter unduplicated youth count only.

- If the agency **does** provide youth with room and board, describe the frequency of staff contact with youth accessing these services.

The Bedford County Independent Living program does provide room and board services to Participants in the form of a “Step Down Approach,” and on a “Needs Based System” of contact with Program Coordinator. The Program’s “Step Down Approach” involves moving from bi-weekly visits with participants receiving room and board in the first month, to every other week by the fourth and fifth months of services. Contact visits between participant and Program Coordinator involve monitoring and supportive services. These visits become shorter as the participant’s length of stay becomes longer and more secure. However, visits are available on a “Needs Based System” whenever the participant needs assistance and within an immediate time frame.

- If the agency **does** provide youth with room and board, describe the period of time that youth can access the service, by type of assistance offered and whether a “step-down” approach will be used.

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The Bedford County Independent Living Program utilizes a Room and Board Service Policy that offers three types of assistance: Emergency Housing, Temporary Housing, and Long-Term Housing. Emergency Housing is provided to prevent serious conditions that would influence the participant's health and is limited to 5 evenings. Temporary housing is provided for participants between educational semesters, holiday vacations, temporary layoffs, and when other living arrangements are unavailable, and is limited to 5 days to 3 months. Long term housing provides participants services for an extended period of time between 3 to 6 months and follows a "Step-Down" approach. Participants must agree to a Room and Board Policy provided by the Program Coordinator and in the case of Long term housing, the participant and Program Coordinator must agree to a process where funds directed at room and board costs are decreased over a period of 6 months.

- If the agency **does not** provide youth with room and board, describe what services are used to meet housing needs.

N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the costs to provide room and board services by estimating how many program participants will utilize room and board services during the fiscal year and at what level of service.

I. Retreats/Camps

- Complete the table and estimate the unduplicated total number of youth who will receive the services. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Service	Budget Request (\$)	In Care Youth*	Delinquent Youth*	Discharged Youth*	Total Youth*
Retreats/Camps	\$2,255	6	2	7	15
Total	\$2,255	15	5	25	45

* Enter unduplicated youth count only.

- Estimate the percentage of the delivery method for this service area.

30%	70%
Individualized Svcs.	Group or Classroom Svcs.

- Describe how retreats/camps will be delivered; who will deliver the activities (provider or agency staff); what curricula will be used; and the frequency of the activity with youth.

The Bedford County Independent Living Program provides services for and supports youth camps and retreats at both local and statewide levels. The program supports retreats and camps because they provide a platform for the voices of youth to be heard, help to develop participants cultural diversity, allows youth to be involved in policy and shape their futures, and opens participants' minds to all available opportunities. The program participates in YAB at the regional level, as well as the annual IL retreat. The retreat offers the chance for

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growth beyond what substitute care can offer. The program supports any opportunity to empower participants.

- ❑ Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the costs to provide services for camps and retreats by estimating how many youth will attend such activities and the cost of such activities.

J. Indirect Services

- ❑ Complete the table and breakout the costs for these activities. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Indirect Service Type	Budget Request \$
Staff, Foster/Adoptive and other Residential Child Care Providers	\$3,342
Community Outreach and Educational Efforts	\$1,671
Interagency coordination to support IL activities and services at the local level	\$1,671
System change efforts	\$1,671
Other (describe:)	
Total	\$8,355

- ❑ Describe the indirect services provided by the county.

The Bedford County Independent Living Program utilizes indirect services for the support and improvement of the program. One major use of indirect services includes staff training and training for foster parents, adoptive parents, and other residential child care providers. Trainings include: assessment strategies, therapy techniques, educational modules, coaching and mentoring methods, prevention methods, counseling techniques, training for working with diverse learners, crisis intervention, and use of community resources. Community outreach and educational efforts are provided to gain community support for housing, education, and employment for youth being discharged from substitute care.

The program's indirect services also include resources and training materials used to support participants and includes: workbooks, audiovisual, and software materials. Many forms of educating youth are used and essential in leading the participants on a path to independence and stability.

The program's indirect services also include efforts for system change and improvement. The program continually strives for improvement of the delivery of services and policies, curriculum, workshops, training materials, and support efforts are evaluated on an ongoing basis. System change efforts are made through participant feedback and evaluation, as well as professional judgment.

- ❑ Describe any additional indirect services provided by the county and who will provide those services.

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N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living program determines costs for indirect services by estimating how many participants will be utilizing the services and the amount of training and improvement services will be required in the fiscal year.

K. Program Administration

- Complete the table and breakout the costs for these activities. These totals must equal the amounts on the FY 11-12 IL Grant Request worksheet in the Budget Excel file.

Indirect Service Type	Budget Request \$
Staff providing direct services	\$2,541
Program reporting costs	\$847
Equipment, training materials, supplies, postage, facility expenses	\$3,812
IL and Youth Advisory Board related travel	\$1,271
Other (describe:)	\$2,541

- Explain the administrative costs of providing IL services and the drivers of these costs.

The Bedford County Independent Living Program's administrative costs include the continuous operation and implementation of the broader Independent Living Program for Bedford County. This involves coordination with OCYF along with community and county connections including: programming, budget analysis, PILOT reporting, and outcome tracking. Administration of the program also involves curriculum and workshop development and evaluation, stipend reports, workshop flyers, family service plans, newsletters, and office supplies in the forms of technology and writing and artistic materials to support program efforts. Transportation of participants and supplies is another major part of operating the program. The program must support youth with every available and appropriate asset.

- Describe any additional administrative costs of providing IL services that are not listed above and the drivers of these costs.

N/A

- Describe how the costs to provide the activities are determined.

The Bedford County Independent Living Program determines the cost of administration of the program by estimating the number of participants in the program and the supplies, transportation, and program development costs required to meet their needs.

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6-4. Accurint Search Tool

The following information must be provided for the Accurint Search Tool for the Implementation Year 2010-11 and to request and justify the number of users needed for FY 2011-12.

Column Instructions

Column 1

Provide the number of Accurint users that your county was allotted in FY 2009-10. If you do not know the number of users your county was allotted, please contact the DPW/OCYF Accurint Manager listed in Appendix 8.

Column 2

Provide the number of Accurint users that your county was allotted in the tentative or final allocations for July 1, 2010 by DPW/OCYF. If the final FY 2010-11 allocations have not been provided by the submission deadline, counties should not create more user ID's than originally assigned in FY 2009-10. If you do not know the number of tentative or final users your county was allocated, please contact the DPW/OCYF Accurint Manager.

Column 3

Provide the number of additional Accurint users your county needs for FY 2011-12. Before requesting additional users, counties should analyze their current usage. Justification for additional users must include the following:

- The type of staff selected to use Accurint and the reasons why. Examples of the types of staff may include County Administrator, LSI paralegal, supervisor, JPO, etc.
- The average monthly number of users who did searches in FY 2009-10.
1
- The average monthly number of searches completed by users in FY 2009-10.
20
- The total number of searches completed by your county for FY 2009-10.
240

For assistance with an analysis of your county's usage, contact the DPW/OCYF Accurint Manager.

Column 4

Provide the total number of Accurint users your county would like for FY 2011-12. This number is calculated by adding columns 2 and 3 together.

Column 1	Column 2	Column 3	Column 4
Number of users assigned by DPW for FY 2009-10	Number of users assigned by DPW for FY 2010-11	Number of additional users requested for FY 2011-12	Total number of users requested for FY 2011-12
2	2	1 New Paralegal	3

Provide Justification for Column 2:

This is the number agreed on with the State.

Provide Justification for Column 3:

New Paralegal using Accurint.

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6-???. Information Technology

Submit a detailed description of the county's current Information Technology Plan. The description should provide answers to the following questions and should include what the county is doing in FY 2010-2011 and planning for FY 2011-2012

1. Does the county currently have an automated case management system that is sustainable?
 - a. If yes, describe the system and its functionality.

BCCYS uses the County Server through (pcworks) in Altoona, PA.

It runs all forms of business applications needed and works with the CAPS system.
 - b. If no, describe how the county plans to transfer an already existing case management system from another county.
2. How does the county's current system or transfer system align with the goals of the Statewide Child Welfare Information System Strategic Plan (Statewide Plan)?
 - a. Interoperability – The system uses technology that is web-based and allows the efficient and secure exchange of information with other systems or components.
 - b. Real-Time Information – The system is accessible to all workers, allows the direct input of real time information and will be capable of exchanging real time information with a statewide database. Information is not first tracked on paper and then entered into the system by data entry staff.
 - c. Standardized Data – the system accurately collects and reports data associated with federal and state reporting, such as AFCARS; and can be enhanced to exchange data with a statewide database using a standard data schema.
 - d. Case Management System – the system is a true case management system that is used by all caseworkers and supervisors to manage day to day caseload activities. The system adequately supports the following functional areas: Case Management (Intake/Investigation, In-Home Services, Placement Services, Adoption, etc.); Eligibility; and Resource/Provider Management.
 - e. The system is compliant with DPW and/or Commonwealth Enterprise Standards and the system software code is public domain.

BCCYS computer systems integrate with the State Standards through CAPS and other operating systems. It is BCCYS's hope that within the year much of the documentation will be on CAPS in all the above stated areas.

3. How does the county's current system or transfer system support other critical business areas such as Financial Management and Administrative Functions?

BCCYS currently uses Quikbooks and other software but will be going to CAPS format during the next year.

4. How does the county's current system or transfer system support the evaluation of child welfare outcomes in the areas of child safety, permanency and well-being?

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CAPS currently captures important data relevant to these areas through the Intake Division and works with GPS as well. Other components of CAPS will be utilized within the next year.

5. How does the county plan support the reuse of existing IT assets?

Through the use of the Maintenance portion of IT Grant.

If the county is requesting funding for ongoing or new development in their FY 2011-2012 ITG, the county must provide the following information.

1. Business Need - describe the business need for the ongoing or new development;

CAPS will need to be renewed regarding the ongoing relationship with Avanco its Management Information System used by BCCYS. New desktops and laptops will need to be purchased due to antiquated systems not only used with current staff but also with an anticipated added staffing and changes within the organizational structure.

2. High Level Requirements – provide a description of the high level business and technical requirements;

N/A

3. Project Cost Proposal – provide the total costs for the development as well as the total estimated project costs if the development is part of a larger project; and

3 desktops(high end)	\$ 2,208.00
2 laptop (high end)	\$ 1,880.00
1 printer (high end network capability with 5-10 users, includes warranty)	\$ 1,750.00
software hosting with CAPS billed quarterly \$4,635	\$18,540.00
billed monthly by Verizon for T-1 Line \$368 per month	\$ 4,416.00
Maintenance on computers	\$ 900.00
Maintenance on printers	\$ 720.00
Other Costs include: version upgrades with CAPS system and consumable supplies	<u>\$ 5,700.00</u>

FFP Request IT Grant 11/12 \$36,114.00

Indirect Cost with PC Works for FY11/12
(\$850 per month based on 20 users and 1
server) **20 users @ \$42.50 per month =**
\$850 per month \$10,200.00

NON FFP Request IT Grant 11/12 \$10,200.00

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4. Cost/Benefit Analysis – provide a cost/benefit analysis that demonstrates the ongoing or new development provides a better return on investment than transfer of an already existing system or component.

Generally, in viewing a cost benefit analysis – BCCYS can see a strong Return-On-Investment by reviewing how CAPS especially can provide more staff time for case management, through fiscal and clerical support. The laptops and other items will provide ancillary support in the office setting and possibly in the field.

Section 7: Required & Additional Language

7-1. Assurances

The following pages include assurance forms to be completed by counties. These forms are included:

- Assurance of Compliance/Participation
- Documentation of Participation by the Judiciary
- Assurance of Financial Commitment and Participation

The following forms must be signed and submitted in hard copy to:

Mr. Cliff Crowe
Office of Children, Youth and Families
Health and Welfare Building Annex
Seventh and Forster Streets
P.O. Box 2675
Harrisburg, Pennsylvania 17105-2675

and

Mr. James Anderson, Executive Director
Juvenile Court Judges' Commission
401 Finance Building
Harrisburg, Pennsylvania 17102-0018

**ASSURANCE OF COMPLIANCE/PARTICIPATION FORM
DOCUMENTATION OF PARTICIPATION BY THE JUVENILE COURT**

The Assurance of Compliance/Participation Form

The Assurance of Compliance/Review Form provided in this bulletin must be signed by the County Executive or a majority of the County Commissioners, the Juvenile Court Judge(s) or his/her designee, the County Human Services Director, the County Children and Youth Administrator, and the County Chief Juvenile Probation Officer and submitted with the FY2011-2012 Needs Based Plan and Budget submission.

The Assurance of Compliance/Review Form has two signatory pages. The first page is for the County Human Services Director, the County Children and Youth Administrator, the County Chief Juvenile Probation Officer and the Juvenile Court Judge(s) or his/her designee. This page must be submitted at the time of the county's implementation plan and needs based plan submissions. The second page is for the signatures of the County Executive or a majority of the County Commissioners. This page must be submitted at the time of the county's financial budget submission and must contain the financial commitment of the county.

COUNTY: Bedford

These assurances are applicable as indicated below.

Fiscal Year 2011 - 2012 Children and Youth Needs Based Plan and Budget Estimate and/or the

Fiscal Year 2010 - 2011 Children and Youth Implementation Plan

Note: A separate, signed Assurance of Compliance/Participation form must accompany the Children and Youth Implementation Plan and the Needs Based Plan and Budget when they are submitted separately. This Assurance of Compliance/Participation form cannot be modified or altered in any manner or the Children and Youth Implementation Plan and the Needs Based Plan and Budget will not be accepted.

COMMON ASSURANCES

I/We hereby expressly, and as a condition precedent to the receipt of state and federal funds, assure that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990; the Pennsylvania Human Relations Act of 1955, as amended, and 16 PA Code, Chapter 49 (Contract Compliance Regulations):

1. I/We do not and will not discriminate against any person because of race, color, religious creed, ancestry, national origin, age, sex, sexual orientation or disability:
 - a. in providing services or employment, or in our relationship with other providers;
 - b. in providing access to services and employment for handicapped individuals.
2. I/We will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

I/We assure that these documents shall constitute the agreement required by Title IV-E of the Social Security Act 42 U.S.C. § 672 (a)(2) for foster care maintenance and adoption assistance payments.

I/We assure:

- the County Children and Youth Agency and Juvenile Probation Office has the responsibility for placement and care of the children for whom Title IV-E foster care maintenance and adoption assistance payments are claimed;
- the County Children and Youth Agency/Juvenile Probation Office will provide each child all of the statutory and regulatory protections required under the Title IV-E agency, including permanency hearings, case plans etc.;
- the agreement between the Office of Children, Youth and Families and the County Children and Youth Agency/Juvenile Probation Office shall be binding on both parties; and
- the State Title IV-E agency shall have access to case records, reports or other informational materials that may be needed to monitor Title IV-E compliance.

I/We understand that any Administration for Children and Families (ACF) disallowance incurred as a result of county noncompliance with Title IV-E foster care maintenance, adoption assistance or Title IV-E administrative claim requirements will be the responsibility of the county.

I/We assure that all information herein is true to the best of my/our knowledge and belief, based on my/our thorough review of the information submitted.

EXECUTIVE ASSURANCES

In addition to the Common Assurances,

I/We assure that I/we have participated in the development of the Plan, are in agreement with the Plan as submitted and that all mandated services if funded by the Plan will be delivered.

I/We assure that these Plans comply with the "Planning and Financial Reimbursement Requirements for County Children and Youth Social Services Programs" as found in 55 PA Code Chapter 3140.

I/We assure that, when approved by the Department of Public Welfare, the attached Children and Youth Implementation Plan and Needs Based Plan and Budget, including any new initiatives, additional staff and/or increased services and special grants that are approved, shall be the basis for administration of public child welfare services for all children in need under Article VII of the Public Welfare Code, 62 P.S. § 701 et seq., as amended.

I/We assure that, where possible, the county will cooperate with state efforts to maximize the use of federal funds for the services in this Plan.

I/We assure that all contracts for the provision of services addressed herein will require the providers to comply with the Chapter 49 provisions (contract compliance regulations).

I/We assure that expenditure of funds shall be in accordance with these Plans and estimates and Department of Public Welfare regulations.

I/We assure that services required by 55 PA code 3130.34 through 3130.38 will be made available as required by 55 PA code 3140.17 (b)(2);

I/We assure that the capacity of both the county and the providers has been assessed and it is my/our judgment that it will be adequate to implement the Plan as presented;

I/We assure all Title IV-E foster care maintenance and adoption assistance payment eligibility requirements are met for the specified children, not merely addressed by the agreement;

I/We assure that the County Children and Youth Advisory Committee has participated in the development of this Plan and has reviewed the Plan as submitted; and

I/We assure that representatives of the community, providers and consumers have been given the opportunity to participate in the development of this Plan; and

I/We assure that the county programs that affect children (e.g., Mental Health, Mental Retardation, and Drug and Alcohol) have participated in the development and review of this Plan.

I/We understand that the accompanying budget projections are based on estimates and that the amounts may change when the state budget is adopted and final allocations are made.

I/We understand that substantial changes to the Plans subsequent to Departmental approval must be submitted to the Regional Office of Children, Youth and Families for approval.

NEW ASSUARANCE in FY 2011-2012 NBB Bulletin

I/We assure that all new Guardians Ad Litem have/will complete the pre-service training prior to being appointed to represent a child. If the GAL has not completed the pre-service training, costs incurred for representation of children by this GAL will not be claimed.

**COUNTY ASSURANCE OF COMPLIANCE AND PARTICIPATION
DOCUMENTATION OF PARTICIPATION BY THE JUVENILE COURT**

**THE SIGNATURES OF THESE COUNTY OFFICIALS REPRESENTS AN ACKNOWLEDGEMENT OF
COUNTY COMMITMENT TO ADHERE TO THE COMMON AND EXECUTIVE ASSURANCES
CONTAINED IN THE PRECEEDING PARAGRAPHS**

County Human Services Director

Name Signature Date

County Children and Youth Administrator

Name Signature Date

County Chief Juvenile Probation Officer

Name Signature Date

DOCUMENTATION OF PARTICIPATION BY THE JUDICIARY

In addition to the Common Assurances:

I/We assure that I/we had the opportunity to review, comment and/or participate to the level desired in the development of the Children, Youth and Families Needs Based Plan and Budget.

I/We assure that the plan accurately reflects the needs of children and youth served by the juvenile court.

I/We assure that the Juvenile Probation Office has actively participated in the development of the Children, Youth and Families Needs Based Plan and Budget.

Judicial Comments:

Juvenile Court Judge(s)/ Designee

Name Signature Date

Name Signature Date

COUNTY ASSURANCE OF FINACIAL COMMITMENT AND PARTICIPATION

THE SIGNATURES OF THESE COUNTY OFFICIALS REPRESENTS AN ACKNOWLEDGEMENT OF COUNTY COMMITMENT TO ADHERE TO THE COMMON AND EXECUTIVE ASSURANCES CONTAINED IN THE PRECEEDING PARAGRAPHS AS WELL AS COUNTY COMMITMENT TO PROVIDE THE LOCAL FUNDS SPECIFIED IN THE PLAN AS NECESSARY TO OBTAIN THE MATCHING STATE AND FEDERAL FUNDS BASED ON THE COUNTY'S PROPOSAL. THE LOCAL FUND COMMITMENT AS PROVIDED IN THE COUNTY'S PROPOSAL TOTAL

\$ _____.

Signature(s)

County Executive/Mayor

_____	_____	_____
Name	Signature	Date

County Commissioners

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date